



The Corporation of the Township of Brock

Council Minutes

August 22, 2022

Virtual Meeting

Members Present: Mayor John Grant
Regional Councillor Ted Smith
Ward 1 Councillor Michael Jubb
Ward 2 Councillor Claire Doble
Ward 3 Councillor Walter Schummer
Ward 4 Councillor Cria Pettingill
Ward 5 Councillor Lynn Campbell

Staff Present: CAO Ingrid Svelnis
Clerk/Deputy CAO Fernando Lamanna
Deputy Clerk Janean Currie
Clerk's Assistant Deena Hunt
Clerk's Assistant, Stefanie Stickwood
Director of Finance / Treasurer Lisa Chen
Fire Chief Rick Harrison
Chief Building Official Richard Ferguson
Director of Public Works Paul Lagrandeur
Manager Facilities and IT, R. Wayne Ward
Supervisor By-law Enforcement/Animal Control Sarah Jones

1. Call to Order & Moment of Silence - 6:00 p.m.

Mayor Grant called the meeting to order at 6:00 p.m. and a quorum was present.

2. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

3. Disclosure of Pecuniary Interest and Nature Thereof

3.1 Mayor Grant - 11.7 Brock Board of Trade - Tourism Postcards Cost Sharing

Mayor Grant owns a Bed and Breakfast mentioned in the tourism postcards.

3.2 Councillor Jubb - 11.7 Brock Board of Trade - Tourism Postcards Cost Sharing

Councillor Jubb is a member of Brock Board of Trade.

4. Community Announcements

Councillors advised of the flag raising ceremony at the Municipal Administration Building on August 24, 2022 at 11:00 a.m. to commemorate the anniversary of the independence of Ukraine, and the Sunderland Fall Fair on September 13 and 14, 2022.

5. Public Meeting

5.1 Explanatory Note - Proposed Amendments to the Traffic By-law Number 957-88-PP, as Amended

The purpose of this Statutory Public meeting was to provide the public with an opportunity to provide comments on the proposed amendment to Traffic By-law Number 957-88-PP. Members of Council were in attendance to observe and listen to comments.

Public comments should be submitted to the Clerk's department via email Clerks@Brock.ca.

There would be no decision made on behalf of the Township of Brock in respect of the proposed by-law amendment at this meeting. The Council of the Township of Brock will consider the merits of the proposal at a later date, taking into consideration all input received on the matter.

5.2 Staff Presentation / Overview

By-Law Enforcement/Animal Control Supervisor

Staff provided a presentation on the proposed Traffic By-law changes which included:

Winter Parking Restrictions

- new Winter Weather Parking Ban - notice to be provided on Township social media and website
- no overnight on-street parking/municipal lot parking from November 15 to April 15 between 12:00 a.m. and 7:00 a.m.

Permit to Park in Municipal Lot

- off street parking in municipal lot for Sunderland - Phase I
- future permitted parking lots to be considered for Beaverton and Cannington
- on street parking limit is currently 3 hours maximum
- significant weather events impact road maintenance
- proposing off street parking at the Sunderland arena south lot; and Sunderland Medical Centre west lot
- proposing a permit fee inline with other municipalities permitted parking fees
- permits would designate a permanent space; first come basis

Council provided the following comments/questions:

- nightly or weekly permit
- snow clearing in municipal lots
- education and signage
- cost of a fine for parking overnight compared to the cost of a permit
- staffing enforcement
- concern for permit holders during events at the Sunderland arena

5.3 Public Comments / Submissions

Public who spoke at the meeting: Anna Bowness.

Comments or concerns raised included:

- 112 River Street apartment units are short 5 parking spaces
- tenants enquiring whether a lower annual parking permit fee could be made available
- other municipalities charge increased permit fees for extra vehicles with the same address

Resolution: C-2022-220

Moved by Regional Councillor Ted Smith

Seconded by Councillor Campbell

BE IT RESOLVED THAT the presentation and comments during the Statutory Public Meeting regarding the proposed amendments to the Traffic By-law Number 957-88-PP be received.

CARRIED

5.4 Public Questions

None.

6. Presentations

None.

7. Delegations / Petitions

Graffiti Art in Cannington Skateboard Park delegation did not occur. See later in the meeting for Communication Number 415/22.

