



Township of Brock Interoffice Memorandum

To: Mayor and Member of Council
From: Fernando Lamanna, Clerk/Deputy CAO
Subject: Balance of 2022 Council Meeting Dates
Date: Monday, September 26, 2022

The purpose of this memorandum is to outline recommended changes to the remaining council meeting dates previously established for 2022.

With the transition of the new term of Council as of November 15, 2022 staff reviewed the remaining council meeting dates and opportunities to amend the schedule to incorporate additional options for Council orientation as well as ensuring that required council appointments are dealt with prior to the Holiday Season closure.

Recent changes to the *Conservation Authorities Act* no longer permit the appointment of citizen members to Conservation Authority boards. As a result, the only nominations required from the lower tiers will be for the selection of council member representatives to sit on each Conservation Authority within Brock's respective jurisdictions. The Conservation Authorities will begin holding meetings in January and require appointments to be made prior to that. Staff have been advised that Durham Region will be appointing members to the Conservation Authorities at its meeting on December 21st, 2022. As such, Council nominations are required by December 14th, 2022 in order to meet Durham's agenda publication deadlines. Similar deadlines are expected for the Kawartha Lakes Conservation Authority.

Brock Public Library Board recruitment will be concluding end of November, after which Council will review the applicants and make formal appointments to the Board via an authorizing by-law.

Additionally, staff will be presenting a report on the proposed 2023 meeting dates for Council's consideration at a meeting date early December in order to put a hold on relevant dates in each of Council and Administrative staff's calendars.

Taking into consideration the limited time frame between the commencement of the new term of Council and the Holiday Season closure, staff are proposing to amend the remaining 2022 council meeting dates and structure as follows:

- November 21st, 2022 new Special Council Meeting @ 10:00 a.m.
- November 28th, 2022 remains as Council Inaugural meeting
- December 5th, 2022 change from COW to Special Council Meeting @ 10:00 a.m.
- December 12th, 2022 change from COW to Special Council Meeting @ 10:00 a.m.
- December 19th, 2022 cancel COW and Council meeting dates.