

## **The Corporation of the Township of Brock**

### **By-Law Number 3325-2025**

**Being a By-law to amend By-law Number 3285-2024, being a by-law pursuant to section 391 of the Municipal Act, S.O. 2001, as amended, to impose fees for services and activities provided or done by or on behalf of the Township of Brock and for the use of municipal property.**

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**Whereas** Section 391 of the Municipal Act, S.O. 2001, as amended, authorizes the Council to impose fees for services and activities provided or done by or on behalf of the Township of Brock and for the use of municipal property;

**And Whereas** Council enacted By-law Number 3285-2024, being a by-law to impose fees for services and activities provided or done by or on behalf of the Township of Brock and for the use of municipal property;

**And Whereas** Council deems it expedient to amend By-law Number 3285-2024;

**Now Therefore** the Council of The Corporation of the Township of Brock enacts as follows:

1. That Schedule "A" Clerk's Department be amended by adding:
  - 'Key Replacement or Extra Keys for Leased Facilities' 'Cost of the key plus 20% administrative charge (plus HST)'
2. That Schedule "D" Parks and Recreation, Beaverton & Sunderland Town Hall Rental Rates be amended by changing:
  - 'Refundable Damage Deposit' '2025 Fee \$300.00' (HST exempt)
3. That Schedule "D" Parks and Recreation, Manilla & Wilfrid Town Hall Rental Rates be amended by adding:
  - 'Room Rental – Per Day (8 Hours) – Alcohol Events' '2025 Fee Excluding HST \$300.00', '2025 Fee Including 13% HST \$339.00'
  - 'Refundable Damage Deposit – Events with Alcohol' '2025 Fee \$300.00' (HST exempt)
4. That Schedule "D" Parks and Recreation, Day Camp be amended by changing:
  - 'Day Camp Registration Fee – Per Week' '2025 Fee \$170.00' (HST exempt)
  - Short Week Day Camp – Per Week' '2025 Fee \$135.00' (HST exempt)
  - 'Specialty Camp – Per Week' '2025 Fee \$190.00' (HST exempt)
  - 'Winter/March Break Camp – Daily Rate' '2025 Fee \$35.00' (HST exempt)

5. That By-law Number 3285-2024, as otherwise amended, is hereby amended to give effect to the foregoing but shall, in all other respects remain in full force and effect.
6. That this by-law comes into force and effect on the date of its passing and enactment.

Enacted and passed this 24th day of February, A.D., 2025.

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Mayor  
Walter Schummer

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Deputy CAO/Clerk  
Fernando Lamanna

# Schedule "A"

## Clerk's Department

### Clerk's/Administration Department

Description	HST Status	2025 Fee Excluding HST	2025 Fee Including 13% HST (where applicable)
Commission Affidavits & Certify True Copies – Residents (Up to 5 Documents)	Exempt	21.60	
Additional Signatures	Exempt	5.10	
Commission Affidavits & Certify True Copies – Non-Resident (Up to 5 Documents)	Exempt	27.70	
Additional Signatures	Exempt	5.10	
Foreign Pension Affidavits & Commission Affidavits for Seniors 65+ (excluding MTO vehicle transfers)		Exempt	
Photocopies (per page)	Taxable	1.00	1.13
Document Search - Non Freedom of Information Act - Per Hour (1 hour Minimum)	Taxable	32.25	36.44
Boathouse Lease Transfer	Taxable	933.00	1,054.29
Film Permit (per film)			
Per day	Exempt	532.00	
Three days	Exempt	1,064.00	
Closed Meeting Investigator Request Fee	Exempt	53.00	
Municipal Consent Forms for Liquor Licence Applications (includes Fire & Building Agency Letters)	Exempt	239.00	
Additional Inspections for Liquor Licence Applications		Fee as per the Building By-Law	
<b>Key Replacement or Extra Keys for Leased Facilities</b>	<b>Taxable</b>	<b>Cost of the key plus 20% administrative charge</b>	<b>Cost of the key plus 20% administrative charge (plus HST)</b>

