



## Wilfrid Hall Board of Management

**Date:** Tuesday, October 18, 2022

**Location:** Wilfrid Hall

### Minutes

**Present:** Annette Bond, Dorothy Shier, Edie Bond, Faye Wilkinson, Keith Shier, Shelby Bond

**Regrets:** Cria Pettingill, Chris Shier, Richard McIntyre

#### 1. Call to Order

- Chair Faye called the meeting to order at 7:05 p.m.

#### 2. Confirmation of Minutes

- Moved by Dorothy, Seconded by Annette that the minutes of the Sept 20, 2022 meeting be approved as read. MOTION CARRIED.

#### 3. Treasurer's Report

- Keith handed out his report. The account has moved to CIBC in Beaverton. Bank balance is \$691.58. Moved by Shelby, seconded by Annette that the Treasurer's Report be accepted as read. MOTION CARRIED. It was moved by Edie, seconded by Shelby that the bills in the amount of \$243.33 from the October 1 event be paid. MOTION CARRIED.

#### 4. Correspondence

- Email that the old garbage bin has been removed by the township staff.

#### 5. General Items

##### 1) General items

- a. Review of Fire Safety regarding Wilfrid Hall: location of the 3 building exits, location of fire extinguishers, how to use a fire extinguisher – P.A.S.S, & evacuation location.

- b. Review of “Welcome Back Event”. A good turnout with most attendees staying until the very end. Thank you to Dorothy for the large of number of plants for our draws.
- c. 45<sup>th</sup> Wilfrid Craft Sale will be held on Nov 5<sup>th</sup> from 10 am – 2 pm. Vendors were contacted by Dorothy. Due to high insurance costs, some vendors will not be participating. Fortunately there are new vendors interested. She has 9 confirming verbally they are coming. Faye reported 2 had purchased insurance through Duuo instead of the township. The deadline for booking tables is still upcoming. Chris and Dorothy will set up at the hall the day prior. Board is seeking students who need volunteer hours. It was moved by Dorothy, seconded by Keith that Abbi look after a soup lunch in the kitchen by donation. MOTION CARRIED. Cria had volunteered at the August meeting to look after the coffee, tea and cookies in the kitchen. Edie to communicate the change to Cria. Annette is going to send out additional information with the old flyer. Dorothy can bring 6 copies of “From Prospect to Wilfrid” history books to sell.

- 2) Wilfrid Hall pamphlet – discussion was tabled until after the Municipal Election.
- 3) New Upcoming Event – Shelby suggested the board host a Kid’s Christmas Party in December which would be free to children. Kids will be entertained wile decorating cookies, playing Pin the Nose on the Reindeer, photo op with Santa, a Meet & Greet with Santa and hot chocolate & bags of candies. Moved by Dorothy, seconded by Annette that the budget be \$100, the event be held on Dec 18<sup>th</sup> from 1:30 to 3 pm. MOTION CARRIED. The baking of the gingerbread cookies will done at the hall the day prior by Dorothy, Edie and Faye at 10:30 am. Possibly set up tables, too.
- 4) Ideas for upcoming events: discussion was held on future plans and ideas to be held in the hall.
- 5) Caretaking – Volunteers for the following months: Edie and Annette (October), Dorothy (November) and Faye (December). This includes doing the post-rental inspections and advising the township by emails at [bookings@brock.ca](mailto:bookings@brock.ca) so that the renters get their damage deposit back.

## 6. Others

- 1) Next Meeting – TBD

## 7. Adjournment - Moved by Annette at 8:33 p.m.