



## Corporation of the Township of Brock

### Staff Report to the Mayor and Members of Council

**From:** R. Wayne Ward  
**Position:** Manager Facilities and IT  
**Title / Subject:** Sunderland Town Hall Parking  
**Date of Report:** February 3, 2023  
**Date of Meeting:** February 27, 2023  
**Report No:** 2023-PRF-005

#### 1.0 Issue / Origin

Due to limited parking spaces along River Street in Sunderland a request to create a “pick up and drop off” zone for persons attending events at the Sunderland Town Hall has been suggested

#### 2.0 Background

Sunderland Town Hall is located at the Northwest corner of River Street and Church Street North in Sunderland. This location has parking available along River Street as well as three parking spaces to the north of the building on Church Street North. These three parking spaces have been posted for Accessible parking to service the Town Hall as well as St Andrews United Church.

There is one Accessible parking space on River Street directly to the south of the main entrance to the Town Hall.

A request to create a temporary “pick up and drop off zone” in the parking space to the west of this Accessible parking space. This temporary “pick up and drop off zone” would be used during events where persons requiring assistance to enter or exit vehicles could be dropped off or picked up. This would include persons with mobility issues, persons with strollers, or persons moving items into the Town Hall.

#### 3.0 Analysis

Parking spaces along River Street are at a premium during events being held in Sunderland including events at the Sunderland Town Hall.

The temporary removal of this parking space will likely not cause substantial parking issues and will allow for safer pick up and drop off for events. This will also allow for better traffic control close to this

intersection as drivers will not be stopping on the travel portion of the road or blocking the private driveway to the east of these parking spaces.

**4.0 Related Policies / Procedures**

None

**5.0 Financial / Budget Assessment**

Minimal financial impact for purchase of mobile sign to be stored at Sunderland Town Hall

**6.0 Climate Change Impacts**

None

**7.0 Communications**

See attached email correspondence

**8.0 Conclusion**

The introduction of a temporary “pick up and drop off” zone in front of the Sunderland Town Hall could reduce the likelihood of improper stopping in traffic lanes, unsafe exiting of vehicles by persons with mobility issues or persons with small children or strollers.

**9.0 Recommendation**

BE IT RESOLVED THAT, Committee receive this report, and

THAT Committee direct works staff to contact Durham Region Traffic Control to review for the temporary change in this parking space, and

THAT staff report back with the results of the review by Durham Region.