



**The Corporation of the Township of Brock**

**Council Minutes**

**January 27, 2025**

**Virtual Meeting**

Members Present: Mayor Walter Schummer  
Regional Councillor Michael Jubb  
Ward 1 Councillor Peter Frank  
Ward 3 Councillor Angela Canavan  
Ward 4 Councillor Cria Pettingill  
Ward 5 Councillor Lynn Campbell

Members Absent: Ward 2 Councillor Claire Doble

Staff Present: CAO Michelle Willson  
Deputy Clerk Maralee Drake  
Clerk's Assistant Deena Hunt  
Clerk's Assistant Stefanie Stickwood  
Director of Finance/Treasurer Trena DeBruijn  
Director Parks, Recreation and Facilities R. Wayne Ward  
Interim Director of Public Works Ben Kester  
Director Development Services Robin Prentice  
Fire Chief Rick Harrison

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**1. Call to Order & Moment of Silence - 6:00 p.m.**

Mayor Schummer called the meeting to order at 6:00 p.m. and a quorum was present.

**2. Land Acknowledgement**

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations

people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

**3. Disclosure of Pecuniary Interest and Nature Thereof**

None.

**4. Community Announcements**

- appreciation extended to staff for coordinating this virtual Council meeting due to the special weather advisory announced
- Beaverton Lions not hosting a Winter Festival, but are hosting a breakfast on Feb 2, 2025 and free skate at Foster Hewitt Community Centre from 12:00 p.m. to 2:00 p.m.

**5. Public Meeting**

None.

**6. Presentations**

None.

**7. Delegations / Petitions**

None.

**8. Adoption of Minutes of Previous Meetings**

**Resolution: C-2025-012**

**Moved by** Councillor Pettingill

**Seconded by** Councillor Canavan

Be it Resolved That Council adopts all minutes of previous Council meetings as listed in Section 8.1:

- Council - January 13, 2025

And receives minutes of Advisory Committee meetings as listed in Section 8.2:

- Brock Tourism Advisory Committee - October 16, 2024
- Brock Tourism Advisory Committee - November 12, 2024
- Wilfrid Hall Community Association - November 25, 2024
- Brock Accessibility Advisory Committee Minutes - September 17, 2024

**CARRIED**

8.1 Council Minutes

8.1.1 Council - January 13, 2025

8.2 Advisory Committee Minutes

8.2.1 Brock Tourism Advisory Committee - October 15, 2024

8.2.2 Brock Tourism Advisory Committee - November 12, 2024

8.2.3 Wilfrid Hall Community Association - November 25, 2024

8.2.4 Brock Accessibility Advisory Committee Minutes - September 17, 2024

**9. Sub-Committees (Reports)**

9.1 Finance Committee (Chair - Mayor Schummer)

9.1.1 2025 Draft Budget Kick Off Presentation

**Resolution: C-2025-013**

**Moved by** Councillor Frank

**Seconded by** Councillor Campbell

Be it Resolved That the Draft Budget Kick Off Presentation be received.

**CARRIED**

9.1.2 Report 2025-FI-001, 2025 Draft Budget

Director of Finance/Treasurer

**Resolution: C-2025-014**

**Moved by** Regional Councillor Jubb

**Seconded by** Councillor Campbell

Be It Resolved That Report 2025-FI-001, 2025 Draft Budget be received.

**CARRIED**

9.1.3 Report 2025-FI-002, 2025 Borrowing By-Law

Director of Finance

**Resolution: C-2025-015**

**Moved by** Regional Councillor Jubb

**Seconded by** Councillor Canavan

Be It Resolved That Report 2025-FI-002, 2025 Borrowing By-law be received; and

That Council provide authorization to the CAO and Treasurer to borrow money from time to time, by way of promissory note from the Toronto Dominion Bank a sum or sums not exceeding at any one time during the year 2025 the aggregate of \$4,000,000 to meet short term needs.

**CARRIED**

9.2 Operations Committee (Chair - Councillor Pettingill)

9.2.1 Report 2025-OP-001, Speed Limit Reduction Concession 1 Brock

Director of Public Works

**Resolution: C-2025-016**

**Moved by** Councillor Frank

**Seconded by** Councillor Campbell

Be It Resolved That Report 2025-OP-001 Request for Speed Limit Reduction Concession 1 Brock be received; and

That Council approve the speed limit reduction from 80 km/h to 60 km/h on Concession 1 Brock; and

That Council direct staff to advise the Township of Scugog of the speed reduction for the new signage to be installed in accordance with the boundary road agreement.

**CARRIED**

9.2.2 Report 2025-OP-002, Reallocation of 2024 Budget Funds

Director of Public Works

**Resolution: C-2025-017**

**Moved by** Regional Councillor Jubb

**Seconded by** Councillor Frank

Be It Resolved That Report 2025-OP-002, Reallocation of 2024 Budget Funds be received; and

That staff be authorized to purchase up to three sidewalk units with the available funds of \$157,000 (from the 2024 Capital Budget); and

That two lawn mower units will be transferred from the Public Works Department to the Parks and Recreation Department.

