



**The Corporation of the Township of Brock
Council Minutes**

June 9, 2025

Council Chambers - 1 Cameron St. E. Cannington and Electronically

Members Present: Regional Councillor Michael Jubb
 Ward 1 Councillor Peter Frank
 Ward 2 Councillor Claire Doble
 Ward 3 Councillor Angela Canavan
 Ward 4 Councillor Cria Pettingill
 Ward 5 Councillor Lynn Campbell

Staff Present: CAO Michelle Willson
 Clerk/Deputy CAO Fernando Lamanna
 Deputy Clerk Maralee Drake
 Clerk's Assistant Stefanie Stickwood
 Director of Finance/Treasurer Trena DeBruijn
 Interim Director of Public Works Ben Kester
 Director Parks, Recreation and Facilities R. Wayne Ward
 Director Development Services Robin Prentice
 Fire Chief Rick Harrison

1. Call to Order & Moment of Silence - 10:00 a.m.

Regional Councillor & Deputy Mayor Jubb called the meeting to order at 10:02 a.m. and a quorum was present.

2. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

3. Playing of the National Anthem

4. Disclosure of Pecuniary Interest and Nature Thereof

None.

5. Community Announcements

- Former Mayor Walter Schummer was recognized for more than ten years on Council

6. Public Meeting

None.

7. Presentations

7.1 Township of Brock Audited Financial Statements

Steve Stewart, Partner, Deloitte LLP provided a presentation which included:

- Deloitte was engaged to audit the 2024 Township of Brock Financial Statements prepared by Township management in accordance with Canadian Public Sector Accounting Standards (PSAS)
- the PSAS had a few changes this year, with minimal impact on the Township's financial statements
- upon Council approval, Deloitte can issue their audit opinion
- the audit is 'risk-based', focusing on:
 - revenue and deferred revenue amounts
 - management override of internal controls
 - tangible capital assets
 - year-end accruals and methodology of estimates

- testing revealed no issues or concerns
- Deloitte used materiality of \$570,000 (3% of operating expenses per year)
- in summary, the audit is complete and provides a clean unmodified opinion

Resolution: C-2025-224

Moved by Councillor Pettingill

Seconded by Councillor Canavan

Be it Resolved That the presentation by Steve Stewart, Deloitte LLP, and the Deloitte Reports - 2024 Financial Audit - Township of Brock Audited Financial Statements, be received; and

That Council approve the 2024 Township of Brock Audited Financial Statements.

CARRIED

7.2 Durham Greener Homes Program Update

Shannon Logan, Policy Advisor of Sustainability, Durham Region provided a Durham Greener Homes presentation which included:

- the Region launched Durham Greener Homes (DGH) program in 2022 working with local municipalities and Windfall Ecology Centre as the administrator
- Regional Council approved the Greener Homes strategic updates in April 2025
- each applicant receives a free home energy coach
- over 2,000 homes have enrolled, and over 160 homes completed deep energy retrofits
- new virtual home energy audit tool allows residents to generate energy-efficient retrofit scenarios for their home
- proposed DGH program enhancements
- weather-ready home renovations (reduce impacts of extreme weather)

- 2024 was the costliest year in Canadian history, with over \$8.5 billion in insured losses across Canada
- Brock Township declared state of emergency during ice storm
- Durham Greener Homes Financing - addresses upfront cost barrier
 - opportunity to leverage new FCM Funding for municipal lending to homeowners for energy and water retrofits
 - tied to property, not an individual, and repaid through tax bill
- Goals, Outcomes, and Policy drivers to help residents get 'weather ready'
- Proposed Program
 - multi-hazard home resilience assessment (Windfall Ecology coach visit to the home)
 - targeted approach to reduce financial barriers - Stream 1, all homes; Stream 2, income-eligible homes; Stream 3, low-rise multi-unit residential buildings
 - weather-ready measures
 - communication and community engagement
 - industry collaboration
- Financing to Support Full Range of Climate Action
 - the loan replaces the previous Durham Basement Flooding Loan Program
 - supports large and small programs, valued at up to 10% of the value of the home (maximum \$125,000)
 - low or zero interest rate secured by a loan agreement with the homeowner
 - long term payback period and 50% disbursement of loan up front to assist with cost barrier
 - anticipating 45 to 90 loans with an average of \$20,000 to \$40,000 per loan - anticipate less than 5 homes in Brock to participate in the next few years
- Home Renovation Financing Program Administration Process

