



**The Corporation of the Township of Brock
Accessibility Advisory Committee Minutes**

**September 16, 2025
Council Chambers - 1 Cameron St. E. Cannington and Electronically**

1. Call to Order/Roll Call - 9:00 a.m.

Chair Tony Laundrie called the meeting to order at 9:00 a.m. and confirmed the following committee members and staff were present.

Tony Laundrie, Chair
Gerhard Smit
Ward 3 Councillor, Angela Canavan

Absent
Donna Schirle (leave of absence)
Mike Parliament
Susan Koskinen
Colby Farrell

Deputy Clerk, Maralee Drake

2. Disclosure of Pecuniary Interest and Nature Thereof

3. Delegations

4. Confirmation of Minutes

Moved by Gerhard Smit that that the minutes of the June 17, 2025 BAAC meeting be approved.

5. General Items

5.1 Policy Review

Assigned to Colby and Angela

Councillor Canavan noted that the municipalities policies cover legislated requirements and suggested the following updates:

- adding the organizational commitment to the Customer Service Policy
- including verbiage regarding inclusion of accessible elements when repairs are being done

Councillor Canavan will send other suggested changes to staff to be included in policy updates in 2026.

5.2 Accessibility Makes Good Business Sense Resource

The resource was printed and is available for committee members to distribute to businesses in the downtown cores.

Susan will distribute to Beaverton Businesses.
Tony will distribute to Sunderland Businesses.
Gerhard will distribute to Cannington Businesses.

5.3 Promotional Items

Moved by Gerhard Smit that the Committee request Council approval to utilize \$500.00 of the approved BAAC budget to purchase 300 units of a green bookmark magnifier promotional item to be distributed at community events to raise awareness of the committee.

CARRIED

5.4 Awards of Merit - September 25, 2025, 5:30 p.m.

The Deputy Clerk invited committee members to attend the Awards of Merit Event and advised that George Pilgrim - recipient of the 2025 Township of Brock Accessibility Award - may not be able to attend the event.

5.5 Mental Health and Accessibility Intersectionality

Committee to review standards and available public resources for the intersection between mental health and accessibility. All municipal services and offerings should consider mental health and its direct correlation with accessibility

Assigned to Angela

Councillor Canavan noted mental health and accessibility intersectionality was considered in the creation of the public education campaign.

The committee discussed the importance of being cognizant of how mental health is approached and supported.

5.6 Multi-Year Accessibility Plan Review

Committee to review the MYAP prior to the meeting and provide feedback <https://www.townshipofbrock.ca/media/iw3ijhxn/2022-2026-multi-year-accessibility-plan-web.pdf>

The Committee did not have any feedback or suggested changes for the MYAP.

5.7 Annual Presentation to Council 2025

Previous presentations uploaded for reference

The committee selected Monday December 8, 2025 at 10:00 a.m. to present the annual update to Council and discussed the following items to be included:

Accomplishments and Challenges

Requests to Council

- continuation of \$1,000 budget and approval of an additional promotional item purchase (if required)
- having a day during accessibility week where the committee is set up in front of the Municipal Administration Building. Opportunity to hand out snacks, promotional items, coffee etc. to get the people in the Township aware of the committee.

The Deputy Clerk will draft the presentation for the committee's review at the November meeting

6. Other Items & Inquiries

6.1 Accessible Parks and Trails Discussion

The Deputy Clerk advised the Municipality was audited by the Ministry and that a requirement of the compliance plan is to have BAAC's feedback and consultation on the accessibility of trails and parks within the municipality. Prior to the meeting a list of locations and areas for consideration was circulated to committee members to assist with their site visits and information gathering.

The Committee advised they were able to visit many of the locations and offered the following feedback

- Sunderland Lions Loop at the Sunderland Fairgrounds - an excellent walking trail for the community. no concerns
- Albert Street South Playground – Sunderland - albert street park - walkway from the antioch court to the park its an opening - up to a bench, its lower than the park itself and its all grass, someone with a wheelchair would never get through there - would have to go all the way around. lots of good features in it. playground is accessible from all sides its a good little park. benches are a little too far away.
- Beaverton Lions Loop at the Beaverton Fairgrounds - good stable surface, not very wide but still enough room to pass.
- Lodwick Park Playground and Track – King Street, Beaverton - work is still in progress
- Playground at Thorah Centennial Park – Beaverton - new accessible playground installed, would be good to have more seating
- Playground at Harbour Park - Beaverton - well utilized, accessible equipment, good number of benches and paths
- Playground at MacLeod Park North – Cannington - playground equipment is excellent, would like to see some accessible paths connecting amenities in the park and more benches. It can be difficult to get around in a scooter or wheelchair. New pavilion looks great.

6.2 Accessible Public Washrooms

Gerhard noted there is no signage in Cannington to indicate where a public washroom is located, noting the washrooms in the Municipal Administration Building are open, but only during business hours.

Tony noted that with the closure of the Sunderland Arena, there are no public washrooms available in Sunderland except for portable toilets which are removed from all parks in the winter.

The committee discussed the need for accessible washrooms in each park area.

The Deputy Clerk advised she would follow up with Parks Staff on washroom hours at the Beaverton Harbour and to enquire if the washrooms in MacLeod Park have been opened this year.

6.3 Curb Grinding - Laidlaw and Cameron Street, Cannington

Gerhard

The committee discussed the differing curb heights at the intersection of Cameron St and Laidlaw Street in Cannington, and how it makes crossing the road difficult for those using a mobility device.

Moved by Gerhard Smit that BAAC request Township and Regional staff to address the curb height differences at the Laidlaw and Cameron street intersection in Cannington, and that the curb height be lowered at each corner to ensure a smoother transition from sidewalk to crosswalk to assist those utilizing mobility devices.

CARRIED

6.4 Next Meeting - November 18, 2025 at 9:00 a.m. Virtual

6.5 Facility Audits - Municipal Administration Building and Manilla Hall

The committee will conduct facility audits with the Director of Parks, Recreation and Facilities and the Deputy Clerk after the meeting.

7. Adjournment

Moved by Councillor Angela Canavan that the meeting of BAAC adjourn at 10:00 a.m.

CARRIED