



Corporation of the Township of Brock

Staff Report to the Mayor and Members of Council

From: R. Wayne Ward
Position: Manager Facilities and IT
Title / Subject: Fire Alarm Replacement Request for Quote Results
Date of Report: May 16, 2023
Date of Meeting: January 23, 2023
Report No: 2023-PRF-017

1.0 Issue / Origin

Report on the Request for Quote submissions for Fire Alarm system replacements

2.0 Background

The 2023 Capital Budget included funding for fire alarm replacements at the Foster Hewitt Memorial Community Centre, Beaverton Town Hall, Cannington Library/Town Hall and the Municipal Administration Building. The request for quote documents were created and made public.

The closing of the Request for Quote as 2:00 pm on May 16, 2023. The Director of Public Works, Director of Finance, Manager Facilities and IT and the Public Works administrative assistant opened the documents on May 16, 2023 after 2:15 pm.

3.0 Analysis

The request for quote results are itemized in the table below:

Request for Quote Summary		
No.	Bidder	Amount (excluding HST)
1	Dyson Alarm Tech Systems Limited	\$27,660.00
2	Troy Life and Fire Safety Ltd.	\$63,800.00
3	Green Valley Electric Ltd.	\$60,800.00

The quotes were reviewed by the Manager Facilities and IT and were found to generally satisfy the requirements set out in the Request for Quote documents. The quote from Dyson Alarm Tech Systems Limited was the lowest and was determined to meet the requirements.

4.0 Related Policies / Procedures

Procurement Policy

5.0 Financial / Budget Assessment

The capital budget approval totalled \$75,000 for all four buildings. The lowest quote came in substantially lower than the approved amount. There is no additional funding required for these projects

6.0 Climate Change Impacts

None

7.0 Communications

None

8.0 Conclusion

On the basis of the review of the submitted quotes and the procurement policy, staff will be issuing purchase orders for each project property to Dyson Alarm Tech Systems Limited.

9.0 Recommendation

BE IT RESOLVED THAT Committee receive Report 2023-PRF-017.