



The Corporation of the Township of Brock

Council Minutes

July 28, 2025

Council Chambers - 1 Cameron St. E. Cannington and Electronically

Members Present: Regional Councillor Michael Jubb
 Ward 1 Councillor Peter Frank
 Ward 2 Councillor Claire Doble
 Ward 3 Councillor Angela Canavan
 Ward 4 Councillor Cria Pettingill
 Ward 5 Councillor Lynn Campbell

Staff Present: CAO Michelle Willson
 Clerk/Deputy CAO Fernando Lamanna
 Clerk's Assistant Deena Hunt
 Clerk's Assistant Stefanie Stickwood
 Director of Finance/Treasurer Trena DeBruijn
 Interim Director of Public Works Ben Kester
 Director Parks, Recreation and Facilities R. Wayne Ward
 Director Development Services Robin Prentice
 Fire Chief Rick Harrison

1. Call to Order & Moment of Silence - 10:00 a.m.

Mayor Elect Jubb called the meeting to order at 10:00 a.m. and a quorum was present.

2. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

3. Playing of the National Anthem

4. Disclosure of Pecuniary Interest and Nature Thereof

4.1 Regional Councillor Jubb - Royal Canadian Legion - Veterans Commemorative Walkway Program

Mayor Elect Jubb advised, with respect to item 11.2 RCL Veterans Commemorative Walkway Program, that he is a member of the Beaverton Legion and declared a non-qualifying interest on the agenda item, under the spirit of the Municipal Conflict of Interest Act Sec.1.1(4) and Sec.4(j) and 4(k) and would participate in discussion and voting on the matter.

5. Community Announcements

None.

6. Public Meeting

None.

7. Presentations

7.1 Climate and Health Vulnerability Assessment Report Series

Tara Zupancic and Alex Swirski, Climate Change & Health Specialists, Durham Region
Presenting virtually

Tara Zupancic and Alex Swirski, Climate Change and Health Specialists, Durham Region provided a presentation which included:

Assessing the Impacts of Solar Ultra Violet Radiation (UVR) and Vector-borne Disease (VBD)

- Overview Solar UVR exposure in Durham
- Health impacts of solar UVR
- Climate change and local solar UVR exposure

- Priority populations
- Actions to support sun protection
- Vector borne disease is a growing risk in Durham Region
- Health impacts of VBD
- Priority populations
- Local strengths and opportunities
- Reports are published on Durham.ca/ClimateAndHealth

Resolution: C-2025-275

Moved by Councillor Pettingill

Seconded by Councillor Canavan

Be it Resolved That the Climate and Health Vulnerability Assessment Report presentation by Tara Zupancic and Alex Swirski, Durham Region Health be received.

CARRIED

8. Delegations / Petitions

- 8.1 Outer City Arts Business Plan and Lease of Upstairs Auditorium - Old Cannington Town Hall (Charlotte Hale)

Outer City Arts Delegation to be heard during September 8, 2025 Council meeting.

Resolution: C-2025-276

Moved by Councillor Campbell

Seconded by Councillor Frank

Be it Resolved That the delegation correspondence from Outer City Arts with respect to the lease of the upstairs auditorium of the Old Cannington Town Hall be received.

CARRIED

9. Adoption of Minutes of Previous Meetings

Resolution: C-2025-277

Moved by Councillor Frank
Seconded by Councillor Canavan

Be it Resolved That Council adopts all minutes of previous Council meetings as listed in Section 9.1:

- Special Council - June 18, 2025
- Special Council - Closed - June 18, 2025
- Council - June 23, 2025
- Council - Closed - June 23, 2025

And receives minutes of Advisory Committee meetings as listed in Section 9.2:

- Manilla Hall Community Association - May 14, 2025
- Committee of Adjustment - June 17, 2025

CARRIED

9.1 Minutes of previous Council Meetings

9.1.1 Special Council - June 18, 2025

9.1.2 Special Council - Closed - June 18, 2025

9.1.3 Council - June 23, 2025

9.1.4 Council - Closed - June 23, 2025

9.2 Advisory Committee Minutes

9.2.1 Manilla Hall Community Association - May 14, 2025

9.2.2 Committee of Adjustment - June 17, 2025

10. Sub-Committees (Reports)

10.1 Finance Committee (Chair - Regional Councillor & Deputy Mayor Jubb)

10.1.1 Report 2025-FI-026, Insurance Renewal – July 1, 2025 to June 30, 2026

Director of Finance/Treasurer

Resolution: C-2025-278

Moved by Councillor Pettingill

Seconded by Councillor Campbell

Be It Resolved That Report 2025-FI-026, Insurance Renewal July 1, 2025 to June 30, 2026 be received; and
That Council approve the transfer of the Durham Municipal Insurance Pool surplus distribution, in the amount of \$24,875, to the Insurance Reserve Fund.

