



Date:	11/05/2021
Refer to:	Not Applicable
Meeting Date:	June 14, 2021
Action:	null
Notes:	COW - PRF
Copies to:	

May 11, 2021

Ingrid Svelnis, Interim CAO  
Township of Brock  
1 Cameron Street East  
Cannington, Ontario  
L0E 1E0

Dear Ms. Svelnis,

The Cannington Haunted Trail and Barn, now approaching its 13<sup>th</sup> year, is a signature community event that encourages residents and visitors of all ages to come together for two weekends of entertainment with a focus on celebrating Halloween in a safe, family-oriented manner. This year, providing there are no restrictions to large gatherings, the event will run October 22-23 and 29-30 from 6:30pm to 9:30pm each evening, with build-out beginning October 16. Given the extensive build-out of structures required for this event, the organizers would like to request exclusive use of the nature trail and pavilions in MacLeod Park during this time. Any loose props, lighting and equipment will be securely stored in our barn while not in use. As in years past, our committee will be responsible for all setup and tear down of materials, and will ensure that the park and trail are returned to their original condition.

The Cannington Lions Club will be requested to provide insurance for the Cannington Haunted Trail naming the Township of Brock as an additional named insured. The certificate will be forwarded to you once received. Security for the event will be provided by Hy-Tec, who will be onsite overnight of the weekends of operation to ensure the safety of anyone visiting the park after hours.

Our committee will be contacting the Manager of Parks, Recreation and Facilities to request placing additional trash receptacles and portable washrooms in the park. Furthermore, we will be contacting the Brock Township Fire Department to request the presence of volunteer firefighters during the hours the event is open to the public.

Should you require further information, please do not hesitate to contact us. Thank you for your ongoing support.

Angela Canavan  
On behalf of The Cannington Haunted Trail Organizing Committee  
c/o Box 376, Cannington, Ontario, L0E 1E0  
705.341.6529