



**The Corporation of the Township of Brock
Special Council Minutes**

**November 21, 2022
Virtual Meeting**

Members Present: Mayor Walter Schummer
Regional Councillor Michael Jubb
Ward 1 Councillor Peter Frank
Ward 2 Councillor Claire Doble
Ward 3 Councillor Angela Canavan
Ward 4 Councillor Cria Pettingill
Ward 5 Councillor Lynn Campbell

Staff Present: CAO Ingrid Svelnis
Clerk/Deputy CAO Fernando Lamanna
Deputy Clerk Janean Currie
Clerk's Assistant Deena Hunt
Director of Finance / Treasurer Lisa Chen
Senior Financial Analyst, Daniel Cooke
Fire Chief Rick Harrison
Director of Public Works Paul Lagrandeur
Manager Facilities and IT, R. Wayne Ward
Director Development Services Robin Prentice
Chief Building Official Richard Ferguson

1. Call to Order & Moment of Silence - 10:00 a.m.

Mayor Schummer called the meeting to order at 10:00 a.m. and a quorum was present.

2. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

3. Disclosure of Pecuniary Interest and Nature Thereof

None.

4. Presentation(s)

4.1 Asset Management Overview

The Director of Finance and Treasurer provided a presentation on the Asset Management Plan (AMP) which included:

- Objectives
 - review the Asset Management Plan
 - legislative requirements that are due by July 1, 2025
 - re-establish the AMP working group
 - index 2019 AMP dollars to 2022 dollars
 - 2023 Capital Budget
 - review policies that affect AMP, develop guiding principles, establish service standards and performance targets
- Asset Management Framework
 - Strategic Planning document integrated with budgeting and long-term planning
 - involves: Corporate Strategic Plan, various studies (eg. roads and bridges), Recreation Master Plan, assessments of building conditions, IT Strategic Plan, Official Plan, and Development Charges Study
 - affects: Provincial grants, Operating and Capital budgets, performance measurements, service level monitoring systems,

- user fees, reserve funds, debt management, and asset management systems and reporting
- AMP documents a funding plan and strategy to manage infrastructure and demonstrates legislative compliance
- Ontario's Asset Management Regulations
 - O.Reg 588/17 - Phase 1, 2 and 3 were delivered prior to their due dates; Phase 4 due July 1, 2025
 - in 2019 significant funding gap identified (\$8 million), recommended funding strategy decision was deferred pending further analysis
 - 2021 year end surplus (\$1.6 million) was transferred to Tax Rate Stabilization Reserve pending further review
 - 2022 Budget transitioned from tax funded Capital, to tax funded contributions to Capital Reserves
- Brock Township 2019 Asset Management Plan - requires updating
 - State of local infrastructure - total asset value is \$335.3 million based on 2019 replacement costs
 - Levels of service - overall, 49% of the assets are rated as in 'good' to 'very good' condition; future workshops to define proposed service levels
 - Asset management strategies - lifecycle costing, solutions for maintenance, rehabilitation, and replacement, non-infrastructure solutions, asset expansion or disposal, contributed assets, risk assessment within the lifecycle management strategy, and identifying capital priorities. Asset Management Strategy by Asset Category is required by July 1, 2025. Risk based approach prioritizes decisions for infrastructure investments with the greatest consequences should they fail.
 - Financial strategy for funding the gap offered in 2019:
 - annual provision requirement met in 20 years - increase capital funding by \$248K per annum (3% of 2019 tax levy revenue)

- annual provision requirement met in 30 years - increase capital funding by \$159K per annum (1.9% of 2019 tax levy revenue)
- annual provision requirement met in 40 years - increase capital funding by \$118K per annum (1.4% of 2019 tax levy revenue)
- Next steps include follow up questions, re-establishing AMP working group to update AMP by 2024, indexing the 2019 AMP to 2022 dollars, focus on AMP related studies during 2023 budget, and review upcoming plans and policies that will guide project rationalization.

5. Public Questions and Clarification

None.

6. Recess

Resolution: C-2022-001

Moved by Councillor Canavan

Seconded by Councillor Campbell

BE IT RESOLVED THAT Council break for a recess at 11:50 a.m. to evaluate renovations at the Woodville Eldon Community Centre, 105 Union Street, Woodville.

CARRIED

6.1 Woodville Eldon Community Centre

Council and staff members met at the Woodville Eldon Community Centre at 1:30 p.m. where City of Kawartha Lakes staff took Brock guests on a tour of the facility and highlighted the recent renovations.

Council and staff members decided to proceed to the Sunderland arena at 2:30 to review the building layout while the information from the Woodville tour was fresh in mind.

Councillor Campbell left the meeting at 2:15 p.m.

7. Confirmation By-law

By-law Number 3156-2022 - to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on November 21, 2022.

Resolution: C-2022-002

Moved by Councillor Doble

Seconded by Councillor Frank

BE IT RESOLVED THAT By-law Number 3156-2022, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on November 21, 2022, be taken as read, enacted and signed by the Mayor and Clerk/Deputy CAO.

CARRIED

8. Adjournment

Resolution: C-2022-003

Moved by Councillor Pettingill

Seconded by Regional Councillor Jubb

BE IT RESOLVED THAT the meeting of Council adjourn at 3:00 p.m.

CARRIED

Mayor

Clerk