### Licence Fees

Description	HST Status	2025 Fee Excluding HST	2025 Fee Including 13% HST (where applicable)
<b>Business Licenses</b>			
Campgrounds Licensing - New	Exempt	303.00	
Campgrounds Licensing - Renewal	Exempt	212.60	
Chip Trucks	Exempt	607.00	
Coffee Trucks - First Vehicle	Exempt	607.00	
Coffee Trucks - Additional Vehicle	Exempt	366.60	
Dog Daycare - New	Exempt	303.00	
Dog Daycare - Renewal	Exempt	212.60	
Hot Dog Carts	Exempt	303.00	
Ice Cream Carts	Exempt	303.00	
Kennel - New	Exempt	303.00	
Kennel - Renewal	Exempt	212.60	
Taxi Cab/Limousine Owner (New)	Exempt	607.00	
Taxi Cab/Limousine Owner (Renewal)	Exempt	117.10	
Taxi Cab/Limousine Owner Renewal After February 1	Exempt	175.60	
Taxi Cab/Limousine Owner's Licence- Replacement	Taxable	32.90	37.18
Taxi Cab/Limousine Driver (New)	Exempt	117.10	
Taxi Cab/Limousine Driver (Renewal)	Exempt	85.20	
Taxi Cab / Limousine Driver Renewal After February 1	Exempt	148.90	
Taxi Cab/Limousine Driver's Licence- Replacement	Taxable	32.90	37.18
Taxi/Limousine Plate- Replacement	Taxable	38.00	42.94
Wrecking Yard	Exempt	303.00	
Wrecking Yard Renewal After February 1	Exempt	361.50	
<b>Permits and Other Licenses</b>			
Burial Permits	Exempt	22.60	
Burial Permits – After Hours & Weekends	Exempt	55.50	
Marriage Licence	Exempt	148.90	
Civil Marriage Solemnization	Exempt	478.60	
Marriage Licence/Ceremony Package	Exempt	590.50	
Cancellation of Ceremony <1 Days Notice	Exempt	478.60	
Fence Variance Application (non-refundable)	Exempt	212.60	
Prohibited Animal Licence (New)	Exempt	303.00	
Prohibited Animal Licence (Renewal)	Exempt	212.60	
Noise Exemption Application	Exempt	212.60	
Parking Permit - Annual	Taxable	164.30	185.66
Parking Permit - Seasonal	Taxable	94.50	106.79
Parking Permit - Monthly	Taxable	18.50	20.91
Parking Permit - Nightly	Taxable	14.40	16.27

## Schedule "D"

### Parks and Recreation

#### Ice Rental Rates -2025 Rate is Effective For Rentals as of September 1, 2025

Description	HST Status	2025 Fee Excluding HST	2025 Fee Including 13% HST (where applicable)
Minor Hockey/Figure Skating/Ringette - Per Hour	Taxable	145.00	163.85
Local Schools - Per Hour	Taxable	145.00	163.85
Other Rentals - Prime Time - Per Hour	Taxable	170.00	192.10
Monday to Friday 5:00 p.m. - 11:00 p.m.			
Saturday 9:00 a.m. - 11:00 p.m.			
Sundays 9:00 a.m. - 11:00 p.m.			
Other Rentals - Non-Prime Time - Per Hour	Taxable	145.00	163.85
Birthday Party – 1 Hr. Ice Time + 1 Hr. Auditorium	Taxable	168.14	190.00
Sponsored Skate 2 Hr. Prime Time	Taxable	238.94	270.00
Sponsored Skate 2 Hr. Non-Prime Time	Taxable	190.27	215.00
Cancellation Fee - Per Booking and Per Facility Affected by Cancellation	Taxable	20.35	23.00
<b>Admission Fees</b>			
Public Skating – 5+ years	Taxable	3.54	4.00
Roller Disco – 5+ years	Taxable	3.54	4.00
Public Skating - Family Rate (Family of 5)	Taxable	10.62	12.00
Shinny/Stick & Puck - All Participants	Taxable	5.31	6.00
Parent & Tot (Kids Skate Free) / Seniors	Taxable	2.65	3.00
Ticket Ice	Taxable	5.31	6.00

#### Summer Ice Surface Rentals

Description	HST Status	2025 Fee Excluding HST	2025 Fee Including 13% HST (where applicable)
Daily Rate (12 hour maximum) - Alcohol Events	Taxable	668.58	755.50
Daily Rate (12 hour maximum) - Non-Alcohol Events	Taxable	360.48	407.34
Sports Activities – Per Hour (6 hour maximum)	Taxable	53.40	60.34
Refundable Damage Deposit	Exempt		300.00
Cancellation Fee - Per Booking and Per Facility Affected by Cancellation	Taxable	20.35	23.00

#### Auditorium Rental Rates

Description	HST Status	2025 Fee Excluding HST	2025 Fee Including 13% HST (where applicable)
Room Rental - Daily (12 hours maximum) - Alcohol Events	Taxable	340.40	384.65
Tournament Rate to be applied in conjunction with an ice rental of 10 hours of more. Non-Alcoholic Events Only	Taxable	184.37	208.34
Room Rental - Per Hour (Staff presently in arena) - Without Alcohol	Taxable	22.66	25.61
Auditorium Refundable Deposit Rate	Exempt	300.00	300.00
Cancellation Fee - Per Booking and Per Facility Affected by Cancellation	Taxable	20.35	23.00

#### Beaverton & Sunderland Town Hall Rental Rates

Description	HST Status	2025 Fee Excluding HST	2025 Fee Including 13% HST (where applicable)
<b>Auditorium Rates*</b>			
Room Rental – Per Hour (maximum 6 hours)	Taxable	33.89	38.30
Room Rental – Daily (12 Hours – Rehearsal Included)	Taxable	338.91	382.97
<b>Refundable Damage Deposit</b>	<b>Exempt</b>	<b>300.00</b>	
<b>Meeting Room &amp; Banquet Room/Kitchen Rates*</b>			
Room Rental – Per Hour	Taxable	22.59	25.53
Room Rental – Daily Rate (8 Hours)	Taxable	109.89	124.18
Refundable Damage Deposit	Exempt	50.00	50.00
* Rate does not include the use of equipment which is not owned by the Township of Brock			
Cancellation Fee - Per Booking and Per Facility Affected by Cancellation	Taxable	20.35	23.00