- Next Steps
 - re-negotiate existing funding with FCM
 - pass Regional By-law to authorize the use of local improvement charges to finance eligible improvements under DGH
 - launch new DGH financing in fall of 2025
- Requesting Brock Council endorsement in principle and a letter of support

Resolution: C-2025-225

Moved by Councillor Pettingill

Seconded by Councillor Campbell

Be it Resolved That the presentation by Shannon Logan of the Region of Durham with respect to an Update on the Durham Region Greener Homes Program be received; and

That Council does support the Durham Region Greener Homes Program by providing a letter of support; and

That Council contribute \$7,500 as incentive for Brock residents from the existing Green Initiative GL within the Council operating budget.

CARRIED

8. Delegations / Petitions

None.

9. Adoption of Minutes of Previous Meetings

Resolution: C-2025-226

Moved by Councillor Doble

Seconded by Councillor Frank

Be it Resolved That Council adopts all minutes of previous Council meetings as listed in Section 9.1:

- Council - May 26, 2025

And receives minutes of Advisory Committee meetings as listed in Section 9.2:

- Committee of Adjustment - April 15, 2025

CARRIED

- 9.1 Minutes of previous Council Meetings
 - 9.1.1 Council - May 26, 2025
- 9.2 Advisory Committee Minutes
 - 9.2.1 Committee of Adjustment - April 15, 2025

10. Sub-Committees (Reports)

- 10.1 Finance Committee (Chair - Regional Councillor & Deputy Mayor Jubb)
 - 10.1.1 Report 2025-FI-023, 2025 Asset Management Plan

Director of Finance/Treasurer

Andrew Mirabella, Hemson, was in attendance to address Council questions.

Resolution: C-2025-227

Moved by Councillor Pettingill
Seconded by Councillor Doble

Be It Resolved That Report 2025-FI-023, 2025 Asset Management Plan be received; and

That the Township of Brock's 2025 Asset Management Plan be adopted by Council and posted on the Township's website;
That Council continue to include Dedicated Funding at a minimum of 2% per year (of prior year levy), for the next 10 years, in the annual budget to assist with closing the infrastructure gap; and
That staff continue to monitor existing service levels for all assets and take advantage of any external funding opportunities that may arise, assuming the related projects have been assigned the relevant priority with the AMP.

CARRIED

- 10.1.2 Report 2025-FI-024, Proposed Bill 17, Protect Ontario by Building Faster and Smarter Act (2025)

Director of Finance/Treasurer, & Director of Development Services

Resolution: C-2025-228

Moved by Councillor Canavan
Seconded by Councillor Doble

Be It Resolved That Report FI-2025-024 regarding Bill 17, Protect Ontario by Building Faster and Smarter Act, 2025, be received; and

That staff be authorized to submit this report to the Province as the Township of Brock's comments on Bill 17 and the associated regulations; and

That Council direct staff to forward the Township of Brock's comments to AMO.

CARRIED

10.1.3 Report 2025-FI-017, Indexation of Development Charges for 2025

Director of Finance/Treasurer

Resolution: C-2025-229

Moved by Councillor Doble
Seconded by Councillor Pettingill

Be It Resolved That Report 2025-FI-017, Indexation of Development Charge By-Law for 2025 be received.

CARRIED

10.2 Operations Committee (Chair - Councillor Pettingill)

10.2.1 Report 2025-OP-012, Transfer of Capital Funds

Interim Director of Public Works

Resolution: C-2025-230

Moved by Regional Councillor Jubb
Seconded by Councillor Canavan

Be It Resolved That Report 2025-OP-012, Transfer of Capital Funds be received; and

That Council approve the transfer of \$100,000 from the HL#2 asphalt overlay account to the DST account; and

That \$90,000 from the HL#2 2025 budget be used for the

installation of Slurry Seal; and
That the remaining \$10,000 remain with the DC Reserve for use on
additional projects in the future.

