

Treasury Department Budget Presentation

2025 Budget

Brock
breathe it in.



2025 Work Plan Highlights

1. Continuation of Asset Management and Long-Term Capital Planning
2. Sunderland Arena Renovation Project
3. Cross Training within Department to ensure coverage for positions
4. Develop Surety Bond Policy
5. Investigate new Financial Software (and potentially budgeting and asset management software)
6. Preliminary Work for G/L Restructure with new Financial Software
7. Continuation of efforts on collection of outstanding Taxes Receivable (and this may include eventual tax sale(s)).
8. Preparation for Property Tax Reassessment (2026 or 2027???) - this includes Communication and Education, Assessment Base Management Activities, etc.

Treasury

The Treasury Department is responsible for managing the financial affairs of the Township, including such things as revenue collection, disbursements, payroll, investments and financial reporting.

Total net levy requirement for 2025 is \$1,015,748, an increase of \$487 over 2024.

Major cost drivers within the 2025 include increases in salaries, wage and benefits (\$51,287) along with increases in tax abatement expenses (\$10,000) and reserve transfers for replacement of financial software. These increases have been partially offset by a reduction in operating materials (\$18,200), reductions in contracted services (\$55,000) and a transfer from rate stabilization to fund the reserve transfer of \$75,000 (for financial software replacement reserve).

Further, bank and investment interest has been increased by \$45,000.

Township of Brock - 2025 Budget Treasury- Operating Summary

	2024	2025
	\$	\$
Revenue		
User Charges	- 87,250.00	- 87,250.00
Rate Stabilization	- 60,000.00	- 80,000.00
Donations/Sponsorship		
Reserves	- 25,000.00	- 25,000.00
Interest	- 170,015.00	- 215,015.00
Total Revenue	- 342,265.00	- 407,265.00
Expenses		
Salaries, Wages and Benefits	732,006	783,293
Employee Related Expenses	5,170	5,470
Operating Materials, Supplies and Services	398,750	380,550
Contracted Services	123,600	70,600
Tax Abatement	97,000	107,000
Reserve Transfers		75,000
Utilities and Fuel	1,000	1,100
Total Treasury Expenses	1,357,526	1,423,013
Levy Requirement	1,015,261.00	1,015,748.00
Levy Increase (Decrease)		487.00

2025 Significant Projects/New Initiative

The Township received notice in late 2024 that our Financial Software, Microsoft Dynamics, will be ending product support and Updates for Dynamic GP as of September 30, 2029.

While several years notice was given, finding and implementing new Financial Software is both costly and a huge undertaking for staff, especially when taking the opportunity to do a General Ledger overhaul.

Staff are planning to work with other municipalities (including local municipalities) throughout the coming year to investigate affordable options which may be available and will report back to Council as part of the 2026 budget.

For now, in 2025, it is staff's recommendation that \$75,000 be set aside in a Financial Software Reserve (funded by a transfer from Rate Stabilization) to assist with the costs of new software (staff are uncertain at this time what new software and implementation is likely to cost).

Infrastructure Funding

Included in the 2025 Budget, is Infrastructure Funding of 2%. This represents a levy increase of approximately \$214,275.

During 2024, staff worked with our consultant, Hemson Consulting, to update the asset management plan and develop a financing plan over the next 10 years.

While the plan requires increases of approximately 3.34%, it is hoped that funding from other levels of government will assist in reducing the funding required, therefore, staff have proposed starting at a 2% infrastructure increase and re-evaluating funding levels on an annual basis.

Not funding our Infrastructure Reserves at an appropriate level creates a risk to the Township for replacement of our assets, which we rely on to provide services to our residents.

Risk to Township if Capital Projects Do Not Advance

While it is unlikely that a new financial software package will be purchased in 2025, it is important that we begin preparing, financially and for planning purposes.

The Township relies heavily on its financial software, and it is imperative that new software be investigated and tested (where possible) as we use our software for Taxation, Accounts Payable, Accounts Receivable, General Accounting, Financial Statements, etc. Policies and procedures will need to be developed around a new Financial Software Package and we will be required to work with our auditors as well with implementation.

