



Wilfrid Hall Board of Management

Date: Tuesday, April 26, 2022

Location: Wilfrid Hall

Present: Annette Bond, Cria Pettingill, Edie Bond, Faye Wilkinson, Keith Shier, Shelby Bond

Regrets: Chris Shier, Dorothy Shier, Richard McIntyre

1. Call to Order

Chair Faye called the meeting to order at 12 noon.

2. Treasurer's Report

Keith reported a bank balance of \$734.66. The CIBC in Pepperlaw is closing on Oct 13th with the accounts being moved to CIBC Beaverton. He is willing to travel there for hall board business. He will be going to Brock Township to have a chat with them. Keith moved the motion to approve his treasurer's report, seconded by Annette. MOTION CARRIED.

3. Correspondence

Faye spoke of 3 announcements: Regional Chair John Henry recommending people wear masks in shared indoor space. Earth Day was held and is just over. No Mow May was a new endeavor and is encouraged by Brock Township.

4. General Items

- 1) Update on April 11th meeting with Brock Township staff. Faye and Dorothy both heard the following news at this meeting:
 - a. The reason for opening now was the mask mandate had been lifted; there were no full-time staff at Manilla nor Wilfrid Hall as in the other Brock Township halls.
 - b. The township is now taking all the hall bookings – either by the Brock Township website or by phone. If there is a sudden weekend booking, our board is to complete the rental agreement form, get the renter's signature, and collect the rental/insurance fees. Commercial rentals are encouraged.
 - c. Post Inspection Reports are to be completed by hall board volunteers, then forwarded to the township who will return the renter's \$100 damage deposit. The deposit will be reduced if the renters do not clean as required.
 - d. A lockbox will be placed at the hall doors for renters to obtain a key for the hall.

- e. Two keys will be given to each board – one for the Chairperson and one for the Treasurer.
- f. Deep cleaning will be arranged by township twice per year. First was scheduled for April 21 or 22nd.
- g. The township will be completing the foundation repairs and re-installing the flagpole in better weather.
- h. Curtains on the stage must be checked for flammability by the township.

2) Upcoming Events

- a. Discussion on summer and fall events organized by the hall board. More discussion at next meeting.
- b. Discussion on Village-wide Yard Sale on June 25th pending availability of the hall.
- c. Discussion on Welcome Back event. No sit down dinner, other refreshments to be discussed. Tabled until the next meeting.

3) Events – none held during COVID.

5. Others

1) New Business

- a. Township Budget – the township passed a budget where they expect \$4500 from rentals and fundraising. Discussion on feasibility of their plan.
- b. Renter's Insurance – Dorothy was absent. Tabled until the next meeting.
- c. New members are welcome to join the Wilfrid Hall Board.
- d. Discussion on dates, times and frequency of meeting – upon availability of hall. It was moved by Edie, seconded by Annette that we hold daytime meetings in the future. MOTION TIED. Decision by chair – 50/50 daytime and nighttime meetings.

2) Next Meeting – Tuesday, May 24th at 6:45 p.m.

- a. Discussion on having daytime meetings. Moved by Edie, seconded by Annette that we hold daytime meetings. Tie vote. Faye said the Chair can break a tie. Edie mentioned that we could do 50:50, half daytime and half evening meetings. Faye agree. So next meeting is May 24th at 6:45 p.m.

6. Adjournment – Annette moved that we adjourn at 1:43 pm.