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| Date:         | 06/05/2021     |
| Refer to:     | Not Applicable |
| Meeting Date: | June 14, 2021  |
| Action:       | null           |
| Notes:        | COW - PRF      |
| Copies to:    |                |

## Not-For-Profit Sector Review Committee

**Date:** Wednesday, April 07, 2021

**Time:** 6:30 p.m.

**Location:** Electronic Meeting via Microsoft Teams

### Minutes – DRAFT

**Present:** Angela Canavan, Andrea Klimpel, Paul Pascoal, Ted Shepard, Paul South, Ward 3 Councillor Walter Schummer, Ward 4 Councillor Cria Pettingill

**Staff Present:** Alicia Bagshaw, Recreation & Leisure Coordinator (Recording the minutes)

#### 1. Call to Order

Chair Schummer called the meeting to order at 6:30 p.m.

#### 2. Disclosure of Pecuniary Interests and Nature Thereof

There were no disclosures of pecuniary interest.

#### 3. Confirmation of Minutes

Moved by Councillor Pettingill that the minutes of the March 3, 2021 Non-Profit Sector Review Committee meeting be approved.

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#### 4. Delegations/Presentations

There were no delegations or presentations.

#### 5. General Items

##### A) Business Directory Responses

The Committee advised there were several organizations not listed on the Business Directory Responses. Mr. Pascoal inquired if staff reach out to the organizations on the original list to which the Recreation and Leisure Coordinator advised they would review the original list and re-send the survey information to those groups who have not yet filled out the survey.

Chair Schummer encouraged committee members to identify groups not represented on the survey and reach out to advise them of the survey. In addition, committee members were encouraged to send contact information to staff to be updated on the overall list.

B) NPSRC Survey  
a. Responses

Chair Schummer advised the surveys that have been completed thus far are already showing common trends, including lack of volunteers, and difficulty engaging and retaining younger people.

Ms. Klimpel advised that comments made in the survey will help identify where the Township can provide support to non-profit organizations.

Councillor Pettingill suggested that a connection with the local high school would assist in engaging and recruiting younger volunteers for local organizations.

b. Closing Date

The Committee advised they wish to keep the survey open and determine a closing date once more surveys have been completed. Mr. South advised the committee should wait until the fall before closing the survey.

The Recreation and Leisure Coordinator advised she would send out survey results to the group frequently, as more responses are submitted.

The Committee advised that given the strong focus on volunteer recruitment in survey responses, they may wish to put something together for volunteer recruitment. Suggestions included a volunteer recruitment drive, in-person or virtual depending on the ongoing pandemic restrictions.

C) Next Steps

Chair Schummer advised the committee should prepare a preliminary report for Council in June to provide an update on the committee's activities, and recent findings. He also advised committee members may determine which organizations will be invited to speak at a meeting, as well as identify which groups require a follow up interview.

Ms. Klimpel inquired if an online collaboration space could be developed for committee members to utilize while summarizing data, trends and findings of the survey, to which the Recreation and Leisure coordinator advised she would investigate.

**6. Other Business**

A) Next Meeting Date

May 5, 2021 at 6:30 p.m.

**7. Adjournment**

Moved by Ted Shepard that the Committee adjourn at 7:25 p.m.

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