CARRIED

10.1.2 Report 2025-FI-027, 2026 Tariff of Fees

Director of Finance/Treasurer

Resolution: C-2025-279

Moved by Councillor Canavan

Seconded by Councillor Frank

Be It Resolved That Report 2025-FI-027, 2026 Tariff of Fees be received; and

That Council approved the 2026 Tariff of Fees; and

That Council direct staff to present a 2026 Fees and Charges By-law at a Council meeting held in September.

CARRIED

10.2 Operations Committee (Chair - Councillor Pettingill)

10.2.1 Report 2025-OP-017, Tender B2025-PW-12 Tandem Truck

Interim Director of Public Works

Resolution: C-2025-280

Moved by Councillor Doble

Seconded by Regional Councillor Jubb

Be It Resolved That Report 2025-OP-017, New Tandem Axle Snowplow Tender B2025-PW-012, be received; and

That Council approve the purchase of a new tandem truck from Winslow Gerolamy (International dealer) for \$483,781.10 (net HST included); and

That the full funding required be withdrawn from the Capital Reserve Fund – Public Works Fleet Reserve.

CARRIED

10.2.2 Report 2025-OP-011, Sidewalk Clearing Policy

Interim Director of Public Works

Resolution: C-2025-281

Moved by Councillor Frank

Seconded by Councillor Canavan

Be It Resolved That Report 2025-OP-011, Sidewalk Clearing Policy be received and;

That Council confirm that Staff are to use straight salt while performing winter maintenance on sidewalks, subject to 2026 budget approval; and

That staff are to continue to perform winter maintenance on sidewalks in accordance with Minimum Maintenance Standards (as amended from time to time).

CARRIED

10.2.3 Report 2025-OP-016 Maintenance Gravel

Interim Director of Public Works

Resolution: C-2025-282

Moved by Regional Councillor Jubb

Seconded by Councillor Canavan

Be It Resolved That Report 2025-OP-016 be received; and

That staff report back to Council with some different options for the maintenance gravel budget/program later in the year, in advance of the 2026 budget.

CARRIED

10.2.4 Report 2025-OP-018 Cold Mix, Open Graded Bituminous Pavement

Capital Projects Coordinator

Resolution: C-2025-283

Moved by Councillor Frank

Seconded by Regional Councillor Jubb

Be It Resolved That Report 2025-OP-018, Cold Mix Open Bituminous Pavement be received; and

That Council approve awarding the contract to Miller Paving Limited in amount of \$648,964.24 including non-refundable HST.

CARRIED

10.2.5 Report 2025-OP-019, B2025-PW-11 Truck and Chassis

Interim Director of Public Works

Resolution: C-2025-284

Moved by Regional Councillor Jubb

Seconded by Councillor Canavan

Be it Resolved That Council receive Report 2025-OP-019 and;

That staff be authorized to proceed with awarding the tender to Downtown Autogroup in the amount of \$94,773.53 including HST.

CARRIED

10.3 Parks, Recreation and Facilities Committee (Chair - Councillor Campbell)

10.3.1 Report 2025-PRF-012, Late Ice 2024-2025 Season

Director of Parks, Recreation and Facilities

Resolution: C-2025-285

Moved by Regional Councillor Jubb

Seconded by Councillor Doble

Be It Resolved That Report 2025-PRF-012, Late Ice 2024-2025 Season be received; and

That staff proceed with preparation for late ice to continue for the 2025/2026 ice season.

CARRIED

10.3.2 Report 2025-PRF-013, Proposed Dog Park location

Director of Parks, Recreation and Facilities

Council deliberated including an upset limit of \$20,000 for a larger park and utilizing a draw from reserves.

Resolution: C-2025-286

Moved by Councillor Doble

Seconded by Councillor Pettingill

Be It Resolved That report 2025-PRF-013, Proposed Dog Park Location be deferred to the next Council meeting.

