



**The Corporation of the Township of Brock
Accessibility Advisory Committee Minutes**

**September 17, 2024
Virtual Meeting**

1. Meeting Link

Please email clerks@brock.ca

2. Call to Order/Roll Call - 9:00 a.m.

Chair Donna Schirle called the meeting to order at 9:07 a.m. and confirmed the following committee members and staff were present.

List committee members

Members:

Gerhard Smit

Donna Schirle, Chair

Councillor Angela Canavan

Tony Laundrie, Vice Chair

Absent:

Mike Parliament

Colby Farrell

Susan Koskinen

Staff:

Maralee Drake, Deputy Clerk

3. Disclosure of Pecuniary Interest and Nature Thereof

4. Delegations

5. Confirmation of Minutes - May 14, 2024

Moved by Tony Landrie to approve the May 14, 2024 BAAC meeting minutes.

CARRIED

6. General Items

6.1 Tri-AAC Recap

Councillor Canavan enquired about the guiding document for site plan. The Deputy Clerk advised staff are working on the document which will assist the committee when reviewing site plans.

6.2 Accessible Events Checklist

Chair Schirle requested that information about taxi services and Durham Region Transit be added to the Accessible Events Checklist.

Councillor Canavan advised that the checklist is a helpful tool for groups organizing events and that the document is available on the township website as part of the Special Events Application for Community Organizations.

6.3 Municipal Accessibility Updates

Beaverton Town Hall
Sunderland Town Hall

The Deputy Clerk advised that Beaverton Town Hall construction is underway for the accessibility upgrades to the entrance of the hall to fix the existing ramp and connect ramp to the second entrance to the east. Further that work has begun to replace the accessible door at the Sunderland Town Hall.

6.4 Durham Region Accessibility Awards

Councillor Canavan will be attending the event as a BAAC representative.

6.5 Multi-Year Accessibility Plan Review

Councillor Canavan enquired as to the thirty day time period to respond to accessible feedback request forms to which the Deputy Clerk advised it is part of the municipal Accessible Customer Service Policy.

The committee discussed including policy review as a workplan item for 2025.

6.6 Annual Presentation to Council

The annual BAAC Presentation to Council will take place on December 2nd at 10:00 a.m. Chair Schirle will present and all members of the committee are encouraged to attend.

The report and presentation will include accomplishments for the year and an update on the workplan status. This is also an opportunity for the committee to request approval of additional workplan items and bring forward items for budget consideration. The Deputy Clerk will draft the presentation and report for committee review and finalization at the November 12th meeting.

Councillor Canavan suggested that an important focus for the committee moving forward will be around accessibility and mental health and ensuring information for residents is available and considered in all township offerings.

Moved by Tony Landrie that BAAC request Council approval of funds to conduct professional accessibility audits of municipal facilities for inclusion in the 2025 and 2026 budget.

CARRIED

7. Other Items & Inquiries

7.1 New Business

7.2 Next Meeting - November 12, 2024 at 9:00 a.m.

8. Adjournment

Moved by Gerhard Smit to adjourn the meeting of BAAC at 9:36 a.m.