8. Ratification of COW Recommendations

None

9. Adoption of Minutes of Previous Meetings

Resolution: C-2022-221

Moved by Councillor Pettingill

Seconded by Councillor Jubb

BE IT RESOLVED THAT Council adopts all minutes of previous Council meetings as listed in Section 9.1

- Special Council - July 25, 2022
- Special Council - Closed Session - July 25, 2022

- Council - July 25, 2022
- Council - August 8, 2022

AND THAT Council receives all minutes as listed in Section 9.2

- Committee of Adjustment - June 21, 2022

CARRIED

9.1 Minutes of previous Council Meetings

9.1.1 Special Council - July 25, 2022

9.1.2 Special Council - Closed session - July 25, 2022

9.1.3 Council - July 25, 2022

9.1.4 Council - August 8, 2022

9.2 Minutes to be received

9.2.1 Committee of Adjustment - June 21, 2022

Communication Number 429/22

10. Reports

10.1 2022-PRF-015 Ice Resurfacer Replacement

Resolution: C-2022-222

Moved by Councillor Schummer

Seconded by Councillor Doble

BE IT RESOLVED THAT Report 2022-PRF-015 Ice Resurfacer Replacement be received; and
THAT Council approve the request to sole source the replacement ice resurfacing unit, and;
THAT Zamboni Company Limited be selected to provide the ice resurfacing unit as quoted at the amount of \$92,006.55 excluding applicable taxes.

Amendment:

Resolution: C-2022-223

Moved by Councillor Schummer

Seconded by Councillor Doble

BE IT RESOLVED THAT Resolution Number C-2022-222 be amended to read that Report 2022-PRF-015 be received and **THAT Council request that the purchase of the replacement ice resurfacing unit be tendered.**

CARRIED

Amended Main Motion

Resolution: C-2022-222

Moved by Councillor Schummer

Seconded by Councillor Doble

BE IT RESOLVED THAT Report 2022-PRF-015 Ice Resurfacers Replacement be received; and
THAT Council request that the purchase of the replacement ice resurfacing unit be tendered.

CARRIED

10.2 Short Term Rental Update Memorandum

Clerk/Deputy CAO

Resolution: C-2022-224

Moved by Councillor Jubb

Seconded by Councillor Pettingill

BE IT RESOLVED THAT the Short Term Rental Update Memorandum be received.

CARRIED

11. Correspondence

Resolution: C-2022-225

Moved by Councillor Pettingill

Seconded by Councillor Campbell

BE IT RESOLVED THAT the items listed in Section 11 Correspondence be approved save and except communication numbers 437/22, 449/22, 450/22, 459/22, 462/22 and 463/22.

CARRIED

11.1 Fairgate Park Location

Resolution: C-2022-226

BE IT RESOLVED THAT Communication Numbers 431/22, 432/22, 433/22, 434/22 and 436/22 with respect to the Fairgate Park Location be received.

11.1.1 Playground Location

Irina Olariu
Communication Number 431/22

11.1.2 Rennie Street Park

Jennifer Wiseman
Communication Number 432/22

11.1.3 Playground

Lewis Parker
Communication Number 433/22

11.1.4 Fairgate Playgrounds

Wayne Cordingley
Communication Number 434/22

11.1.5 Information for Council - Playground

Rebecca Roncato
Communication Number 436/22

11.2 Speed Reduction Measures

Communication Number 437/22

Resolution: C-2022-227

Moved by Councillor Pettingill
Seconded by Regional Councillor Ted Smith

BE IT RESOLVED THAT Communication Number 437/22, submitted by Sheila Westcott with respect to speed reduction measures be received; and
THAT staff be directed to report back on the feasibility of the request.

CARRIED

11.3 Special Occasion Permit - Beaverton Lions Club Fundraising Event

Communication Number 449/22

Resolution: C-2022-228

Moved by Councillor Jubb

Seconded by Councillor Schummer

BE IT RESOLVED THAT Communication number 449/22 submitted by Cody Windebank on behalf of the Beaverton Lions Club with respect to their fundraising event be received; and

THAT Council has no objection to the request to serve alcohol at the event on September 24, 2022 at the Foster Hewitt Memorial Community Centre, Beaverton, subject to compliance with the Municipal Alcohol Policy, all regulations of the Liquor Licence Board of Ontario, and providing the Township with a copy of the SOP for the event; and

THAT a copy of the certificate of insurance naming the Township of Brock as an additional insured with a minimum amount of \$2,000,000 be provided to the Township; and

THAT Council designate this an event of municipal significance for the purpose of obtaining the required liquor licence.