CARRIED

10.4 Tourism, Economic Development and Community Committee (Chair - Councillor Canavan)

There was no correspondence for consideration.

10.5 Protective Services Committee (Chair - Councillor Frank)

There was no correspondence for consideration.

10.6 Development Services Committee (Chair - Councillor Doble)

There was no correspondence for consideration.

10.7 General Government Committee (Chair - Regional Councillor & Deputy Mayor Jubb)

10.7.1 Report 2025-GG-014, Brock Accessibility Advisory Committee - Accessibility Makes Good Business Sense Resource

Deputy Clerk

Resolution: C-2025-287

Moved by Councillor Canavan

Seconded by Councillor Pettingill

Be It Resolved That Memorandum 2025-GG-014, Brock Accessibility Advisory Committee - Accessibility Makes Good Business Sense Resource be received; and That Council approves the Brock Accessibility Advisory Committee

members to visit businesses in each of the downtown cores in the month of September to hand out the resource.

CARRIED

10.7.2 Mayor Elect Michael Jubb

The Deputy CAO/Clerk extended congratulations to Mayor Elect Jubb and requested that the September 8, 2025 Council meeting be reinstated in the Council calendar.

Resolution: C-2025-288

Moved by Councillor Frank

Seconded by Councillor Pettingill

Be it Resolved That Council reinstates the September 8, 2025 Council meeting.

CARRIED

10.8 Climate Committee (Chair - Councillor Pettingill)

There was no correspondence for consideration.

11. Correspondence

11.1 Request Regarding Brush Clean Up on Sideroad 18A, Cannington

Anne Collins

Communication Number 425/25

Resolution: C-2025-289

Moved by Councillor Canavan

Seconded by Councillor Pettingill

Be It Resolved That Communication Number 425/25, Request regarding brush clean up on Sideroad 18A, Cannington, submitted by Anne Collins be received; and

That Council direct staff to proceed with brush clean up on Sideroad 18A, Cannington.

CARRIED

11.2 Royal Canadian Legion - Veterans Commemorative Walkway Program

Beaverton Legion - Communication Number 454/25
Sunderland Legion - Communication Number 485/25

Regional Councillor Jubb declared a conflict on this item. (Mayor Elect Jubb advised, with respect to item 11.2 RCL Veterans Commemorative Walkway Program, that he is a member of the Beaverton Legion and declared a non-qualifying interest on the agenda item, under the spirit of the Municipal Conflict of Interest Act Sec.1.1(4) and Sec.4(j) and 4(k) and would participate in discussion and voting on the matter.)

Resolution: C-2025-290

Moved by Councillor Frank
Seconded by Councillor Campbell

Be it Resolved That Communication number 454/25 as submitted by Tracy Perry, Royal Canadian Legion, Beaverton, and Communication number 485/25 as submitted by Ted Smith, President, Royal Canadian Legion, Sunderland with respect to a Veterans Crosswalk in the vicinity of Osborne and Simcoe Streets in Beaverton and the Sunderland Cenotaph, be received; and

That Council direct staff to work with all 3 Legions on cost-sharing for this program and have the program installed by Remembrance Day 2025 with any cost this year coming from the Rate Stabilization Reserve.

CARRIED

11.3 Petition for Better Child Care in Sunderland

Alison Hart
Communication Number 466/25

Resolution: C-2025-291

Moved by Councillor Campbell
Seconded by Councillor Doble

Be It Resolved That Communication Number 466/25, Petition for Better Child Care in Sunderland, submitted by Alison Hart, be received; and That this correspondence be forwarded to the Durham District School Board and Laurie Scott, MPP, Haliburton-Kawartha Lakes-Brock.

CARRIED

12. Notice of Motions

- 12.1 Reconsideration of Notice of Motion Disaster Recovery Assistance for Ontarians (DRAO) program

Council Resolution Number C-2025-173, April 14, 2025

Resolution: C-2025-292

Moved by Councillor Frank

Seconded by Councillor Canavan

Whereas the Township had previously submitted Resolution C-2025-173 regarding it's intention to apply for the Province's Municipal Disaster Recovery Assistance Program (MDRAP); and

Whereas the Province announced on June 19, 2025, the launch of the Municipal Ice Storm Assistance (MISA) program, offering one-time support to eligible municipalities for incremental costs related to the ice storm that began on March 28, 2025.

