



**The Corporation of the Township of Brock
Committee of the Whole Minutes**

**September 26, 2022
Virtual Meeting**

Members Present: Mayor John Grant
Regional Councillor Ted Smith
Ward 1 Councillor Michael Jubb
Ward 2 Councillor Claire Doble
Ward 3 Councillor Walter Schummer
Ward 4 Councillor Cria Pettingill
Ward 5 Councillor Lynn Campbell

Staff Present: Clerk/Deputy CAO Fernando Lamanna
Deputy Clerk Janean Currie
Clerk's Assistant Deena Hunt
Clerk's Assistant Stefanie Stickwood
Director of Public Works Paul Lagrandeur
Manager Facilities and IT, R. Wayne Ward
Director Development Services Robin Prentice
Chief Building Official Richard Ferguson
Fire Chief Rick Harrison
Director of Finance/Treasurer Lisa Chen
Manager of Accounting/Tax Collector Crystal Doucette
Senior Financial Analyst Daniel Cooke
Recreation & Leisure Coordinator Alicia Bagshaw

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- 1. Call to Order & Moment of Silence - 1:00 p.m.**

Mayor Grant called the meeting to order at 1:00 p.m. and a quorum was present.

2. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

3. Disclosure of Pecuniary Interest and Nature thereof

None.

4. Presentations

None.

5. Delegations / Petitions

None.

6. Sub-Committees

6.1 Finance Committee (Councillor Schummer - Chair)

6.1.1 Report 2022-FI-013 - 2021 Operating Surplus

Director of Finance and Treasurer

Resolution: COW-2022-120

Moved by Regional Councillor Ted Smith

BE IT RESOLVED THAT Report 2022-FI-013, 2021 Operating Surplus be received; and

THAT \$1,491,511 2021 Operating Surplus be transferred to the Rate Stabilization Reserve.

CARRIED

6.1.2 Report 2022-FI-017 - 2022 Charity Golf Tournament

Manager of Accounting and Deputy Treasurer

Resolution: COW-2022-121

Moved by Councillor Pettingill

BE IT RESOLVED Report 2022-FI-017, 2022 Charity Golf Tournament be received; and
THAT Council approve proceeding with implementation of the 2022 Golf tournament application process.

CARRIED

6.1.3 Report 2022-FI-018 - Modernization Initiative Update – Payroll and Human Resources Information System

Director of Finance and Treasurer

Resolution: COW-2022-122

Moved by Councillor Doble

BE IT SOLVED THAT Report 2022-FI-018 - the Update on the Payroll and Human Resources Information System be received;
and

THAT staff proceed with the award of the contract to Ceridian for the:

- a. Implementation of an integrated payroll and HR information system in the amount of \$48,968.50 plus HST, or \$49,830.65 inclusive of HST net of the rebate;
- b. Monthly subscription fee of \$17.53 per employee per month (subject to HST), for three years, renewal thereafter on an annual basis.

CARRIED

6.2 Operations Committee (Councillor Pettingill - Chair)

6.2.1 Report, 2022-CO-023 - Beaverton Patrol Yard-Roof Replacement

Director of Public Works

Resolution: COW-2022-123

Moved by Councillor Jubb

BE IT RESOLVED THAT Report 2022-CO-023, Tender B2022-PW-15 Beaverton Patrol Yard-Roof Replacement be received; and

THAT additional funding of \$22,220.47 be approved from the Building Reserve Fund; and
THAT staff be authorized to proceed with the recommendation of awarding the tender to Chouinard Bros. in the amount of \$71,954.08, excluding HST, or \$81,308.11 including HST.

CARRIED

6.3 Parks, Recreation and Facilities Committee (Councillor Jubb - Chair)

6.3.1 Report 2022-CO-024- Supply and Delivery of One Self Propelled Ice Resurfacing Unit

Director of Public Works

Resolution: COW-2022-124

Moved by Councillor Schummer

BE IT RESOLVED THAT Report 2022-CO-024, Tender B2022-PW-16 – Supply and Delivery of One Propelled Ice Resurfacing Unit be received; and

THAT staff be authorized to proceed with the recommendation of awarding the tender to Olympia in the amount of \$88,990.00 excluding HST, or \$100,558.70 including HST.

CARRIED

6.3.2 Report 2022-PRF-017 - Arena Cost Savings

Manager of Parks, Recreation, Facilities and IT

Resolution: COW-2022-125

Moved by Councillor Pettingill

BE IT RESOLVED THAT Report 2022-PRF-017 Arena Cost Savings be received; and

THAT Council approve staff to enter into an agreement for the installation of the Real Ice system with Elexicon at the Foster Hewitt Memorial Community Center, and;

THAT staff report back on cost savings and other data from this trial during the 2023 Budget Submissions.

CARRIED

6.4 Tourism & Economic Development Committee (Councillor Doble - Chair)

6.4.1 Report 2022-TED-012 - Kayakomat at Centennial Beach

Recreation & Leisure Coordinator

Resolution: COW-2022-126

Moved by Councillor Jubb

BE IT RESOLVED THAT Report 2022-TED-012, Kayakomat at Centennial Beach be received; and

THAT Council enter into a 1-year free-use agreement with Kayakomat at Centennial Beach; and

THAT staff review rates and permits/licences after one year to ensure consistency across the municipality; and

THAT Kayakomat provide the Township with a Certificate of Insurance, naming the Township of Brock as additional insured.

CARRIED

6.5 Protection Services Committee (Councillor Campbell - Chair)

6.5.1 Memorandum 2022-PS-014 - Traffic By-law Amendment Update

Clerk/Deputy CAO

Resolution: COW-2022-127

Moved by Councillor Jubb

BE IT RESOLVED THAT Memorandum 2022-PS-014, Traffic By-law Amendment Update be received.

CARRIED

6.6 Building and Planning Committee (Regional Councillor Smith - Chair)

None.

6.7 General Government Committee (Mayor Grant- Chair)

6.7.1 Memorandum 2022-GG-027 - Customer Service Training Update

Clerk's Assistant

Resolution: COW-2022-128

Moved by Councillor Doble

BE IT RESOLVED THAT Memorandum 2022-GG-027, Customer Service Training Update be received.

CARRIED

6.7.2 Memorandum 2022-GG-026 - Balance of 2022 Council Meeting Dates

Clerk/Deputy CAO

Resolution: COW-2022-129

Moved by Regional Councillor Ted Smith

BE IT RESOLVED THAT Memorandum 2022-GG-26, Balance of 2022 Council Meeting Dates be received; and THAT Council approve the proposed changes to the 2022 Council Meeting Schedule.

CARRIED

6.7.3 Dog Park Survey

Verbal Update regarding the proposed Dog Park Survey.

Resolution: COW-2022-130

Moved by Councillor Pettingill

BE IT RESOLVED THAT the verbal update of the Dog Park Survey be received.

CARRIED

7. Closed Session

None.

8. Rise from Closed Session

9. Other Business

Resolution: COW-2022-131

Moved by Councillor Campbell

BE IT RESOLVED THAT the recommendations from the Committee of the Whole meeting held on September 26, 2022 be ratified at the Council meeting held on September 26, 2022.

CARRIED

10. Public Questions and Clarification

None.

11. Adjournment

Resolution: COW-2022-132

Moved by Councillor Doble

BE IT RESOLVED THAT the meeting of Council adjourn at 3:30 p.m.

CARRIED

Mayor

Clerk