



## Corporation of the Township of Brock

### Staff Report to the Members of Council

**From:** Wayne Ward  
**Position:** Director Parks, Recreation and Facilities  
**Title / Subject:** Manilla Hall Accessible access improvements  
**Date of Meeting:** September 8, 2025  
**Report No:** 2025-PRF-016

#### 1.0 Issue / Origin

The Manilla Hall stairs and ramp were included in the 2025 budget for replacement. The tender has been completed and there is a funding shortfall.

#### 2.0 Background

The 2025 capital budget included \$20,000 for replacement of the ramp and stairs at Manilla Hall. Staff have engaged an engineering firm to design AODA compliant stairs and ramp drawings (to replace what is there currently) with additional funding of \$15,000 approved by Council for the engineered drawings.

Based on these drawings an open tender was posted on the Township procurement website, Bids and Tenders.

#### 3.0 Analysis

The results of the tender based on the engineered drawings are shown below:

	Bidder	Amount
1.	HEGXA Group Inc.	\$78,422.00
2.	Mazand Rah Borna Canada Inc.	\$89,144.57
3.	Constructio Inc.	\$90,708.49
4.	Little Contracting	\$105,372.50
5.	Opulence Development	\$107,077.67
6.	Forest Ridge Landscaping Inc.	\$123,238.00
7.	1000312429 Ontario Inc.	\$192,173.45
8.	Envision Excavating Ltd.	\$202,496.00

9.	Direk Construction Inc.	\$346,062.50
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The lowest bid, with non-refundable HST is approximately \$79,803, therefore, there is a funding shortfall of approximately \$59,803.

The replacement of this ramp and stairs is necessary to ensure this facility remains accessible as the existing ramp has been repaired to the point where it can no longer be repaired.

The new design meets all AODA and OBC requirements including proper handrails and tactile plates.

#### **4.0 Related Policies / Procedures**

N/A

#### **5.0 Financial / Budget Assessment**

The 2025 capital budget assigned \$20,000 from the Manilla Hall Reserve fund with the additional \$15,000 for the engineering work also coming from the Manilla Hall Reserve fund.

As this is a public building staff feel the additional funds of approximately \$59,803 should be taken from the Public Building Reserve.

As of June 30, 2025 the Public Building Reserve fund is estimated to be \$1,528,239.

#### **5.1 Asset Management**

The replacement of the ramp and stairs at this location will extend the life of this facility as a concrete installation has a much longer life span than a wood structure and meets all accessibility requirements.

#### **6.0 Climate Change Impacts**

By using concrete in lieu of wood this reduces the climate impact by not having to use lumber for construction and repairs.

#### **7.0 Communications**

N/A

#### **8.0 Conclusion**

The replacement of the Manilla Hall stairs and ramp with a new concrete construction unit is recommended to ensure AODA and OB compliance.

The additional funding from the Public Building Reserve fund will provide cost sharing with the Manilla Hall Association, as the Manilla Hall Association (through the Manilla Hall Reserve) have funded \$35,000 to-date for this project.

## **9.0 Recommendation**

BE IT RESOLVED THAT Council receive report 2025-PRF-016, and

That staff proceed to award the contract to HEGXA Group with the additional funding of approximately \$59,803 being taken from the Public Building Reserve fund.