CARRIED

11.4 Request for Whiteboard in Gamebridge

Communication Number 450/22

Resolution: C-2022-229

Moved by Councillor Jubb

Seconded by Councillor Pettingill

BE IT RESOLVED THAT Communication Number 450/22, submitted by Hannah Baker requesting a whiteboard in Gamebridge Park be received; and

THAT Council request staff to reach out to Ms. Baker with possible solutions and possibly a 2023 Budget item.

CARRIED

11.5 Beaverton Fall Fair Request

Communication Number 451/22

Resolution: C-2022-230

BE IT RESOLVED THAT Communication Number 451/22 submitted by George Ranich on behalf of the Beaverton Agricultural Society with respect to the 2022 Beaverton Fall Fair be received; and

THAT Council approve the children's parade to be held on September 16th subject to the Beaverton Agricultural Society obtaining a road occupancy permit from the Region of Durham; and

THAT after hours access to the Foster Hewitt Memorial Community Centre be granted for set up of the fair no earlier than the Thursday prior to the event as stated in the agreement; and

THAT the Township provide additional garbage/recycling receptacles, six portable toilets including one accessible toilet, two portable handwashing stations, and fifteen picnic tables; and

THAT a copy of the certificate of insurance naming the Township of Brock as an additional insured with a minimum amount of \$2,000,000 be provided to the Township.

11.6 Special Occasion Permit - North Durham Ladies Lob-ball Tournament

Greenbank Bulls Slo-Pitch Team

Communication Number 455/22

Resolution: C-2022-231

BE IT RESOLVED THAT Communication number 455/22 submitted by Jeremy Gibson on behalf of the North Durham Ladies Lob-Ball Association with respect to their baseball tournament be received; and

THAT Council has no objection to the Special Occasion Permit for the baseball tournament on September 9 and 10, 2022 in Sunderland subject to compliance with the Municipal Alcohol Policy, all regulations of the Liquor Licence Board of Ontario, and providing the Township with a copy of the SOP for the event; and

THAT a copy of insurance naming the Township of Brock as additional insured in the amount of \$2,000,000 be provided to the Township; and

THAT Council approve an exemption to the Noise By-law, Schedule 2, section 12 on September 9, 2022 until 11:00 p.m.; and

THAT Council designate this an event of municipal significance for the purpose of obtaining the required liquor licence.

11.7 Brock Board of Trade - Tourism Postcards Cost Sharing

Communication Number 459/22

Mayor Grant declared a conflict on this item. (Mayor Grant owns a Bed and Breakfast mentioned in the tourism postcards.)

Councillor Jubb declared a conflict on this item. (Councillor Jubb is a member of Brock Board of Trade.)

Mayor Grant declared a conflict on this item, noting that he and his wife operate a Bed and Breakfast mentioned in the communication. Mayor Grant did not participate in any discussion or vote on the matter.

Councillor Jubb declared a conflict on this item, advising that he is a member of Brock Board of Trade and did not participate in any discussion or vote on the matter.

Resolution: C-2022-232

Moved by Councillor Pettingill

Seconded by Councillor Schummer

BE IT RESOLVED THAT Communication Number 459/22, submitted by the Brock Board of Trade requesting the Township pay 50% of the Tourism Postcard Invoice, be received; and

THAT Council approve the payment of \$79.55 to Brock Board of Trade towards the VistaPrint Invoice for the Tourism Postcards from Tourism – General Initiatives (Account #10-60-765-7840-6240).

CARRIED

11.8 Fence Variance Request

Communication Number 462/22

Resolution: C-2022-233

Moved by Councillor Jubb

Seconded by Councillor Schummer

BE IT RESOLVED THAT Communication Number 462/22, Fence Bylaw Exemption, submitted by Paulette Vaillancourt be received; and THAT Council grant a variance for an exterior side yard fence for 1 Furniss Street Beaverton, having a total height of 1,830 mm (6ft) from the Township's Fence By-law 786-85-PP, as shown on Attachments 'A' and 'B' attached.

CARRIED

11.9 Fence Variance Request

Communication Number 463/22

Resolution: C-2022-234

Moved by Councillor Jubb

Seconded by Regional Councillor Ted Smith

BE IT RESOLVED THAT Communication Number 463/22, Fence Bylaw Exemption, submitted by Tom and Erica Loutskou be received; and THAT Council grant a variance for an exterior side yard fence for 1 Stoddart Street, Beaverton, having a total height of 1,830 mm (6ft) from the Township's Fence By-law 786-85-PP, as shown on Attachments 'A', 'B' and 'C' attached.

