



The Corporation of the Township of Brock

Council Minutes

September 22, 2025

Council Chambers - 1 Cameron St. E. Cannington and Electronically

Members Present: Mayor Michael Jubb
Ward 1 Councillor Peter Frank
Ward 2 Councillor Claire Doble
Ward 4 Councillor Cria Pettingill
Ward 5 Councillor Lynn Campbell

Members Absent: Ward 3 Councillor Angela Canavan

Staff Present: CAO Michelle Willson
Deputy Clerk Maralee Drake
Clerk's Assistant Deena Hunt
Clerk's Assistant Stefanie Stickwood
Director of Finance/Treasurer Trena DeBruijn
Interim Director of Public Works Ben Kester
Director Parks, Recreation and Facilities R. Wayne Ward
Director Development Services Robin Prentice

1. Call to Order & Moment of Silence - 6:00 p.m.

Mayor Jubb called the meeting to order at 6:00 p.m. and a quorum was present.

2. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards

of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

3. Playing of the National Anthem

4. Disclosure of Pecuniary Interest and Nature Thereof

None.

5. Community Announcements

- congratulations to the Fall Fairs on their success

6. Public Meeting

None.

7. Presentations

7.1 Lake Simcoe Region Conservation Authorities (LSRCA) - Chloride in Lake Simcoe Watershed

David Lembcke, Director, Watershed Science and Monitoring, and Bill Thompson, Manager, Watershed Plans and Strategies provided a presentation which included:

- winter salt/chloride in the Lake Simcoe watershed
- Atherley Narrows 1971-2022 winter salt concentration in Lake Simcoe
 - recent March 2025 sample measures 64.2 mg/l
 - CCME chronic guideline is 120 mg/l and acute guideline is 640 mg/l
- tributaries - chloride trends
 - 23 water quality stations showing an increasing trend
 - exceedances Jan 2014 to December 2023 of surrounding municipalities
- Western Creek in Newmarket - continuous chloride monitoring January to April 2025
- testing salt application rates in parking lots

- myth: more salt equals greater safety
- surface friction testing
- winter maintenance is necessary
- better winter maintenance practices exist
- case study on a commercial parking lot
- bottom line - reduced application rates while maintaining safety is possible
 - contractor training is vital
- how municipalities can help
 - Council resolution supporting liability limitation
 - hire trained contractors
 - continual improvement in roads management
 - empower staff to make good decisions

Resolution: C-2025-337

Moved by Councillor Frank

Seconded by Councillor Doble

Be it Resolved That the presentation by David Lembcke, Director, Watershed Science and Monitoring and Bill Thompson, Manager, Watershed Plans and Strategies with respect to Lake Simcoe Region Conservation Authorities - Chloride in Lake Simcoe Watershed be received.

CARRIED

8. Delegations / Petitions

None.

9. Adoption of Minutes of Previous Meetings

Resolution: C-2025-338

Moved by Councillor Frank

Seconded by Councillor Campbell

Be it Resolved That Council adopts all minutes of previous Council meetings as listed in Section 9.1:

- Council - August 13, 2025
- Council - September 8, 2025
- Council - Closed - September 8, 2025

And receives minutes of Advisory Committee meetings as listed in Section 9.2:

- Brock Tourism Advisory Committee - June 17, 2025
- Non-profit Sector Advisory Committee - June 10, 2025
- Brock Accessibility Advisory Committee - June 17, 2025
- Brock Committee of Adjustment - July 15, 2025

CARRIED

9.1 Minutes of previous Council Meetings

9.1.1 Council - August 13, 2025

9.1.2 Council - September 8, 2025

9.1.3 Council - Closed - September 8, 2025

9.2 Advisory Committee Minutes

9.2.1 Brock Tourism Advisory Committee - June 17, 2025

9.2.2 Not-for-Profit Sector Advisory Committee - June 10, 2025

9.2.3 Brock Accessibility Advisory Committee - June 17, 2025

9.2.4 Brock Committee of Adjustment - July 15, 2025

10. Sub-Committees (Reports)

10.1 Finance Committee (Chair - Mayor Jubb)

There was no correspondence for consideration.

10.2 Operations Committee (Chair - Councillor Pettingill)

10.2.1 Report 2025-OP-015, Bridge and Culvert Deficiencies

Interim Director of Public Works

Resolution: C-2025-339

Moved by Councillor Doble

Seconded by Mayor Jubb

Be It Resolved That Report 2025-OP-15, Bridge and Culvert Deficiencies be received; and
That the proposed culvert and bridge work for 2026 be referred to the 2026 budget discussions.