#### Manilla & Wilfrid Town Hall Rental Rates

Description	HST Status	2025 Fee Excluding HST	2025 Fee Including 13% HST (where applicable)
Room Rental – Per Hour	Taxable	25.00	28.25
Room Rental – Per Day (8 Hours) No Alcohol	Taxable	100.00	113.00
Refundable Damage Deposit - No Alcohol	Exempt	100.00	100.00
<b>Room Rental - Per Day (8 Hours) Event with Alcohol</b>	<b>Taxable</b>	<b>300.00</b>	<b>339.00</b>
<b>Refundable Damage Deposit - Event with Alcohol</b>	<b>Exempt</b>	<b>300.00</b>	
Cancellation Fee - Per Booking and Per Facility Affected by Cancellation	Taxable	10.62	12.00

**Schedule "D" continued**

**Field Users** - Under review - Note: Review of user fees in progress for September 2024 and rates may be subject to change

Description	HST Status	2025 Fee Excluding HST	2025 Fee Including 13% HST (where applicable)
Per Player/Per Season/Per Sport (Usage)- Any Age Group	Taxable	8.85	10.00

**Harbour Launch Fees**

Description	HST Status	2025 Fee Excluding HST	2025 Fee Including 13% HST (where applicable)
Daily Rate (in-out) - Non Resident	Taxable	17.70	20.00
Seasonal Pass (In-Out) - Non Resident	Taxable	132.74	150.00
3-Day Pass (In-Out) - Non Resident	Taxable	45.13	51.00
Transient Vessels Declaring 3 Hour Stay - No charge subject to the vessel operator registering with the Harbour staff upon arrival			
Renewal - Seasonal Berthing Rate - Beaverton (May 1 - October 31 *Weather Permitting) (Maximum vessel 6.71 m length & 2.44 m width)	Taxable	1,027.00	1,160.51
Renewal - Seasonal Berthing Rate - Thorah Island (May 1 - October 31 *Weather Permitting) (Maximum vessel 6.71 m length & 2.44 m width)	Taxable	1,027.00	1,160.51
Renewal - Premium Seasonal Berthing Rate - Thorah Island: Grand-fathered vessels greater than maximum size (Per Vessel) (May 1 - October 31)	Taxable	134.00	151.42
New Berthing Rentals	Taxable	1,232.40	1,392.61

**Advertising and Sponsorship Rates**

Description	HST Status	2025 Fee Excluding HST	2025 Fee Including 13% HST (where applicable)
Wall Signs per Year	Taxable	180.88	204.39
Rink Board Signs per Year	Taxable	366.64	414.30
Ice Resurfacer per Year - Panel A - Front	Taxable	405.67	458.40
Ice Resurfacer per Year - Panel B - Right or Left	Taxable	481.66	544.28
In- Ice Advertising	Taxable	500.00	565.00
Camp Sponsors - Gold	Taxable	442.48	500.00
Camp Sponsors - Silver	Taxable	221.24	250.00
Camp Sponsors - Bronze	Taxable	88.50	100.00
Outdoor Movie Sponsors - Gold	Taxable	442.48	500.00
Outdoor Movie Sponsors - Silver	Taxable	221.24	250.00
Outdoor Movie Sponsors - Bronze	Taxable	88.50	100.00

**Day Camp**

Description	HST Status	2025 Fee Excluding HST	2025 Fee Including 13% HST (where applicable)
<b>Day Camp Registration Fee - Per Week</b>	Exempt	<b>170.00</b>	
<b>Short Week Day Camp - Per Week</b>	Exempt	<b>135.00</b>	
<b>Specialty Camp - Per Week</b>	Exempt	<b>190.00</b>	
<b>Winter/March Break Camp - Daily Rate</b>	Exempt	<b>35.00</b>	
Cancellation/Change Fee for Daycamp Weeks	Exempt	25.00	
Cancellation/Change Fee for Before or After Care	Exempt	10.00	
Before or After care - Per Week	Exempt	27.00	
Before and After care - Per Week	Exempt	43.00	

**Other Services**

Description	HST Status	2025 Fee Excluding HST	2025 Fee Including 13% HST (where applicable)
Fitness Class - Per Class (with Pre-Registration)	Taxable	8.85	10.00
Fitness Class - Drop In	Taxable	10.62	12.00
Sports Programs - High School - Per Session (10 weeks per session)	Taxable	35.40	40.00

**Any groups or users who have a separate agreement with the Township may be charged different rates in accordance with their agreement.**