



Corporation of the Township of Brock

Staff Report to the Mayor and Members of Council

From: Paul Lagrandeur

Position: Director of Public Works

Title / Subject: Beaverton Patrol Yard-Roof Replacement

Date of Report: September 6, 2022

Date of Meeting: September 12, 2022

Report No: 2022-CO-023

- 1.0 **Issue / Origin** The Beaverton Patrol Yard's existing shop has multiple leaks in the roof. Safety is a grave concern because of this. The roof is aged and has had many small patches over the years to repair but is in need of replacement.
- 2.0 **Background** The 2020 Capital budget included \$50,000 for replacement. The tender was created by staff and was posted on the municipal website. The closing date of the tender was Monday August 22, 2022 – 2:00 pm. A treasury representative and the Director of Public Works and the Public Works Coordinator opened the tenders shortly after the closing date/time.
- 3.0 **Analysis** The tender results are listed below:

Chouinard Bros.	\$71,954.08	Materials and labour Excluding HST
-----------------	-------------	------------------------------------

The tenders were reviewed by the Director of Public Works and were found to generally satisfy the requirements set out in the tender documents. The bid provided by Chouinard Bros. was low bid and was determined to meet the tender requirements.

4.0 Related Policies / Procedures N/A

5.0 Financial / Budget Assessment The 2020 Capital Budget includes \$50,000 for the Replacement of the Patrol Yard Roof. The low bid exceeds the budgeted amount and satisfies requirements set out in the tender document. Staff request additional funds in the amount of \$22,220.47, inclusive of HST, from the Building Reserve Fund.

	Funding (HST net of rebate – 1.76%)	Award (HST – 13%)
Pre-tax	\$71,954.08	\$71,954.08
HST	1,266.39	9,354.03
Amount inclusive of HST	\$73,220.47	\$81,308.11
Budget	50,000.00	
Additional funds requested	23,220.47	

6.0 Climate Change Impacts

7.0 Communications

8.0 Conclusion On the basis of the foregoing review, staff recommend the award of the tender to Chouinard Bros. as the tender submitted meets specifications outlined in the tender.

9.0 Recommendation

On the basis of the foregoing review, it is recommended;

That staff report 2022-CO-023, Tender B2022-PW-15 Beaverton Patrol Yard-Roof Replacement be received;

AND THAT additional funding of \$22,220.47 be approved from the Building Reserve Fund;

AND THAT staff be authorized to proceed with the recommendation of awarding the tender to Chouinard Bros. in the amount of \$71,954.08, excluding HST, or \$81,308.11 including HST.