CARRIED

10.3 Parks, Recreation and Facilities Committee (Chair - Councillor Campbell)

There was no correspondence for consideration.

10.4 Tourism, Economic Development and Community Committee (Chair -
Councillor Canavan)

There was no correspondence for consideration.

10.5 Protective Services Committee (Chair - Councillor Frank)

There was no correspondence for consideration.

10.6 Development Services Committee (Chair - Councillor Doble)

10.6.1 Report 2025-DS-003, Draft Plan of Subdivision (S-B-2022-02) and
Zoning By-law Amendment (07-2022-RA) Applications, Simcoe
16700 Inc., Part of Lot 24, Concession 7 (Brock), Township of
Brock - Recommendation Report

Director of Development Services

Resolution: C-2025-231

Moved by Councillor Pettingill

Seconded by Regional Councillor Jubb

Be It Resolved That Report 2025-DS-003, Draft Plan of Subdivision
(S-B-2022-02) and Zoning By-law Amendment (07-2022-RA)
Applications, Simcoe 16700 Inc., Part of Lot 24, Concession 7,
Township of Brock – Recommendation Report, be received; and
That the Township grant draft approval of draft plan of subdivision
S-B-2022-02 (Attachment 1), subject to the conditions outlined in
Attachment 3 to this report and any minor revisions to the
satisfaction of the Director of Development Services; and
That the application to amend Zoning By-law 287-78-PL (07-2022-
RA) be approved; and
That the Zoning By-law appended to this report as Attachment 2 be
adopted by Council.

CARRIED

Resolution: C-2025-232

Moved by Councillor Frank

Seconded by Councillor Canavan

Be it Resolved That the agenda be amended to bring forward Public Questions and Clarification for consideration at this time.

10.6.2 Public Questions for Clarification

There were no public questions for clarification on the matter.

10.7 General Government Committee (Chair - Regional Councillor & Deputy Mayor Jubb)

10.7.1 Memorandum 2025-GG-012, Appointment of an Alternate Member of Regional Council

Deputy CAO/Municipal Clerk

Resolution: C-2025-233

Moved by Councillor Doble

Seconded by Councillor Frank

Be It Resolved That Memorandum 2025-GG-012, Appointment for an Alternate Member of Regional Council be received; and

At this time we do not elect to appoint an alternate member to regional council.

CARRIED

10.7.2 Report 2025-GG-011, Declaring the Office of the Mayor Vacant

Deputy CAO/Municipal Clerk

Resolution: C-2025-234

Moved by Councillor Doble

Seconded by Councillor Frank

Be It Resolved That Report 2025-GG-011, Declaring the Office of the Mayor Vacant, be received; and

That Council require that a by-election be held to fill the vacancy in

the Office of Mayor as outlined in draft By-law # 3351-2025, attached as Appendix "1" to report 2025-GG-011 and direct that the By-law come into force on June 9, 2025; and
That Council approve the transfer of a maximum of \$110,000 from the Election Reserve to conduct the by-election; and
That Council amend the 2025 Council Meeting Schedule to remove September 8, 2025, and change the start time for the September 22, 2025 from 6:00 p.m. to 10:00 a.m.

CARRIED

10.8 Climate Committee (Chair - Councillor Pettingill)

There was no correspondence for consideration.

11. Correspondence

11.1 Bilateral Agreement – Government-to-Government Collaboration between the Mississauga's of Scugog Island First Nation and the Region of Durham

Communication Number 354/25

Pulled from Council Information Index by Deputy Mayor/Regional Councillor Jubb

Resolution: C-2025-235

Moved by Councillor Pettingill

Seconded by Councillor Canavan

Be It Resolved That Communication Number 354/25 Bi-lateral Agreement - Government-to-Government Collaboration between the Mississauga's of Scugog Island First Nation and the Region of Durham be received; and

That staff report back in Q4 on the possibility of signing on as a partner with this agreement.

