

Nov 19, 2025

TO: Municipalities that form the Kawartha-Haliburton Municipal Working Group

- Municipality of Trent Lakes
- Township of Minden Hills
- Municipality of Dysart et al
- Township of Algonquin Highlands
- Municipality of Highlands East
- County of Haliburton
- Township of Brock
- Township of Scugog
- Township of Uxbridge

Attention: **Fernando Lamanna**
Municipal Clerk and Deputy CAO, Township of Brock

RE: **Municipal Representation on the Trent Conservation Coalition Source Protection Committee.**

There is currently a vacancy for one of the Kawartha-Haliburton Source Protection Authority members on the Source Protection Committee. The City of Kawartha Lakes (CKL) representative who previously served as the municipal member on the Trent Conservation Coalition Source Protection Committee (SPC) has moved on from their role and therefore stepped down from the SPC member position. Given the significant number of systems located within CKL, and the proportion of overall systems within the region, it was previously agreed that CKL would represent the adjoining municipalities on the Committee. To maintain municipal representation, CKL has since identified a new nominee who will represent all municipal partners within our Source Protection Area (SPA).

Planning Officer, Environmental Policy, Jenna Stephens is the candidate identified as the preferred replacement member in the nomination process. As per O. Reg. 288/07 of the Clean Water Act, 2006 all municipalities identified above are included in the grouping of municipalities in the Kawartha-Haliburton SPA. A formal council resolution endorsing Jenna Stephens as the SPC representative for this area would be appreciated.

A suggested resolution is included below:

Resolved, That, [Enter Municipal Name] endorse City of Kawartha Lakes Planning Officer, Environmental Policy, Jenna Stephens as the Kawartha-Haliburton municipal representative on the Trent Conservation Coalition Source Protection Committee.

We would also like to take the opportunity to thank all municipalities for their continued cooperation in protecting our municipal drinking water sources. Your efforts are greatly appreciated.

Your municipal endorsement is required to confirm the representative's appointment. Once your endorsement is received, our Source Protection Authority Board will be able to put forward the appointment of this member to the Source Protection Committee.

For additional information or clarification please do not hesitate to call me at 705-328-2271 ext. 215.

Sincerely,



Mark Majchrowski
Chief Administrative Officer,
Kawartha Conservation,
Kawartha-Haliburton Source Protection Authority

Copy: Keith Taylor, Project Manager, Trent Conservation Coalition Source Protection Region
Pat Warren, Chair, Kawartha-Haliburton Source Protection Authority