**Amendment:**

**Resolution: C-2025-018**

**Moved by** Regional Councillor Jubb

**Seconded by** Mayor Schummer

Be it Resolved That Resolution C-2025-017 be amended to include **'That Council approve an additional of \$41,000.00 from the Public Works Reserve'**

**CARRIED**

**Amended Main Motion**

**Resolution: C-2025-017**

**Moved by** Regional Councillor Jubb

**Seconded by** Councillor Frank

Be It Resolved That Report 2025-OP-002, Reallocation of 2024 Budget Funds be received; and

That staff be authorized to purchase up to three sidewalk units with the available funds of \$157,000 (from the 2024 Capital Budget); and

That Council approve an additional \$41,000 from the Public Works Reserve; and

That two lawn mower units will be transferred from the Public Works Department to the Parks and Recreation Department.

**CARRIED**

9.2.3 Report 2025-OP-003, Blackwater Bridge Rehabilitation - Tender B2024- PW-19

Director of Public Works

**Resolution: C-2025-019**

**Moved by** Councillor Campbell

**Seconded by** Councillor Canavan

Be It Resolved That Report 2025-OP-003, Blackwater Bridge Rehabilitation - Tender Number B2024-PW-19 be received; and That Council award tender B2024-PW-19 to Ratcliffe Excavating and Grading for a total of \$531,269.50 (HST included); and That a total budget of \$655,106 for the Black Water Bridge Rehabilitation be approved; and That the Black Water Bridge Rehabilitation project be funded as follows:

- \$380,000 from Ontario Community Infrastructure Funds
- \$54,166 from Deferred Revenue
- \$220,940 from Roads and Bridges Reserve

**CARRIED**

9.3 Parks, Recreation and Facilities Committee (Chair - Councillor Campbell)

There was no correspondence for consideration.

9.4 Tourism, Economic Development and Community Committee (Chair - Councillor Canavan)

There was no correspondence for consideration.

9.5 Protective Services Committee (Chair - Councillor Frank)

There was no correspondence for consideration.

9.6 Development Services Committee (Chair - Councillor Doble, absent)

In the absence of Councillor Doble, Mayor Schummer assumed the Chair for Development Services Committee.

There was no correspondence for consideration.

9.7 General Government Committee (Chair - Regional Councillor Jubb)

9.7.1 Report 2024-GG-043, Memorial & Retirement Recognition Policy  
Clerk/Deputy CAO

**Resolution: C-2025-020**

**Moved by** Councillor Frank

**Seconded by** Councillor Canavan

Be it Resolved That amended Report 2024-GG-043, Memorial and Retirement Recognition Policy, be received; and

That Council approve Policy AP-45, Memorial and Retirement Recognition Policy as attached as Schedule 1 to Report 2024-GG-043.

**CARRIED**

9.8 Climate Committee (Chair - Councillor Pettingill)

There was no correspondence for consideration.

**10. Correspondence**

10.1 Mitchell's Fish Huts Lease Request - Beaverton Harbour

Justin Jarvis  
Communication Number 48/25

**Resolution: C-2025-021**

**Moved by** Councillor Pettingill  
**Seconded by** Councillor Frank

Be It Resolved that Communication Number 48/25, Mitchell's Fish Huts Lease Request - Beaverton Harbour, submitted by Justin Jarvis of Mitchell's Fish Huts be received; and  
That Council approve the Lease of the Mitchell's Fish Huts on the North Shore Beach at the Beaverton Harbour Park from January 2025 - March 31, 2025; and  
That the Mayor and Clerk are hereby authorized to enter into an agreement with Mitchell's Fish Huts for the Mitchell's Fish Huts Lease.

**CARRIED**

**11. Notice of Motions**

None.

**12. By-Laws**

**Resolution: C-2025-022**

**Moved by** Regional Councillor Jubb  
**Seconded by** Councillor Canavan

Be it Resolved That By-laws 3320-2025, 3321-2025, and 3324-2025 be taken as read, enacted and signed by the Mayor and Municipal Clerk.

**CARRIED**

12.1 By-Law Number 3320-2025, Borrowing By-law

A By-law to authorize the borrowing of \$4,000,000.

12.2 By-law Number 3321-2025, Assumption By-law

Being a by-law to assume municipal services, including assumption of certain streets as public highways.

12.3 By-law Number 3324-2025, Rate of Speed to 60 km/h on Concession Road 1, Brock

Being a by-law to prescribe a rate of speed of 60 km/h within the Township of Brock

**13. Closed Session**

None.

**14. Rise from Closed Session**

**15. Other Business**

- Council members to forward delegation topics to Mayor Schummer in preparation for the Ontario Good Roads Conference

**16. Regional Council Update**

- engagement sessions last week for the transitional housing - Beaverton Heights, to discuss various services that the community wants to have in the community hub
- a virtual engagement session upcoming re: Beaverton Heights

**17. Public Questions and Clarification**

There were no public questions for clarification.

**18. Confirmation By-law**

By-law Number 3317-2025 to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on January 27, 2025.

**Resolution: C-2025-023**

**Moved by** Councillor Frank

**Seconded by** Regional Councillor Jubb

Be it Resolved That By-law Number 3317-2025, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Brock at its



meeting held on January 27, 2025 be taken as read, enacted and signed by the Mayor and Deputy Clerk.

**CARRIED**

**19. Adjournment**

**Resolution: C-2025-024**

**Moved by** Councillor Pettingill

**Seconded by** Councillor Canavan

Be it Resolved That the meeting of Council adjourn at 7:40 p.m.

**CARRIED**

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Mayor

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Deputy Clerk