



**The Corporation of the Township of Brock
Not-For-Profit Sector Advisory Committee Minutes**

**June 10, 2025
Virtual Meeting**

1. Meeting Link

2. Call to Order / Roll Call

Stefanie Stickwood called the meeting to order at 12:04 p.m. and confirmed the following committee members and staff were present.

George Ranich

Karla Enns

Tracy Munusami

Stefanie Stickwood, Clerk's Assistant - Recording the minutes

Alicia Bagshaw, Recreation and Leisure Coordinator

Fernando Lamanna, Deputy CAO/Clerk

Regrets:

Angela Canavan, Ward 3 Councillor

Sarah Barron

3. Disclosure of Pecuniary Interest and Nature Thereof

4. Delegations

5. Confirmation of Minutes

April 8, 2025

George Ranich moved the minutes for April 8, 2025.
Motion Carried.

6. General Items

6.1 2025 Meeting Schedule

Tracy Munusami moved the motion to approve the schedule for the remainder of the year.
Motion Carried.

6.2 Durham Region Funders Table

Fernando Lamanna - Deputy CAO/Municipal Clerk

The Clerk provided an update on a recent Durham Funders Table Committee meeting he had attended. The Committee, which includes municipal and regional staff as well as external partners such as the United Way, meets quarterly to share funding opportunities and compile resources to support local non-profit organizations. An information sheet with links to helpful resources was circulated to members of the Non-Profit Committee.

It was further suggested that the Committee explore the possibility of using available funding opportunities to cover costs for guest speakers. Members were asked to share the information with non-profit organizations within the Township of Brock.

6.3 Survey

The Committee discussed the content of the revised survey, emphasizing the importance of keeping it simple. Suggested areas of focus included the challenges faced by organizations, training and financial barriers, volunteer support and opportunities, and feedback on the impacts of the new Support for Community Organizations Policy.

Karla Enns was tasked with circulating the draft survey to Committee members prior to its public release. Once finalized, Township staff would distribute the survey to local non-profit organizations. The survey was scheduled to launch on June 24, supported by a communications plan to promote participation. Tracy Munusami was assigned to prepare the social media and communications plan.

It was noted that the previous survey had been open for two months and had received 40 responses. For the new survey, responses would be reviewed by July 15, with the survey set to close on July 31.

6.4 Awards of Merit

The Recreation and Leisure Coordinator provided an update on the Awards of Merit event, scheduled for September 25 from 5:30 p.m. to 8:30 p.m. at Sunderland Town Hall. The nomination period was set to close on June 30. While some categories had received multiple submissions, others—such as sports, environmental, social development, art, and community group/service and club—were lacking nominations.

The Committee would be provided a table at the event, and Councillor Canavan was selected to deliver the closing remarks. It was recommended that the table include copies of the Support for Community Organizations Policy and application form, along with a list of upcoming events. Members were also encouraged to network with attendees.

In addition, it was suggested that Committee members attend annual general meetings of local community organizations to gain a better understanding of their needs and the types of support required.

6.5 Non-Profit Organization Presentations

The Committee agreed to await the results of the new survey to better identify the needs of local organizations. It was further recommended that a report outlining the survey findings be presented to Council.

6.6 Report 2025-TED-003, Exemption to the Support for Community Organization Policy

The Committee expressed dissatisfaction with Council's decision at the April 28th meeting regarding the request from the Beaverton and Cannington Lions Clubs for an exemption to the Support for Community Organizations Policy to allow for additional portable toilets for the Canada Day festivities.

It was noted that, as most municipalities host Canada Day events, the Lions Clubs face challenges in raising sufficient funds to cover the full costs of such a large annual celebration.

George Ranich moved that Councillor Canavan bring forward a motion for reconsideration prior to Canada Day 2026, requesting that Council assume the costs for the additional portable toilets.

7. Other Items & Inquiries

7.1 New Business

The Committee discussed the upcoming National Non-Profit Day. It was confirmed that, similar to last year, the Township would raise the Non-Profit flag on Friday, August 15 at 9:00 a.m. Committee members were encouraged to attend and to invite local non-profit organizations to participate in the ceremony. Councillor Canavan was selected to deliver the welcoming remarks.

7.2 Next Meeting

The next meeting was to be held on September 9, 2025

8. **Adjournment**

Tracey Munusami made the motion to adjourn the meeting at 1:02 p.m.
Motion Carried.