Be It Resolved That Council reconsider their motion to file under the Municipal Disaster Recovery Assistance Program, in favour of the new Municipal Ice Storm Assistance program.

CARRIED

- 12.2 Municipal Ice Storm Assistance Program (MISA)

Moved by: Councillor Canavan

Seconded by: Councillor Doble

Resolution: C-2025-293

Moved by Councillor Canavan

Seconded by Councillor Doble

Whereas on Saturday, March 29, 2025, a severe ice storm hit parts of southern Ontario, including the Township of Brock, coating trees and power lines in ice; and

Whereas by Sunday, March 30th, 2025, much of Brock township was without hydro electric power, including both landline and cellular communications; and

Whereas the Brock Emergency Control Group met on Sunday, March 30,

2025 to evaluate and address the growing concerns over ongoing damage and widespread communication failures; and

Whereas in accordance with the Emergency Management and Civil Protection Act, 1990, Mayor Schummer on behalf of the Township of Brock, declared a State of Emergency Sunday March 30, 2025; and

Whereas Brock Township residents in our urban areas were without power for 2-3 days yet many of the rural/agricultural residents were without power for 10 days; and

Whereas the Township of Brock has experienced incremental operating and capital costs to deal with the immediate effects of the emergency and the post cleanup costs; and

Whereas the Province announced on June 19, 2025, the launch of the Municipal Ice Storm Assistance (MISA) program, offering one-time support to eligible municipalities for incremental costs related to the ice storm that began on March 28, 2025.

Be It Therefore Resolved That the Council of the Corporation of the Township of Brock delegate and authorize the Director of Finance & Treasurer, Township of Brock to submit a MISA claim on behalf of the Township of Brock and to verify and attest to the accuracy of the attached claim; and

That Council direct staff to circulate this resolution to the Ministry of Municipal Affairs and Housing.

CARRIED

13. By-Laws

Resolution: C-2025-294

Moved by Councillor Frank

Seconded by Councillor Pettingill

Be it Resolved That By-law 3361-2025 be taken as read, enacted and signed by the Deputy Mayor and Municipal Clerk.

CARRIED

13.1 By-Law Number 3361-2025, A by-law to appoint a Tax Collector/Manager of Accounting for the Township of Brock

13.2 Recess

Resolution: C-2025-295

Moved by Councillor Campbell
Seconded by Councillor Canavan

Be it Resolved That Council break for a recess at 12:05 p.m.

CARRIED

Mayor Elect Jubb reconvened the meeting at 12:14 p.m. and a quorum was present.

14. Closed Session

Resolution: C-2025-296

Moved by Councillor Frank
Seconded by Councillor Canavan

Be it Resolved That Council proceed into a Closed Meeting at 12:14 p.m. to discuss the following matters:

- a proposed or pending acquisition or disposition of land by the municipality or local board pursuant to Section 239(2)(c) of the Municipal Act
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board pursuant to Section 239(2)(e) of the Municipal Act

CARRIED

14.1 Blackwater Bridge

14.2 Service Ontario, Beaverton - Update

14.3 Fox Park, Beaverton

15. Rise from Closed Session

Resolution: C-2025-297

Moved by Councillor Doble
Seconded by Councillor Frank

Be it Resolved That Council rise & report from the Closed meeting at 1:06 p.m.; and,

That Council endorse all direction provided to staff at the Closed meeting held on July 28, 2025.

CARRIED

16. Other Business

None.

17. Regional Councillor Update

- September Regional Council meeting will include discussion on a million dollar project for a revolving door

18. Public Questions and Clarification

There were no public questions for clarification.

19. Confirmation By-law

By-law Number 3360-2025 to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on July 28, 2025.

Resolution: C-2025-298

Moved by Councillor Pettingill

Seconded by Councillor Canavan

Be it Resolved That By-law Number 3360-2025, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on July 28, 2025 be taken as read, enacted and signed by the Deputy Mayor and Clerk/Deputy CAO.

CARRIED

20. Adjournment

Resolution: C-2025-299

Moved by Councillor Frank

Seconded by Councillor Campbell

Be it Resolved That the meeting of Council adjourn at 1:07 p.m.

CARRIED

Mayor

Clerk