



**The Corporation of the Township of Brock
Council Agenda**

Monday, February 3, 2025, 9:00 a.m.

Council Chambers - 1 Cameron St. E. Cannington and Electronically

1. Call to Order & Moment of Silence - 9:00 a.m.

2. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

3. Disclosure of Pecuniary Interest and Nature Thereof

4. Community Announcements

5. Closed Session

Recommendation:

Be it Resolved That Council proceed into a Closed Meeting at ____ a.m./p.m. to discuss the following matters:

- personal matters about an identifiable individual, including municipal or local board employees pursuant to Section 239(2)(b) of the Municipal Act

6. Rise from Closed Session

Recommendation:

Be it Resolved That Council rise & report from the Closed meeting at TIME a.m. p.m.; and, That Council endorse all direction provided to staff at the Closed meeting held on February 3, 2025.

7. Public Meeting

8. Presentations

9. Delegations / Petitions

10. Adoption of Minutes of Previous Meetings

11. Sub-Committees (Reports)

- 11.1 Report 2025-FI-006, Update on the Sunderland Arena Renovation Project
Michelle Willson, CAO
Trena DeBruijn, Director of Finance/Treasurer
Wayne Ward, Director of Parks, Recreation & Facilities
Recommendation:
Be It Resolved That Report # 2025-FI-006, entitled "Update Sunderland Arena Renovation and Expansion Project", be received; and

That Council wave the provisions of By-law 3148-2022-FL, (Procurement Policies and Procedures) to authorize the sole sourcing of architectural services with Barry Bryan Associates ("BBA") up to \$430,000; and

That Council approve the revised design and authorize staff to move to the next step in obtaining a Class B Estimate; and

That Council approve the updated budget of \$10,200,000, including the Sunderland Lions donation of \$1,000,000.
- 11.2 2025 Draft Budget
Day One
- 11.2.1 Mayor's Remarks
- 11.2.2 CAO's Remarks
- 11.2.3 Director of Finance Remarks
- 11.2.4 Development Services Presentation - Operating Budget (Pages 18-20, 74-75)
Director of Development Services
Recommendation:
Be It Resolved That the Development Services Presentation be received; and
That Council endorses the Development Services 2025 Operating Budget, to be incorporated in the approved final 2025 Budget.
- 11.2.5 Office of the CAO Presentation - Operating Budget (Pages 21-22)
Chief Administrative Officer
Recommendation:
Be It Resolved That the Office of the CAO Presentation be received; and
That Council endorses the Office of the CAO 2025 Operating Budget, to be incorporated in the approved final 2025 Budget.
- 11.2.6 Clerk's Department Presentation - Operating Budget (Pages 23-26),
Staffing Request (Page 6)
Clerk/Deputy CAO
Recommendation:
Be It Resolved That the Clerk's Department Presentation be received; and
That Council endorses the Clerk's Department 2025 Operating Budget, to be incorporated in the approved final 2025 Budget.

- 11.2.7 Corporate Accounts and Grants Presentation - Operating Budget (Pages 27-28, 45-46)
Chief Administrative Officer
Recommendation:
Be It Resolved That the Corporate Accounts and Grants presentation be received; and
That Council endorses the Corporate Accounts and Grants 2025 Operating Budget, to be incorporated in the approved final 2025 Budget.
- 11.2.8 Council Presentation - Operating Budget (Pages 29-31)
Director of Finance/Treasurer
Recommendation:
Be It Resolved That the Council Presentation be received; and
That Council endorses the Council 2025 Operating Budget including the following amendments:
- reduction of \$1800.00 from staff recognition and retirement; and
- That the Council 2025 Operating Budget be incorporated in the approved final 2025 Budget.
- 11.2.9 Fire Department Presentation - Operating Budget (Pages 33-42), Capital Budget (Pages 132-135), New Initiatives (Pages 37-42)
Fire Chief
Recommendation:
Be It Resolved That the Fire Department Presentation be received; and
That Council endorses the Fire Department 2025 Operating Budget including the following amendments:
- Oshawa Fire for Dispatch Services be reduced by \$10,450
 - fire vehicle repairs and maintenance be reduced by \$8,000; and
- That the Fire Department 2025 Operating Budget be incorporated in the approved final 2025 Budget.
- Recommendation:**
Be It Resolved that Council endorses the Fire Department 2025 Capital Budget, to be incorporated in the approved final 2025 Budget.
- 11.2.10 By-law and Animal Services Presentation - Operating Budget (Pages 77-78, 97), New Staffing Request (Page 10)
Bylaw Enforcement / Animal Control Supervisor

Recommendation:

Be It Resolved That the By-law and Animal Services Presentation be received; and

That Council endorses the By-law and Animal Services 2025 Operating Budget, to be incorporated in the approved final 2025 Budget.

- 11.2.11 Public Works Department Presentation - Operating Budget (Pages 52-58, 80-96), Capital Budget (Pages 104-106), New Staffing Request (Page 93)
Interim Director of Public Works

Recommendation:

Be It Resolved That the Public Works Presentation be received; and

That Council endorses the Public Works 2025 Operating Budget, including the following amendments:

- Increase of \$1,000.00 for expenses related to overtime meal allowances; and

That the Public Works 2025 Operating Budget be incorporated in the approved final 2025 Budget.

Recommendation:

Be It Resolved That Council endorses the Public Works 2025 Capital Budget, to be incorporated in the approved final 2025 Budget.

- 11.2.12 Treasury Department Presentation - Operating Budget (Pages 98-102)
Director of Finance/Treasurer

Recommendation:

Be It Resolved That the Treasury Department Presentation be received; and

That Council endorses the Treasury Department 2025 Operating Budget, to be incorporated in the approved final 2025 Budget.

- 11.2.13 Information Technology Presentation - Operating Budget (Pages 50-51), Capital Budget (Page 127)
Director of Parks, Recreation and Facilities

Recommendation:

Be It Resolved That the Information Technology presentation be received; and

That Council endorses the Information Technology 2025 Operating Budget, to be incorporated in the approved final 2025 Budget.

- 11.2.14 Parks, Recreation and Facilities Presentation - Operating Budget (Pages 58-72), Capital Budget (Pages 108-125, 129), New Staffing Request (Page 7)
Director of Parks, Recreation and Facilities

Recommendation:

Be It Resolved That the Parks, Recreation and Facilities Presentation be received; and

That Council endorses the Parks and Recreation, Public Buildings and Property and Health Services 2025 Operating Budget, to be incorporated in the approved final 2025 Budget; and

Recommendation:

Be It Resolved That Council endorses the Parks, IT and Public Buildings 2025 Capital Budget, to be incorporated in the approved final 2025 Budget.

Recommendation:

Be It Resolved that Council approve the Parks, Recreation and Facilities 2025 New Staffing Request:

- Temporary Facility Coordinator

12. Correspondence

13. Notice of Motions

14. By-Laws

15. Other Business

16. Regional Councillor Update

17. Public Questions and Clarification

18. Confirmation By-law

By-law Number 3318-2025 to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on February 3, 2025.

Recommendation:

Be it Resolved That By-law Number 3318-2025, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on DATE be taken as read, enacted and signed by the Mayor and Clerk/Deputy CAO.

19. Adjournment

Recommendation:

Be it Resolved That the meeting of Council adjourn at TIME a.m. p.m.