

Sent Via Email



December 19, 2025

Mayor and Members of Council
Township of Brock
1 Cameron Street East
PO Box 10
Cannington ON L0E 1E0

RE: Dissolution of the Beaverton Heights Community Liaison Committee

The Regional Municipality of Durham

Housing Services
Division

605 Rossland Rd. E.
Level 1
PO Box 623
Whitby, ON L1N 6A3
Canada

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Erin Valant
Director, Housing
Services
Chair, Community
Liaison Committee

Dear Mayor and Members of Council,

On behalf of the Beaverton Heights Community Liaison Committee (CLC), we are writing to formally advise that the CLC passed a motion at its November 17, 2025 meeting to request to dissolve the CLC.

The Beaverton Heights CLC was established following Regional Council direction in October 2020 and later recognized in the Minutes of Settlement (MOS) between the Region of Durham and the Township of Brock. In accordance with the direction from Regional Council, the CLC's mandate was to provide a structured forum for information exchange, address operational concerns, and facilitate the successful integration of Beaverton Heights within the Brock community.

Since the opening of Beaverton Heights, the CLC has successfully fulfilled its intended role. There have been minimal community complaints or operational issues requiring intervention, and recent meetings have primarily focused on general information sharing rather than project-specific concerns. This shift reflects that the original need for the CLC has diminished, as the table now functions primarily as a forum for information sharing on programs and services in North Durham more generally.

Well-established communication channels remain in place between the Region of Durham, Blue Door as the operator, and the Township

of Brock. These channels ensure that any future concerns can be addressed promptly without the need for a standing committee.

As advised by the Region's Legislative Services, a resolution of Regional Council is required to complete the dissolution as it was established by a motion.

To facilitate formal approval of the dissolution, the following documentation must be attached in support to the motion to Regional Council:

- A memorandum to Regional Council outlining the rationale for dissolution;
- A letter from the Township of Brock confirming its agreement to the dissolution;
- A resolution from the CLC endorsing the motion.

Therefore, on behalf of the CLC, we respectfully request that the Township of Brock provide a formal letter confirming agreement to the dissolution of the Beaverton Heights Community Liaison Committee. Once the CLC is formally dissolved by Regional Council, the parties to the MOS can amend it as needed.

Please let us know if you require any additional information or documentation to support this process. Please find the last committee's meeting minutes attached for reference.

Thank you for your collaboration and support throughout the life of the CLC. We look forward to continuing positive working relationships.

Sincerely,

Erin Valant

Erin Valant, Chair and Director of Housing Services

Enclosed

Beaverton Height Community Liaison Committee Meeting Minutes
from November 17, 2025

The Regional Municipality of Durham

MINUTES

BEAVERTON TRANSITIONAL HOUSING LIAISON COMMITTEE

Monday November 17th, 2025

A regular meeting of the Beaverton Transitional Housing Liaison Committee was held on Monday, November 17th, 2025 in person at Beaverton Heights.

Present: Brett Bloxam
Mary Beddows
Karen Hakonson
Lianne Megarry
Alex Cheng, Blue Door
Kaitlin Long, Blue Door

Staff

Present: Erin Valant, Director of Housing Services
Rachel Hirstwood-Judd, Supervisor Family Services, APSW
Lynn Alexander, Property Manager
Cindy McCreight, Administrative Assistant

1. ADOPTION OF JULY 14TH MINUTES

Moved by Mary Beddows THAT the Minutes of July 14th be adopted. Seconded by Brett Bloxom.

CARRIED

2. MOTION TO DISSOLVE THE LIAISON COMMITTEE

Moved by Erin Valant, THAT the Beaverton Community Liaison Committee be dissolved. Seconded by Karen Hakonson.

CARRIED

This motion must proceed through appropriate legal channels to formally dissolve the Committee.

A recommendation report will highlight the lessons learned and recommendations from the CLC for Regional Council including what worked well and what did not. Erin will structure phone interviews with each member to capture lessons learned.

3. ADJOURNMENT

Moved by Brett Bloxam, that the meeting be adjourned. Seconded by Mary Beddows.

CARRIED

Respectfully submitted,

Original signed by _____

Erin Valant, Chair