



## Corporation of the Township of Brock

### Staff Report to the Members of Council

**From:** Maralee Drake  
**Position:** Deputy Clerk  
**Title / Subject:** 2026 Council Meeting Schedule  
**Date of Meeting:** September 22, 2025  
**Report No:** 2025-GG-017

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#### 1.0 Issue / Origin

A report to set the schedule of Council meetings for 2026.

#### 2.0 Background

Prior to the commencement of a new calendar year, meeting dates are adopted by Council to provide public notice and establish timelines for staff.

#### 3.0 Analysis

The 2026 Council Meeting Schedule is attached as Appendix 1 to this report. The schedule has been prepared with consideration of annual holidays and professional development conferences. This schedule is consistent with meeting schedules of prior years, proposing two Council meetings per month, typically scheduled on the second and fourth Monday of the month. The first Council meeting of the month shall be held at 10:00 a.m. and the second at 6:00 p.m.

#### 4.0 Related Policies / Procedures

[Procedural By-law 3017-2021](#)

[Accountability and Transparency Policy](#)

#### 5.0 Financial / Budget Assessment

None

#### 5.1 Asset Management

Not applicable

## **6.0 Climate Change Impacts**

Not applicable

## **7.0 Communications**

The annual Council meeting schedule is posted to the Township of Brock website.

Agendas and minutes for each meeting are available online through the Council Calendar. Staff continue to prepare and publish Council highlights to the municipal website, social media and newsletters.

## **8.0 Conclusion**

Staff respectfully request a resolution to approve the schedule of Council meetings for 2026.

## **9.0 Recommendation**

Be it resolved that Report 2025-GG-017, 2026 Council Meeting Schedule be received; and

That the 2026 Council Meeting Schedule, attached as Appendix 1 be adopted by Council; and

That Council delegate to the Clerk, the authority to amend the schedule as required in consultation with the Mayor and CAO.