



The Corporation of the Township of Brock

Council Minutes

March 23, 2026

Council Chambers - 1 Cameron St. E. Cannington and Electronically

Members Present: Mayor Michael Jubb
Regional Councillor Cria Pettingill
Ward 1 Councillor Peter Frank
Ward 2 Councillor Claire Doble
Ward 3 Councillor Angela Canavan
Ward 4 Councillor Ron Hodgson
Ward 5 Councillor Lynn Campbell

Staff Present: CAO Michelle Willson
Clerk/Deputy CAO Fernando Lamanna
Deputy Clerk Maralee Drake
Clerk's Assistant Stefanie Stickwood
Clerk's Assistant Deena Hunt
Director of Finance/Treasurer Trena DeBruijn
Director Parks, Recreation and Facilities R. Wayne Ward
Director Development Services Robin Prentice
Fire Chief Rick Harrison

1. Call to Order & Moment of Silence - 6:00 p.m.

Mayor Jubb called the meeting to order at 6:00 p.m. and a quorum was present.

Councillor Doble attended the Closed Meeting only.

2. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

3. Playing of the National Anthem

4. Disclosure of Pecuniary Interest and Nature Thereof

None.

5. Community Announcements

- Mayor Jubb advised that the CAO, Michelle Willson, has tendered her resignation and wished her well in her future endeavours
- Sunderland Maple Syrup Festival - April 11 and 12, 2026

6. Public Meeting

None.

7. Presentations

None.

8. Delegations / Petitions

8.1 Literacy Network of Durham Region - Ontario Get SET Program

Jennine Agnew-Kata, Learning Network of Durham Region provided a presentation which included:

- Building Adult Basic Skills in North Durham
- What is Get SET
- Current Landscape: Adult Education in Durham Region
- History of Programming in North Durham
- Partnerships in Place
 - Blue Door Homeless Shelter, Brock Community Health Centre, Brock Township Library, Community Living North Durham, Durham College - Employment Services, Beaverton, John Howard Society, and The Nourish and Develop Foundation

- Next Steps
- Get SET Success Stories
- How Can You Support

Resolution: C-2026-072

Moved by Councillor Frank

Seconded by Regional Councillor Pettingill

Be it Resolved That the presentation provided by Jennine Agnew-Kata, Learning Network of Durham Region, with respect to the Ontario Get SET Program, be received.

CARRIED

8.2 North Durham Social Development Council - Annual Update

Nathan Gardner and Loretta Fernandes-Heaslip provided a presentation which included:

- North Durham Social Development Council - Get SET Program, Brock
- Who We Are
 - Blue Door, Community Living, The Nourish and Develop Foundation, Durham Mental Health Services, United Way Durham Region, Brock Community Health Centre, North House, Durham Region Health Department, Lakeridge Health, and Community Development Council Durham
- What We Do
- What We Need
- You Are Invited: Interagency Meetings
 - April 23, 2026 - The Neighbourhood Organization
 - September 2026 - Canadian Mental Health Association
 - November 2026 - Social Planning Network Ontario

Resolution: C-2026-073

Moved by Councillor Canavan
Seconded by Councillor Frank

Be it Resolved That the presentation by Nathan Gardner and Loretta Fernandes-Heaslip of North Durham Social Development Council with respect to an Annual Update be received.

CARRIED

9. Adoption of Minutes of Previous Meetings

Resolution: C-2026-074

Moved by Councillor Frank
Seconded by Councillor Hodgson

Be it Resolved That Council adopts all minutes of previous Council meetings as listed in Section 9.1:

- Council - March 9, 2026
- Council - Closed Meeting - March 9, 2026

And receives minutes of Advisory Committee meetings as listed in Section 9.2:

- Brock Accessibility Advisory Committee - January 20, 2026

CARRIED

Resolution: C-2026-075

Moved by Councillor Frank
Seconded by Regional Councillor Pettingill

Be it Resolved That the agenda be amended to bring forward Section 10 Sub-Committees, directly following Adoption of Minutes, for consideration at this time.

CARRIED

9.1 Minutes of previous Council Meetings

9.1.1 Council - March 9, 2026

9.1.2 Council - Closed - March 9, 2026

9.2 Advisory Committee Minutes

9.2.1 Brock Accessibility Advisory Committee Minutes - January 20, 2026

10. Sub-Committees (Reports)

10.1 Finance Committee (Chair - Mayor Jubb)

There was no correspondence for consideration.

