



April 12, 2022

Ingrid Svelnis, Interim CAO Township of Brock 1 Cameron Street East Cannington, Ontario LOE 1E0

Dear Ms. Svelnis,

The Cannington Haunted Trail and Barn, now approaching its 14<sup>th</sup> year, is a signature community event that encourages residents and visitors of all ages to come together for two weekends of entertainment with a focus on celebrating Halloween in a safe, family-oriented manner. This annual event provides many added benefits to the community including increased tourism, volunteerism, collaboration, local purchasing, and financial donations. 2021 was a very successful year and we were able to donate \$5000 to the Cannington Lions Club, \$2000 to the Beaverton Lions Club, \$500 to the Cannington Historical Society, \$500 to the Cannington Horticultural Society and \$500 to the Brock Township Dench Animal Shelter. As well, we annually renew our membership with the Brock Board of Trade and provide an annual \$200 Bursary to Brock High School. Maintaining a strong sense of community, engaging community members, and building on relationships with local businesses and organizations are core values of the Cannington Haunted Trail.

This year the event will run October 21-22 and 28-29 from 6:30pm to 9:30pm each evening, with build-out beginning October 15. Given the extensive build-out of structures required for this event, the organizers would like to request exclusive use of the nature trail and pavilions in MacLeod Park during this 2-week period. Any loose props, lighting and equipment will be securely stored in our barn while not in use. As in years past, our committee will be responsible for all setup and tear down of materials, and will ensure that the park and trail are returned to their original condition.

The Cannington Lions Club will be requested to provide insurance for the Cannington Haunted Trail naming the Township of Brock as an additional named insured. The certificate will be forwarded to you once received. Security for the event will be provided by Hy-Tec who will be onsite overnight of the weekends of operation to ensure the safety of anyone visiting the park after hours.

Our committee will be contacting the Manager of Parks, Recreation and Facilities to request placing additional trash receptacles and portable washrooms in the park. Furthermore, we will be contacting the Brock Township Fire Department to request the presence of volunteer firefighters during the hours the event is open to the public.

Should you require further information, please do not hesitate to contact us. Thank you for your ongoing support.

Angela Canavan

Chair, Cannington Haunted Trail