CARRIED

11.10 Beaverton Santa Claus Parade

Communication Number 464/22

Resolution: C-2022-235

BE IT RESOLVED THAT Communication 464/22, submitted by the Beaverton Lions Club with respect to the Beaverton Santa Claus Parade be received; and

THAT Council has no objections for the request to host the 2022 Beaverton Santa Claus Parade on November 18, 2022 subject to a road occupancy permit being obtained from the Durham Region Works Department, and traffic control assistance being obtained from Durham Regional Police Services.

11.11 Special Occasion Permit Request - Sunderland Fall Fair

Communication Number 465/22

Resolution: C-2022-236

BE IT RESOLVED THAT Communication Number 465/22, submitted by the Sunderland Agricultural Society with respect to obtaining a special occasion permit be received; and

THAT Council has no objection to the request to serve alcohol at the event on September 13, 2022 from 6:00 p.m. - 10:00 p.m. at the Sunderland Fair Grounds, subject to compliance with the Municipal Alcohol Policy, all regulations of the Liquor Licence Board of Ontario, and providing the Township with a copy of the SOP for the event; and

THAT a copy of the certificate of insurance naming the Township of Brock as an additional insured with a minimum amount of \$2,000,000 be provided to the Township; and

THAT Council designate this an event of municipal significance for the purpose of obtaining the required liquor licence.

11.12 Graffiti Art at Cannington Skateboard Park

Communication Number 415/22

Resolution: C-2022-237

Moved by Councillor Schummer

Seconded by Councillor Pettingill

BE IT RESOLVED THAT Communication 415/22 submitted by Todd McCullough with respect to graffiti art at the Cannington Skateboard park be received.

CARRIED

12. Notices of Motions

None

13. By-Laws

Resolution: C-2022-238

Moved by Councillor Doble

Seconded by Regional Councillor Ted Smith

BE IT RESOLVED THAT By-law Number(s) 3142-2022 and 3143-2022 be taken as read, enacted and signed by the Mayor and Municipal Clerk.

CARRIED

13.1 By-Law Number 3142-2022, Ball Avenue, Surplus Land - Revised

13.2 By-Law Number 3143-2022, Appoint Municipal Law Enforcement Officers

14. Closed Session

Staff left the meeting at 7:41 p.m. with the exception of the Deputy Clerk.

Resolution: C-2022-239

Moved by Councillor Jubb

Seconded by Councillor Campbell

BE IT RESOLVED THAT Council proceed into a Closed Meeting of Municipal Council at 7:41 p.m. to discuss the following matters:

- personal matters about an identifiable individual, including municipal or local board employees pursuant to Section 239(2)(b) of the Municipal Act with respect to existing CAO Contract

CARRIED

14.1 CAO Contract

15. Rise from Closed Session

Staff rejoined the meeting at 8:06 p.m.

Resolution: C-2022-240

Moved by Regional Councillor Ted Smith

Seconded by Councillor Doble

BE IT RESOLVED THAT Council rise & report from Closed Meeting at 8:06 p.m.

CARRIED

Resolution: C-2022-241

Moved by Councillor Jubb

Seconded by Regional Councillor Ted Smith

WHEREAS Ingrid Svelnis' current and existing contract and appointment as CAO for the Township of Brock which began on March 23, 2021 and is currently forecasted to end in the month of February of 2023; and

WHEREAS Council realizes that the first year of a new term of Council is an important transition period where a number of key corporate strategic priorities are established;

THEREFORE BE IT RESOLVED THAT Council approves a contract extension to current CAO Ingrid Svelnis' current and existing contract and appointment as CAO for the Township of Brock which began on March 23, 2021 and is currently forecasted to end in the month of February 2023 be extended until December 31, 2023.

Yes (7): Mayor Grant, Regional Councillor Ted Smith, Councillor Jubb, Councillor Doble, Councillor Schummer, Councillor Pettingill, and Councillor Campbell

CARRIED (7 to 0)

16. Other Business

None

17. Public Questions and Clarification

None

18. Confirmation By-law

By-law Number 3147-2022 - to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on August 22nd, 2022.

Resolution: C-2022-242

Moved by Councillor Campbell

Seconded by Councillor Schummer

BE IT RESOLVED THAT By-law Number 3147-2022, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on August 22nd, 2022 be taken as read, enacted and signed by the Mayor and Clerk/Deputy CAO

CARRIED

19. Adjournment

Resolution: C-2022-243

Moved by Councillor Doble

Seconded by Councillor Schummer

BE IT RESOLVED THAT the meeting of Council adjourn at 8:15 p.m.

CARRIED

Mayor

Clerk