

BY-LAW ENFORCEMENT AND ANIMAL SERVICES YEAR END REPORT 2022



WHO WE ARE

FT Supervisor, 1 FT By-Law Officer (SR), 1 FT Animal Control Officer, 3 Pt By-Law/Animal Control Officers, 2 Seasonal By-Law Officers (May-Sept) and 8 School Crossing Guards. All By-Law/Animal Control Officers are cross trained to administer all enforcement duties.

Administration Division: Comprised of the The By-Law Enforcement and Animal Control Supervisor, and responsible for the overall operation and administration of the Department which includes but is not limited to, By-Law, Animal Control, Parking, Licensing, Property Standards, Dench Animal Shelter and the Crossing Guard Program. The FT By-Law Officer and FT Animal Services Officer assist the Supervisor in basic administrative and operational needs, including annual training program and parking administration.

Both FT and PT staff conduct the following duties, along with the Supervisor for the following services:

- Enforcement of By-Law and Animal Control By-Laws
- Public education
- Parking Enforcement
- Licensing Inspections
- Property Standards Enforcement
- Compliance
- Parks and Community Patrols
- Emergency/24 hour response Animal Control
- Fundraising
- Crossing Guard Backup

Staff also assist with the general operation of the Dench Animal Shelter which provides the following services which includes providing quality care to animals in distress, fostering, impounding and adoptions, collaboration with industry partners and public education promotion responsible animal welfare and ownership.

WHAT WE DO

637

Total By-Law Service Calls

54

Property Standards Complaints

1,798

Total Municipal By-Law Complaints/Inquires

413

Parking Complaints



BY-LAW ENFORCEMENT

The By-law Enforcement and Animal Services Department ensures Township residents and visitors adhere to the Township by-laws related to public property offences, excessive loud music, at large animals, animal bite investigations, property standards and parking infractions. This Department is committed to maintain the safety of the public as they use roads, sidewalks, parks and other common public spaces. Officers provide public education, awareness programs and services to residents, businesses, and property owners.

Municipal By-law Complaints

Officers are responsible for enforcing City by-laws and make every effort to resolve the complaints through voluntary compliance. Municipal complaint investigations are more complex and require an officer to spend more time investigating, to come to a successful resolution.

BY-LAW DEPARTMENT 2022 YEAR END

Quarter	Emails and Phone Calls	Visitors
Q1	209	2
Q2	505	0
Q3	618	1
Q4	466	2

BY-LAW ENFORCEMENT *(Cont.)*

Parking Enforcement

Parking enforcement is a primary part of enforcement. The Department received 24 parking-related complaints in 2022. Parking patrol operations resulted in **413** parking infraction notices issued. This is almost double the amount of infractions issued the previous year.



In 2022 amendments to the Traffic Control By-Law included the introduction of winter restrictions for overnight parking. Starting November 15th through to April 15th, no overnight on-street parking and parking in a Municipal Lots (unless permitted) will be permitted between the hours of 12:00 a.m. and 7:00 a.m., regardless of weather conditions, to allow for thorough and efficient winter maintenance operations. To enforce these new restrictions, By-Law deploys and officer 2 to 3 times a week for overnight parking enforcement. From the implementation of the amendments, enforcement officers issued 85 parking infractions related to winter parking restrictions from November 15th to December 31st, 2022.

BY-LAW ENFORCEMENT (Cont.)

YEAR 2022	Parking Fines	Property Standards	Noise Nuisance	ATV	Parking	COVID	Building	Other
Q4 YEAR END	413	78	78	16	24	2	2	40

BYLAW ENFORCEMENT HIGHLIGHTS

PART 1 BL CHARGE X 1 - NOISE BYLAW (COURT)
 PART 3 BL CHARGE X 2 - NUISANCE BYLAW 9TRIAL)
 1 ORDER ISSUED UNDER NUISANCE BY-LAW

BY-LAW ENFORCEMENT (Cont.)

ADOPTION	WILDLIFE INJURED AND NUSIANCE	DOGS OR CATS AT LARGE	LOST FOUND	BARKING	ANIMAL SURR.	ANIMAL BITES	VET	OTHER
282	43	111	93	27	74	45	62	155

ANIMAL CONTROL HIGHLIGHTS

PART 1 BL CHARGE FOR DOG AT LARGE X 2 - CONVICTED X 1
 PART 1 BL CHARGE DOG INTERFERE/BITE X 1 - CONVICTED X 1
 PART 1 BL CHARGE FAILURE/MUZZLE/RESTRAIN X 1 - COVICTED X 1
 4 MUZZLE/RESTRAIN ORDERS ISSUED
 MUZZLE/RESTRAINT ORDER APPEALS x 1 - ORDER UPHELD



PROPERTY STANDARDS

One of the roles of By-Law Officers is to enforce by-laws that prescribe minimum standards for the maintenance and occupancy of properties, and their permitted uses. These by-laws require properties that do not conform to these specifications be repaired and maintained.

Brock By-Law Officers received 78 calls for investigation or mediation in 2022. 66 were resolved with order compliance or officer mediation. 12 investigations resulted in property maintenance remedy provided by the Township of Brock, at the owners expense due to non-compliance of an order. 3 Properties still remain outstanding from 2022. 1 property/owner has appealed an order to the superior court and is on hold for remedy until a court decision has been made.

There were two appeals heard by the Property Standards Committee and the decision in both appeals was to uphold the orders issued by By-Law Staff to remedy the property.

The top complaints under the Property Standards By-Law are as follows:

- Overgrown lawn/weeds/bushes
- Garbage/refuse/stockpiling of junk
- Dead Decaying Trees
- Derelict Machinery/Vehicles
- Pests or Mold Apartments



LICENSING ENFORCEMENT

By-Law Officers or Municipal Licensing Enforcement Officers monitor, investigate and enforce the licensing of mobile and stationary businesses. Licensing is essential in the promotion of the protection of consumers and supports the health and safety of the public.

Enforcement Action: 1 Business charged with failure to obtain license - case in trial 2023.

License Type	Number Inspections	Number of Licenses Issued
Doggie Daycare	2	2
Breeding/Boarding Kennels	8	8
Prohibited Animal License	1	1
Taxi /Limousine	0	0
Wrecking Yard	1	1
Campground Trailer Park	3	3

ADDITIONAL HIGHLIGHTS FOR 2022

- STR Pilot Program
- Drafting/Amendments of Noise, Nuisance, Fireworks, Burn By-Law
- Established Short Form Wording for Enforcement By-Laws
- Permitted Parking (Pilot Project) Sunderland
- Certification of By-Law and Animal Control Officers Baton and OC Spray
- Purchase of PPE (including BPV's for all enforcement staff)
- Computer Programs/Tracking - FirePro and Shelter Buddy
- Updated and established service fees for By-Law Services and Animal Control and Animal Shelter
- Updated and Upgraded Training Programs for Staff
- Increased levels of enforcement including Part 1 and Part 3 Offences



THE YEAR AHEAD - 2023

- Seasonal By-Law Officers (May-Sept) - Year 2
- Develop Township Sign By-Law
- Implement Municipal Lot Permit Program Beaverton and Cannington
- Increased parking and park controls
- Continue staff development, training and certification
- Property Standards
- Research and develop AMP By-Law and process for parking and bylaw offence
- Continue to meet improve and maintain optimum service levels