CARRIED

11.2 Speed Reduction Request and Signage - Ball Avenue East

Joyce Summers

Communication Number 368/25

Resolution: C-2025-236

Moved by Councillor Frank
Seconded by Councillor Canavan

Be It Resolved That Communication Number 368/25, Speed Reduction and Signage Request - Ball Avenue East, submitted by Joyce Summers be received; and

That Council direct staff to reduce the speed limit to 40 km/hr, with installation of children at play signs; and

That Council direct staff to rotate the speed enforcement board in this area; and

That Council forward the correspondence to MTO and the Region of Durham.

CARRIED

12. Notice of Motions

None.

13. By-Laws

Resolution: C-2025-237

Moved by Councillor Frank
Seconded by Councillor Canavan

Be it Resolved That By-laws 3350-2025, 3351-2025, 3353-2025 and 3354-2025 be taken as read, enacted and signed by the Deputy Mayor and Municipal Clerk.

CARRIED

13.1 By-Law Number 3350-2025, Establish a Capital Reserve, Sunderland Medical Centre

13.2 By-Law Number 3351-2025, To Require a By-Election for the Office of Mayor and to Authorize the Use of Alternative Voting Methods

13.3 By-Law Number 3353-2025

Temporarily Close a Municipal Road and Prohibit Through Traffic of Motorized Vehicles in Cannington.

13.4 By-Law Number 3354-2025

Amend Zoning By-law 287-78-PL, with respect to Part of Lot 24,
Concession 7, Township of Brock

14. Closed Session

Resolution: C-2025-238

Moved by Councillor Pettingill
Seconded by Councillor Doble

Be it Resolved that Council break at 12:00 p.m. for a 30 minute recess and resume at 12:30 p.m.

CARRIED

Deputy Mayor Regional Councillor Jubb reconvened the meeting at 12:31 p.m. and a quorum was present.

Resolution: C-2025-239

Moved by Councillor Doble
Seconded by Councillor Campbell

Be it Resolved That Council proceed into a Closed Meeting at 12:32 p.m. to discuss the following matters:

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board pursuant to Section 239(2)(e) of the Municipal Act
- personal matters about an identifiable individual, including municipal or local board employees pursuant to Section 239(2)(b) of the Municipal Act
- Security of the property of the municipality pursuant to Section 239 (2)(a)
- a proposed or pending acquisition or disposition of land by the municipality or local board pursuant to Section 239(2)(c) of the Municipal Act
- labour relations or employee negotiations pursuant to Section 239 (2)(d) of the Municipal Act

CARRIED

14.1 Municipal Roadwork Update

14.2 Refreshment Vehicle Licence

- 14.3 Lease and Tax Arrears
- 14.4 Unopened Road Allowance
- 14.5 Letter of Understanding with CUPE re: Harbour Students
- 14.6 Employment Matter - Tax Collector

15. Rise from Closed Session

Resolution: C-2025-240

Moved by Councillor Doble

Seconded by Councillor Frank

Be it Resolved That Council rise & report from Closed Meeting of Council at 2:26 p.m.; and,

That Council endorse all direction provided to staff, at the Closed Meeting of Council held on June 9, 2025.

CARRIED

16. Other Business

None.

17. Regional Councillor Update

- June 20th, 2025 Durham Region Transit to provide a briefing on DRT Route 618 at Nourish & Develop Foundation
- budget guideline coming to the Region mid-month
- new DRPS Inspector is committed to increasing resources in Brock, with 10 new officers specifically for North Durham

18. Public Questions and Clarification

There were no public questions for clarification.

19. Confirmation By-law

By-law Number 3352-2025 to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on June 9, 2025.

Resolution: C-2025-241

Moved by Councillor Canavan

Seconded by Councillor Frank

Be it Resolved That By-law Number 3352-2025, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on June 9, 2025 be taken as read, enacted and signed by the Regional Councillor/Deputy Mayor and Clerk/Deputy CAO.

CARRIED

20. Adjournment

Resolution: C-2025-242

Moved by Councillor Doble

Seconded by Councillor Frank

Be it Resolved That the meeting of Council adjourn at 2:28 p.m.

CARRIED

Mayor

Clerk