



**The Corporation of the Township of Brock  
Accessibility Advisory Committee Minutes**

**June 17, 2025  
Virtual Meeting**

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**1. Meeting Link**

**2. Call to Order/Roll Call**

Vice Chair Tony Laundrie called the meeting to order at 9:00 a.m. and confirmed the following committee members and staff were present.

Tony Laundrie  
Susan Koskinen  
Councillor Angela Canavan  
Gerhard Smit  
Colby Farrell

Maralee Drake, Deputy Clerk

Absent:

Donna Schirle (leave of absence)  
Mike Parliament

**3. Disclosure of Pecuniary Interest and Nature Thereof**

**4. Delegations**

**5. Confirmation of Minutes - March 18, 2025**

Moved by Susan Koskinen that the minutes of the March 18, 2025 BAAC meeting be approved.

**CARRIED**

**6. General Items**

6.1 Election of New Chair

Moved by Gerhard Smit that Tony Laundrie be appointed as Chair and Susan Koskinen as Vice Chair.

**CARRIED**

6.2 Accessibility Makes Good Business Sense

The Deputy Clerk advised that printed copies were available at the spring Mayors Networking Business Event.

The Committee discussed having the resources professionally printed and handing them out in September.

Susan will distribute to Beaverton Businesses.

Tony will distribute to Sunderland Businesses.

Gerhard will distribute to Cannington Businesses.

The committee discussed that handouts are to be provided as a resource for good business practice and that the committee is not providing the flyer as regulations for businesses to abide by. Should any businesses have questions, they can contact the Municipal Office for support.

Susan requested that any extra copies be placed on the municipal information tables at the Beaverton and Sunderland fall fairs.

Moved by Susan Koskinen that a budget of \$250 be approved for printing of the Accessibility Makes Good Business sense resource.

**CARRIED**

6.3 Public Education Campaign

The committee discussed the plan created by Councillor Canavan who noted it can be used as a guide for staff moving forward.

Moved by Gerhard Smit to adopt the Public Education Campaign.

**CARRIED**

6.4 Township of Brock Accessibility Award

<https://www.townshipofbrock.ca/en/municipal-office/accessibility.aspx>

The committee discussed potential award recipients.

The Deputy Clerk advised that the award will be presented at the 2025 Township of Brock Awards of Merit Event.

Moved by Susan Koskinen that George Pilgrim of Sunderland Home Hardware be awarded the the 2025 Township of Brock Accessibility award.

**CARRIED**

6.5 Durham Region Accessibility Award

The committee discussed the new review panel that is being put in place for the Regional Accessibility Award, and noted that Brock CHC should be nominated.

6.6 Tri-AAC Recap

<https://www.youtube.com/watch?v=P2j16JzeM4I>

Councillor Canavan provided a re-cap of the event.

The committee discussed potential opportunities for public engagement including having a table set up during National Accessibility Awareness Week. The Deputy Clerk will research promotional items for the committee's consideration.

6.7 Stop Gap Presentation Re-cap

The Deputy Clerk provided an overview of the presentation and advised the Scugog Accessibility Advisory Committee is looking into other ramp options that would work well with their historic downtowns, which have multiple steps to gain entry into the businesses.

The committee discussed that some business owners within the township have purchased their own ramps and stationed them at back entrances as required.

## 6.8 Policy Review

Assigned to Colby and Angela

<https://www.townshipofbrock.ca/en/municipal-office/by-laws-and-policies.aspx>

Colby advised that he is working on a comparison of Brock's policies in relation to municipalities of a similar size and demographic, noting that our policies are easy to find through the website.

Councillor Canavan noted that the initial search showed that the municipality is compliant with the legislation, and recommended the response time be reduced to 2 weeks rather than one month.

This item will be added to the September agenda for further discussion.

## 7. Other Items & Inquiries

### 7.1 New Business

Councillor Canavan enquired about picnic tables at the new MacLeod Park Pavillion to which the Deputy Clerk advised she would follow up.

Colby enquired about trail access for the Cannington Haunted Trail to which Councillor Canavan advised the committee is consistently considering which accessible improvements can be made to the event.

### 7.2 Next Meeting - September 16, 2025 - In Person

The Deputy Clerk reminded the committee that the September meeting will be in person and that following the meeting the committee will conduct its Facility Audits at the Municipal Building and Manilla Hall.

## 8. Adjournment

Moved by Susan Koskinen that the meeting of BAAC adjourn at 9:54 a.m.

**CARRIED**