10.2 Operations Committee (Chair - Regional Councillor Pettingill)

There was no correspondence for consideration.

10.3 Parks, Recreation and Facilities Committee (Chair - Councillor Campbell)

There was no correspondence for consideration.

10.4 Tourism, Economic Development and Community Committee (Chair - Councillor Canavan)

There was no correspondence for consideration.

10.5 Protective Services Committee (Chair - Councillor Frank)

There was no correspondence for consideration.

10.6 Development Services Committee (Chair - Councillor Doble)

There was no correspondence for consideration.

10.7 General Government Committee (Chair - Councillor Hodgson)

10.7.1 Memorandum 2026-GG-008, Health and Safety Policy Annual Review - 2026

Clerk's Assistant

Resolution: C-2026-076

Moved by Councillor Frank

Seconded by Regional Councillor Pettingill

Be It Resolved That Memorandum 2026-GG-008, Health and Safety Policy Annual Review - 2026 be received.

CARRIED

10.8 Climate Committee (Chair - Regional Councillor Pettingill)

There was no correspondence for consideration.

11. Closed Session

Resolution: C-2026-077

Moved by Regional Councillor Pettingill

Seconded by Councillor Frank

Be it Resolved That Council proceed into a Closed Meeting at 6:52 p.m. to discuss the following matters:

- personal matters about an identifiable individual, including municipal or local board employees pursuant to Section 239(2)(b) of the Municipal Act
- a proposed or pending acquisition or disposition of land by the municipality or local board pursuant to Section 239(2)(c) of the Municipal Act
- labour relations or employee negotiations pursuant to Section 239 (2)(d) of the Municipal Act

CARRIED

11.1 66 Harbour Park Cres., Boathouse Lease – Alice Wan (Leaseholder) - Memo 2026-GG-009

11.2 Staff left the Closed Meeting at 7:10 p.m. except for the CAO and the Deputy CAO/Clerk

11.3 CAO Vacancy

12. Rise from Closed Session

Resolution: C-2026-078

Moved by Regional Councillor Pettingill

Seconded by Councillor Frank

Be it Resolved That Council rise & report from Closed Meeting of Council at 8:42 p.m.; and,

That Council endorse all direction provided to staff, at the Closed Meeting of Council held on March 23, 2026.

CARRIED

13. Correspondence

13.1 Boathouse Leases, Beaverton Harbour - Assignment of Lease, 66 Harbour Park Cres, Beaverton

Communication Number 191 and 192/26

Resolution: C-2026-079

Moved by Regional Councillor Pettingill

Seconded by Councillor Canavan

Be It Resolved That Communication Numbers 191/26 and 192/26, Boathouse Leases, Beaverton Harbour – Assignment of Lease, 66 Harbour Park Cres., Beaverton submitted by Staples & Swain Law Firm be received; and

That Council direct the Clerk to amend the lease by adding the requested additional lease holder name.

CARRIED

14. Notice of Motions

None.

15. By-Laws

Resolution: C-2026-080

Moved by Councillor Canavan

Seconded by Councillor Hodgson

Be it Resolved That By-law 3408-2026 be taken as read, enacted and signed by the Mayor and Deputy Clerk.

CARRIED

15.1 By-Law Number 3408-2026, Amendment to the Cemeteries By-law

Being a By-law to amend the Cemeteries By-law 3050-2021 (remove Vroomanton United Church Cemetery)

16. Other Business

None.

17. Regional Councillor Update

None.

18. Public Questions and Clarification

There were no public questions for clarification.

19. Confirmation By-law

By-law Number 3407-2026 to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on March 23, 2026.

Resolution: C-2026-081

Moved by Regional Councillor Pettingill

Seconded by Councillor Campbell

Be it Resolved That By-law Number 3407-2026, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on March 23, 2026 be taken as read, enacted and signed by the Mayor and Deputy Clerk.

CARRIED

20. Adjournment

Resolution: C-2026-082

Moved by Councillor Frank

Seconded by Councillor Hodgson

Be it Resolved That the meeting of Council adjourn at 8:49 p.m.

CARRIED

Mayor

Clerk