

Schedule "B"					
Finance Department					
Description	HST Status	2025 Fee Excluding HST	2025 Fee Including 13% HST (where applicable)	2026 Fee Excluding HST	2026 Fee Including 13% HST (where applicable)
Treasurer's Tax Certificate	Exempt	\$116.10		\$119.00	
Penalty & Interest Charges		1 1/4% per month on outstanding taxes and accounts receivable		1 1/4% per month on outstanding taxes and accounts receivable	
<b>Tax Sale Registration Recovery Service Fees - Actual costs to execute tax sale registrations and tax sales</b>		<b>Recovery of Actual Costs</b>		<b>Recovery of Actual Costs</b>	
Tax Registration - Phase 1 - Fee charged as soon as account sent to 3rd party recovery	Exempt	450.00 plus any third party fees		460.00 plus any third party fees	
Tax Registration - Phase 2- Fee effective at end of 1 year registration period and Township proceeding with tax sale				460.00 plus any third party fees	
Tax Sale packages via paper or email	Exempt	\$26.70		\$27.40	
Tax Sale Extension Agreement - per agreement	Exempt	565.00 plus any associated costs		580.00 plus any associated costs	
Deeds not provided – after 30 days	Exempt	\$11.30		\$11.60	
NSF Cheque Fee	Exempt	\$55.50		\$56.90	
Stop & Hold Payment	Exempt	\$27.70		\$28.40	
Duplicate Receipt	Exempt	\$11.30		\$11.60	
Duplicate billing request for more than one owner (No charge if enrolled in e-send)	Exempt	\$11.30		\$11.60	
Request to refund payments for tax certificates	Exempt	\$21.60		\$22.10	
Refund tax payment made in error by Mortgage Co. or lawyers	Exempt	\$27.70		\$28.40	
Tax Statement	Exempt	\$11.30		\$11.60	
First Notice - Tax Sale Notice Letter	Exempt	\$26.70		\$27.40	
Final Notice - Tax Sale Warning Letter	Exempt	\$26.70		\$27.40	
Reprint Bill (Current or First Prior Year)	Exempt	\$11.30		\$11.60	
Tax Arrears/Reminder Notices and Collection Letters	Exempt	\$6.20		\$6.40	
AR Invoice reprint/AR Statement of Account Reprint	Exempt	\$26.70		\$27.40	
Ownership Change	Exempt	\$35.00		\$35.90	
Mortgage Company Requests (Per Roll No.)	Exempt	\$17.50		\$17.90	
Mortgage Company Arrears Notification Fee	Exempt	\$109.90		\$112.60	
New Roll Number Assignment	Exempt	\$55.50		\$56.90	
Correct or Transfer of an Electronic Payment	Exempt	\$27.70		\$28.40	
Processing payment from Non-Canadian Funds (Per Item)	Exempt			\$40.00	
Additions to Tax Role/ Liens to Property Tax Account	Exempt	\$50.00		\$51.30	
Payment processing fee for unaccepted payment method	Exempt	\$27.70		\$28.40	
Document preparation or search fees - per Hour (\$30.00 Minimum)	Taxable	\$71.90	\$81.25	\$73.70	\$83.28
Out of country mailings (No charge if enrolled in e-send)	Exempt	\$11.30		\$11.60	
LC Draw, Release or Reduction - per hour	Taxable	\$71.90	\$81.25	\$73.70	\$83.28
<b>Ontario Court of Justice and Superior Court of Justice Charges</b>		<b>Recovery of Actual Costs</b>		<b>Recovery of Actual Costs</b>	
<b>Third Party Collection Agency</b>		<b>Recovery of Actual Costs</b>		<b>Recovery of Actual Costs</b>	
<b>Title Search   Parcel Register   Other Teranet Document Requirements for data integrity and/or collections as deemed required by the Treasurer</b>		<b>Recovery of Actual Costs</b>		<b>Recovery of Actual Costs</b>	
<b>Bailiff Services</b>		<b>Recovery of Actual Costs</b>		<b>Recovery of Actual Costs</b>	
<b>Legal Fees for Collections Action - unpaid lease agreement   by-law infractions   other as deemed necessary by the Treasurer</b>		<b>Recovery of Actual Costs</b>		<b>Recovery of Actual Costs</b>	