



Township of Brock Memorandum

To: Council
From: Fernando Lamanna Clerk/Deputy CAO
Subject: Remaining 2021 Council & Committee Meeting Schedule
Date: Monday, August 23, 2021

The purpose of this memorandum is to review the remaining 2021 Council & Committee meeting schedule and affirm the continuation of electronic meetings for the balance of the year as shown in Table 1 below.

Table 1:

Meeting Date	Meeting Details	Meeting Time
Monday, September 13, 2021	Committee of the Whole	10:00 a.m.
Monday, September 20, 2021	Planning & Community Affairs Committee	1:30 p.m.
Monday, September 27, 2021	Council	5:00 p.m.
Monday, October 4, 2021	Committee of the Whole	10:00 a.m.
Monday, October 18, 2021	Planning & Community Affairs Committee	1:30 p.m.
Monday, October 25, 2021	Council	5:00 p.m.
Monday, November 8, 2021	Committee of the Whole	10:00 a.m.
Monday, November 15, 2021	Planning & Community Affairs Committee	1:30 p.m.
Monday, November 22, 2021	Council	5:00 p.m.
Monday, December 6, 2021	Committee of the Whole	10:00 a.m.
Monday, December 13, 2021	Planning & Community Affairs Committee	1:30 p.m.
Monday, December 20, 2021	Council	5:00 p.m.

With the pandemic, the Province realized the need for municipalities to continue meetings, and amended legislation to permit electronic Council meetings, whereby Council, staff and the public, were able to participate virtually.

The Township held its first electronic Council meeting on March 24, 2020 and has continued with remote electronic meetings to date.

With the potential of a fourth wave of Covid-19 or the unknown issues with any Covid variants, staff are recommending that the balance of 2021, the Township continue with electronic council meetings.

Regional Municipalities of Durham

A majority of the 8 municipalities in Durham Region are continuing with electronic council meetings for the balance of the year, with a handful of municipalities continuing with electronic meeting until October and re-evaluating the pandemic situation at that time. Durham Region has technology in place to enable a hybrid council meeting whereby Regional Council Members, staff and the public are permitted to attend in person or virtually. The Region will be implementing their hybrid option starting in October.

Council Chambers Upgrade

July 19, 2021 Council approved Report No. 2021-CO-033 “Council Chambers Upgrades” which entails an upgrade and replacement of sound control, and audio & video equipment. These upgrades will have the technological capabilities of hosting hybrid council meetings with participants being both in the chambers in person or attending virtually. Staff will require to test the equipment prior to any official council meeting launch and anticipate any option of a hybrid meeting style being offered (if required) later in 2021.

Staff will continue to monitor Provincial health restrictions and guidelines with respect to easing restrictions on public gatherings.

The move to electronic Council meetings, was a direct impact from Covid-19, and the Township has been successful with its business continuity.

Given the potential of ongoing health concerns with the pandemic, staff recommend that the balance of the 2021 Council & Committee schedule continue to be electronic & remote.