



**The Corporation of the Township of Brock
Committee of the Whole Minutes**

**May 8, 2023
Virtual Meeting**

Members Present: Mayor Walter Schummer
Regional Councillor Michael Jubb
Ward 1 Councillor Peter Frank
Ward 2 Councillor Claire Doble
Ward 3 Councillor Angela Canavan
Ward 4 Councillor Cria Pettingill
Ward 5 Councillor Lynn Campbell

Staff Present: CAO, Ingrid Svelnis
Clerk/Deputy CAO Fernando Lamanna
Deputy Clerk Janean Currie
Clerk's Assistant Deena Hunt
Clerk's Assistant Stefanie Stickwood
Director of Finance/Treasurer Trena DeBruijn
Director of Public Works Paul Lagrandeur
Manager Facilities and IT, R. Wayne Ward
Director Development Services Robin Prentice

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- 1. Zoom Link (Agenda only)**
 - 2. Call to Order & Moment of Silence - 10:00 a.m.**

Mayor Schummer called the meeting to order at 10:00 a.m. and a quorum was present.

3. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

4. Disclosure of Pecuniary Interest and Nature thereof

None.

5. Presentations

None.

6. Delegations / Petitions

6.1 Library Board's Diversity, Equity, and Inclusion Program - Brock Public Library Board

Katie-Scarlett MacGillivray, CEO Township of Brock Public Library, and Alicia Hogan, Vice-Chair Brock Public Library Board provided a delegation which included the following:

- Diversity, Equity and Inclusion (DEI) Committee have created a Land Acknowledgement Statement
- DEI Committee's focus this term is vulnerable populations in the community and how to serve them better through programming and resources
- review/update library policies through a DEI lense
- create safe space for each person to be their authentic selves
- Durham Libraries partner with Youth Pride Durham
- invitation to Brock Township Public Library's 5th annual Family Friendly Drag Queen Storytime Event on May 27, 2023 at 10:00 a.m. at the Timothy Findley Library Branch in Cannington
 - learn about inclusion and diversity in a safe and fun setting
 - inspires a love of reading and teaches respect, diversity, self-respect and appreciation of others

- all Durham Libraries host this Youth Pride event

7. Sub-Committees

7.1 Finance Committee (Mayor Schummer - Chair)

7.1.1 Report 2023-FI-007 - Asset Retirement Obligations

Director of Finance/Treasurer

Resolution: COW-2023-122

Moved by Councillor Pettingill

BE IT RESOLVED THAT Report 2023-FI-007, Asset Retirement Obligations be received; and

THAT Council authorize staff to prepare an RFQ for consulting service relating to the requirements under the Asset Retirement Obligations standard; and

THAT Staff report back on the results of the RFQ and award of service, taking into consideration the appropriate funding source.

CARRIED

7.1.2 Report 2023-FI-011 - 2022 Annual Statement of Development Charge Activity

Director of Finance/Treasurer

Resolution: COW-2023-123

Moved by Regional Councillor Jubb

BE IT RESOLVED THAT Report 2023-FI-011, 2022 Annual Statement of Development Charge Activity be received.

CARRIED

7.2 Operations Committee (Councillor Pettingill - Chair)

7.2.1 Report 2023-CO-006 - Tender B2023-PW-09 Winter Sand

Director of Public Works

Resolution: COW-2023-124

Moved by Councillor Canavan

BE IT RESOLVED THAT Report 2023-CO-006 Tender B2023-PW-09 Winter Sand be received; and

THAT Council authorize staff to award Tender B2023-PW-09 Winter Sand to Robert E. Young Construction Ltd.

CARRIED

7.2.2 Report 2023-CO-007 - Tender B2023-PW-16-Three quarter ton truck

Director of Public Works

Resolution: COW-2023-125

Moved by Councillor Doble

BE IT RESOLVED THAT report 2023-CO-007, Tender B2023-PW-16-Three quarter ton truck be received; and

THAT staff be authorized to proceed with the recommendation of awarding the tender to Polito Ford Lincoln LMT in the amount of \$66,512.81 plus HST; and

THAT the entire purchase of \$66,512.81 (plus non refundable HST) be withdrawn from the Capital Reserve Funds – Works equipment replacement.

CARRIED

7.2.3 Report 2023-CO-008 - James Street Sunderland Parking Concerns

Director of Public Works

Resolution: COW-2023-126

Moved by Councillor Campbell

BE IT RESOLVED THAT Report 2023-CO-008, James Street Parking Concerns be received; and

THAT Council approve no parking along the entire west side of James Street from River Street to Doble Street; and

THAT Council approve no parking on the west and east side on James Street within 30 metres northerly from River Street; and

That Council authorize staff to amend consolidated Traffic By-law 957-88-PP to enact the no parking restrictions on James Street as outlined in Report 2023-CO-008.