CARRIED

10.2.2 Report 2025-OP-026, Plow and Sander for B2025-PW- Truck and Chassis

Interim Director of Public Works

Resolution: C-2025-340

Moved by Councillor Doble

Seconded by Councillor Frank

Be It Resolved That Report 2025-OP-026, Plow and Sander for B2025-PW Truck and Chassis be received, and;
That staff be authorized to proceed with the purchasing of the plow and sander from S. Arbour Welding Inc for \$29,510.40.00 inclusive of net HST; and
That additional funds of \$21,618.28 be withdrawn from the Public Works Equipment Reserve.

CARRIED

10.3 Parks, Recreation and Facilities Committee (Chair - Councillor Campbell)

10.3.1 Report 2025-PRF-017, Building Condition Assessments

Director of Parks, Recreation and Facilities

Resolution: C-2025-341

Moved by Councillor Pettingill

Seconded by Mayor Jubb

Be It Resolved That Report 2025-PRF-017, Building Condition Assessments for the Municipal Administration Building and Manilla Community Hall, be received; and
That staff use the Building Condition Assessments for the Municipal

Administration Building and Manilla Community Hall for forecasting and budget preparation purposes; and
That the Building Condition Assessments for the Municipal Administration Building and Manilla Community Hall be utilized for use as part of the next asset management update to be performed by 2030.

CARRIED

10.3.2 Report 2025-PRF-019, Municipal Alcohol Policy Update

Director of Parks, Recreation and Facilities

Resolution: C-2025-342

Moved by Councillor Frank

Seconded by Councillor Doble

Be It Resolved That Report 2025-PRF-019, "Municipal Alcohol Policy Update", be received; and

That Council approve the amendments to the Municipal Alcohol Policy; and

That staff provide the amended Municipal Alcohol Policy to all alcohol rental contracts moving forward; and

That staff publish the amended Municipal Alcohol Policy on the Township website; and

That staff present the amended Municipal Alcohol Policy to all organizations that utilize Township buildings for events involving alcohol as a notice of change to the policy.

CARRIED

10.4 Tourism, Economic Development and Community Committee (Chair - Councillor Canavan)

There was no correspondence for consideration.

10.5 Protective Services Committee (Chair - Councillor Frank)

10.5.1 Report 2025-PS-011, By-law and Animal Services – Use of Reserve Funds

By-Law and Animal Services Supervisor

Resolution: C-2025-343

Moved by Mayor Jubb

Seconded by Councillor Campbell

Be It Resolved That Report 2025-PS-011, By-law and Animal Services Division – Use of Reserve Funds, be received; and That Council approve the use of the Canine Control Reserve to be used to fund the cost of the replacement of the air conditioning system in the animal services van and to replace the all-season tires; and

That Council approves the use of the Marino-Dench Animal Trust Fund to fund the cost of the replacement of the HVAC unit at the Dench Animal Shelter.

CARRIED

10.6 Development Services Committee (Chair - Councillor Doble)

There was no correspondence for consideration.

10.7 General Government Committee (Chair - Councillor)

10.7.1 Memorandum 2025-GG-022, Brock Accessibility Advisory Committee - Request for Use of Funds

Deputy Clerk

Resolution: C-2025-344

Moved by Councillor Pettingill

Seconded by Councillor Campbell

Be It Resolved That Memorandum 2025-GG-022, Brock Accessibility Advisory Committee - Request for Use of Funds be received; and

That Council approve the use of \$500.00 of the approved Brock Accessibility Advisory Committee budget to purchase 300 units of a green bookmark magnifier promotional item to be distributed at community events to raise awareness of the committee.

CARRIED

10.7.2 Report 2025-GG-017, 2026 Council Meeting Schedule

Deputy Clerk

Resolution: C-2025-345

Moved by Councillor Frank

Seconded by Councillor Doble

Be It Resolved That Report 2025-GG-017, 2026 Council Meeting Schedule be received; and

That the 2026 Council Meeting Schedule, attached as Appendix 1 be adopted by Council; and

That Council delegate to the Clerk, the authority to amend the schedule as required in consultation with the Mayor and CAO.

CARRIED

10.8 Climate Committee (Chair - Councillor Pettingill)

There was no correspondence for consideration.

11. Correspondence

11.1 Request for Signage - Concession 14, Cannington

Bethany Starr

Communication Number 550/25

Resolution: C-2025-346

Moved by Councillor Frank

Seconded by Councillor Doble

Be It Resolved That Communication Number 550/25, Request for Signage - Concession 14, Cannington, submitted by Bethany Starr be received; and

That Council directs staff to provide a report on the matter prior to December 31, 2025.

CARRIED

11.2 Proposal for Designated Meeting Room at Beaverton Arena

Matthew Gross, President - Brock Minor Hockey Association

Communication Number 574/25

Resolution: C-2025-347

Moved by Councillor Pettingill

Seconded by Councillor Frank

Be It Resolved That Communication Number 574/25, Proposal for Designated Meeting Room at Beaverton Arena, submitted by Matthew Gross, President on behalf of Beaverton Minor Hockey Association be received; and

That staff be directed to discuss the space with other minor user groups to ensure fair access to all groups interested in using the space; and

That Council direct staff to maintain caretaking and booking duties for the room; and

That Council direct staff to work with Brock Minor Hockey for access to the space be made available as soon as possible; and

That staff be directed to report back to Council on the agreements to be made with user groups for use of additional spaces in municipal arenas, including spaces currently being utilized exclusively by user groups.

