



## Corporation of the Township of Brock

### Staff Report to the Members of Council

**From:** Wayne Ward  
**Position:** Director Parks, Recreation and Facilities  
**Title / Subject:** Municipal Alcohol Policy update  
**Date of Meeting:** September 22, 2025  
**Report No:** 2025-PRF-019

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#### 1.0 Issue / Origin

The Municipal Alcohol Policy was last reviewed and updated August 2023 when the Sunderland Town Hall, Beaverton Town Hall and Manilla Community Hall were added to this policy.

#### 2.0 Background

Staff have reviewed the document with the Durham Municipal Insurance Pool ("DMIP") and have made several changes to the document based on comments from DMIP to keep the policy valid should there be an issue with a rental involving alcohol specifically at the Sunderland and Beaverton Town Halls or the Manilla Community Hall.

#### 3.0 Analysis

Several administrative changes to the policy which were open to interpretation and posed a potential for litigation with the policy in the event of a legal challenge were suggested to staff. These have been addressed along with updating of relevant legislation and bylaws. Additional changes to the policy specifically the hierarchy of the policy with the responsibility of certain items being moved from Public Works to Parks, Recreation and Facilities.

#### 4.0 Related Policies / Procedures

Municipal alcohol policy

#### 5.0 Financial / Budget Assessment

There are no financial impacts due the changes within this policy.

## **5.1 Asset Management**

There are no asset management impacts due to the changes in this policy.

## **6.0 Climate Change Impacts**

There are no climate change impacts due to the changes in this policy.

## **7.0 Communications**

This report is being published on a public council agenda and will be included for all rentals involving alcohol and will be made available on the Township website.

## **8.0 Conclusion**

The Municipal Alcohol Policy has been reviewed and updated to ensure any potential issues with the policy have been resolved to keep the best interests of the Township in mind

## **9.0 Recommendation**

BE IT RESOLVED THAT Council receive report 2025-PRF-019, and

That staff proceed to provide this to all alcohol rental contracts moving forward, and

That staff publish this policy on the Township website, and

That staff present this to all organizations that utilize Township buildings for events involving alcohol as a notice of change to the policy.