CARRIED

7.3 Parks, Recreation and Facilities Committee (Councillor Campbell - Chair)

7.3.1 Report 2023-PRF-013 - Electric Ice Resurfacer Tender Results

Manager of Facilities and IT

Resolution: COW-2023-127

Moved by Councillor Doble

BE IT RESOLVED THAT Report 2023-PRF-013, Electric Ice Resurfacer Tender Results be received; and

THAT staff be directed to enter into a contract with Zamboni Company Ltd. for an electric ice resurfacing unit at a cost of \$135,835.00 not including HST to be funded as follows:

- \$100,000 from the 2022 Capital Budget
- \$35,835 from the Capital Reserve Fund – Arena

CARRIED

7.3.2 Report 2023-PRF-014 - Sunderland Town Hall Door Replacement Project

Manager of Facilities and IT

Resolution: COW-2023-128

Moved by Regional Councillor Jubb

BE IT RESOLVED that committee receive Report 2023-PRF-014; and

THAT staff be directed to enter into an agreement with Larkin Architect Limited to draft the design to be included in a RFQ (request for quote) process; and

THAT staff consult with the Sunderland Town Hall Ad-hoc Committee on the designs by bringing concepts from Larkin Architect Limited; and

THAT staff obtain a minimum of three quotes for the build and installation of the Sunderland Town Hall main entrance and exterior

balcony doors and report back for approval at the May 23,2023 Council meeting.

CARRIED

7.3.3 Memorandum 2023-PRF-016, Printed Recreation Guides Update
Clerk/Deputy CAO

Resolution: COW-2023-129

Moved by Councillor Canavan

BE IT RESOLVED THAT Memorandum 2023-PRF-016, Printed Recreation Guides Update be received.

CARRIED

7.4 Tourism & Economic Development Committee (Councillor Frank - Chair)

There was no correspondence for consideration.

7.5 Protection Services Committee (Councillor Canavan - Chair)

There was no correspondence for consideration.

7.6 Development Services Committee (Councillor Doble - Chair)

There was no correspondence for consideration.

7.7 General Government Committee (Regional Councillor Jubb - Chair)

7.7.1 Report 2023-GG-016 - Equity, Diversity, and Inclusion Commitment (ED&I)

Deputy Clerk

Resolution: COW-2023-130

Moved by Councillor Campbell

BE IT RESOLVED THAT Report 2023-GG-016 Equity, Diversity, and Inclusion be received; and

THAT the Equity, Diversity, and Inclusion Commitment, attached as Appendix "1" to report 2023-GG-016, be adopted by Council; and THAT staff work toward implementation of the recommended next steps as listed in the Equity, Diversity, and Inclusion Commitment.

- To build an internal ED&I Committee.
- To build a Township of Brock ED&I dedicated webpage.

CARRIED

7.8 Climate Committee (Councillor Pettingill - Chair)

There was no correspondence for consideration.

Resolution: COW-2023-131

Moved by Councillor Canavan

BE IT RESOLVED THAT Committee of the Whole break for a recess at 11:32 a.m. until 11:37 a.m.

CARRIED

8. Closed Session

Resolution: COW-2023-132

Moved by Councillor Pettingill

BE IT RESOLVED THAT Committee of the Whole proceed into a Closed Meeting at 11:37 a.m. to discuss the following matters:

- The security of the property of the municipality or local board pursuant to Section 239(2)(a) of the Municipal Act
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board pursuant to Section 239(2)(e) of the Municipal Act

CARRIED

9. Rise from Closed Session

Resolution: COW-2023-133

Moved by Councillor Pettingill

BE IT RESOLVED THAT Committee of the Whole rise & report from Closed Meeting at TIME a.m. p.m.; and, THAT Committee endorse all direction provided to staff, at the Closed Meeting of Committee of the Whole, held on May 8, 2023.

CARRIED

10. Other Business

Resolution: COW-2023-134

Moved by Councillor Pettingill

BE IT RESOLVED THAT Ontario Good Roads Conference reports agenda item 10.1 and 10.2 as submitted by Regional Councillor Jubb and Councillor Frank, respectively, be received.

CARRIED

10.1 Ontario Good Roads Conference Report

Regional Councillor Mike Jubb

10.2 Ontario Good Roads Conference Report

Ward 1 Councillor Peter Frank

11. Public Questions and Clarification

There were no public questions received for clarification.

12. Adjournment

Resolution: COW-2023-135

Moved by Regional Councillor Jubb

BE IT RESOLVED THAT the Committee of the Whole meeting adjourn at 12:31 p.m.

CARRIED

Mayor

Clerk