CARRIED

11.3 Request to Operate Hot Dog Cart at 2025 Haunted Attraction Event

Ronnie Dale, Owner - Papa Beans Dog on the Run
Communication Number 581/25

Resolution: C-2025-348

Moved by Councillor Campbell

Seconded by Councillor Frank

Be It Resolved that Communication number 581/25, Request to Operate Hot Dog Cart at 2025 Haunted Trail Attraction, submitted by Ronnie Dale, owner Papa Beans Dog on the Run be received; and

That Council has no objection to the operation of the Hot Dog Cart, known as Papa Beans Dog on the Run, within the parking lot of the Rick MacLeish Memorial Community Centre at least 50 metres away from the entrance to Claire Hardy Park during the Haunted Trail Attraction Event taking place on October 18-19 and October 25-26, 2025 from 6:30 p.m. to 9:30 p.m.; and

That approval is received from the Fire Chief to operate a Hot Dog Cart within the parking lot of the Rick MacLeish Memorial Community Centre during the Haunted Trail Attraction Event as per By-law Number 1977-

2006-PP, Parks Bylaw; and
That Council grant an exemption to By-law Number 2382-2011 PP,
Refreshment Vehicle Bylaw to allow the operation of the Papa Beans on
the Run Hot Dog Cart in a public park for the Haunted Attraction Event.

CARRIED

- 11.4 Petition - Request for Traffic Measures on Hwy 48 at Ball Avenue to
Provide Better Safety

Residents of Ball Avenue
Communication Number 488/25

Resolution: C-2025-349

Moved by Councillor Frank

Seconded by Councillor Doble

Be It Resolved That Communication Number 488/25, Petition - Request
for Traffic Measures on Highway 48 at Ball Avenue to Provide better
safety be received; and

That staff be directed to forward the petition to Durham Region for
consideration.

CARRIED

- 11.5 2025 Beaver River Bait Lease Renewal

Justin Kouba
Communication Number 582/25

Resolution: C-2025-350

Moved by Councillor Doble

Seconded by Councillor Frank

Be It Resolved That Communication Number 582/25 submitted by Justin
Kouba regarding the 2025 Beaver River Bait Lease Renewal, be received;
and

That Council approve the continuation of the Beaver River Bait lease at
the Beaverton Harbour for the months of November 2025 - March 2026;
and

That Council has no objection to the addition of security cameras on the
bait shop; and

That the cost of electricity to operate the security cameras will be incurred by the operator, Justin Kouba; and
That the Mayor and Clerk are hereby authorized to enter into an agreement with Justin Kouba for the Beaver River Bait lease.

CARRIED

12. Notice of Motions

None.

13. By-Laws

None.

14. Closed Session

Resolution: C-2025-351

Moved by Councillor Frank

Seconded by Councillor Campbell

Be it Resolved That Council proceed into a Closed Meeting at 7:50 p.m. to discuss the following matters:

- a proposed or pending acquisition or disposition of land by the municipality or local board pursuant to Section 239(2)(c) of the Municipal Act
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board pursuant to Section 239(2)(e) of the Municipal Act

CARRIED

14.1 Beaverton Town Hall Leases

14.2 Beaverton Public Works Yard

14.3 Lodwick Park Contract

15. Rise from Closed Session

Resolution: C-2025-352

Moved by Councillor Frank

Seconded by Councillor Campbell

Be it Resolved That Council rise & report from the Closed meeting at 8:58 p.m.;
and,
That Council endorse all direction provided to staff at the Closed meeting held on
September 22, 2025.

CARRIED

16. Other Business

None.

17. Regional Councillor Update

None.

18. Public Questions and Clarification

None.

19. Confirmation By-law

By-law Number 3366-2025 to confirm the proceedings of the Council of the
Corporation of the Township of Brock at its meeting held on September 22, 2025.

Resolution: C-2025-353

Moved by Councillor Campbell

Seconded by Councillor Doble

Be it Resolved That By-law Number 3366-2025, being a By-law to confirm the
proceedings of the Council of the Corporation of the Township of Brock at its
meeting held on September 22, 2025 be taken as read, enacted and signed by
the Mayor and Clerk/Deputy CAO.

CARRIED

20. Adjournment

Resolution: C-2025-354

Moved by Councillor Frank

Seconded by Councillor Pettingill

Be it Resolved That the meeting of Council adjourn at 8:59 p.m.

CARRIED

Mayor

Clerk