



**The Corporation of the Township of Brock
Committee of the Whole Minutes**

December 16, 2024

Council Chambers - 1 Cameron St. E. Cannington and Electronically

Members Present: Mayor Walter Schummer
Regional Councillor Michael Jubb
Ward 1 Councillor Peter Frank
Ward 2 Councillor Claire Doble
Ward 3 Councillor Angela Canavan
Ward 4 Councillor Cria Pettingill
Ward 5 Councillor Lynn Campbell

Staff Present: CAO Michelle Willson
Clerk/Deputy CAO Fernando Lamanna
Clerk's Assistant Deena Hunt
Clerk's Assistant Stefanie Stickwood
Director of Finance/Treasurer Trena DeBruijn
Director Parks, Recreation and Facilities R. Wayne Ward
Director Development Services Robin Prentice
Fire Chief Rick Harrison
Interim Director of Public Works Ben Kester

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- 1. Meeting Details (only on agenda)**
 - 2. Call to Order & Moment of Silence - 3:00 p.m.**

Mayor Schummer called the meeting to order at 3:00 p.m. and a quorum was present.

3. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

4. Disclosure of Pecuniary Interest and Nature Thereof

None.

5. Presentation(s)

None.

6. Delegation(s) / Petition(s)

None.

7. Sub-Committees

7.1 Finance Committee (Mayor Schummer - Chair)

There was no correspondence for consideration.

7.2 Operations Committee (Councillor Pettingill - Chair)

Mayor Schummer assumed the Chair of Operations Committee due to Councillor Pettingill experiencing technical difficulties.

There was no correspondence for consideration.

7.3 Parks, Recreation and Facilities Committee (Councillor Campbell - Chair)

7.3.1 Report 2024-PRF-028, MacLeod Park Plan Public Feedback

Director of Parks, Recreation and Facilities

Resolution: COW-2024-221

Moved by Councillor Canavan

Be It Resolved That Report 2024-PRF-028, MacLeod Park Plan Public Feedback; and

That, Council direct staff to include the proposed testing budget of \$25,000 in the 2025 Capital Budget submissions for deliberation and be funded by a draw from Parks Reserve, and

That, Council direct staff to put out a Request for Proposal for the design of a multi-purpose sports field and to provide design proposals to Council along with costing for construction and management of the project. Proposals shall include both lit and unlit field options.

CARRIED

7.4 Tourism, Economic Development and Community Committee (Councillor Canavan - Chair)

7.4.1 Report 2024-GG-042, Review and Update Flag and Proclamation Policy

Communications and Tourism Coordinator

Resolution: COW-2024-222

Moved by Councillor Frank

Be it Resolved That Report 2024-GG-042, Flag Raising and Proclamation Policy Update be received; and That the amended Flag Raising and Proclamation Policy attached as Appendix "1" to Report 2024-GG-042, be approved.

CARRIED

7.4.2 Report 2024-GG-037, Support for Community Organizations Committee - Quarterly Update Report to Council

Deputy Clerk

Resolution: COW-2024-223

Moved by Regional Councillor Jubb

Be It Resolved That Report 2024-GG-037, Support for Community Organizations - Quarterly Update, be received; and That Council approve \$4,000.00 from the 2024 Non-Profit Sector Advisory Committee budget to be utilized for purchasing a dedicated inventory of vests, pylons and road barricades.

CARRIED

7.5 Protection Services Committee (Councillor Frank - Chair)

7.5.1 Report 2024-PS-019, Animal Control Bylaw - Updates and Amendments to the Animal Control Bylaw

Supervisor Bylaw and Animal Services

Resolution: COW-2024-224

Moved by Councillor Pettingill

Be It Resolved That Report No. 2024-PS-019, “Animal Control By-law Amendments”, be received; and

That Council approve the recommended changes to the Animal Control By-law as outlined in Report No. 2024-PS-019, and;

That Council directs staff to present By-Law No. 3304-2024 being a by-law to amend Animal Control Bylaw 2446-2012-PP, at the Council meeting held on December 16, 2024; and

That Council directs staff to apply to the Ministry of Attorney General, Ontario Court of Justice, to increase the Animal Control Bylaw set fines, attached as Appendix “3” to Report No. 2024-PS-019, and;

That Council directs staff to amend Schedule “F” of the 2025 Fees & Charges By-law No. 3285-2024, to take effect as of January 1, 2025.

CARRIED

7.6 Development Services Committee (Councillor Doble - Chair)

7.6.1 Report 2024-DS-015, Zoning By-law Amendment (ZBA/2024/03) Application, 21025 Lake Ridge Road – Recommendation Report

Director of Development Services

Resolution: COW-2024-225

Moved by Councillor Pettingill

Be It Resolved That Report 2024-DS-015, Zoning By-law Amendment (ZBA/2024/03) application for 21025 Lake Ridge Road – Recommendation Report, be received; and

That application ZBA/2024/03 to amend Zoning By-law 287-78-PL be approved; and

That the zoning by-law appended to this report as Attachment 1 be

brought forward to Council for adoption at the Council meeting on December 16, 2024.

CARRIED

7.7 General Government Committee (Regional Councillor Jubb - Chair)

7.7.1 Report 2024-GG-043, Memorial & Retirement Recognition Policy

Deputy CAO/Municipal Clerk

Resolution: COW-2024-226

Moved by Councillor Doble

Be it Resolved That Report 2024-GG-043, Memorial and Retirement Recognition Policy, be referred back to staff to review municipal best practices as it relates to staff retirement gifts, and report back prior to the 2025 budget deliberations; and

That Council direct staff to form an ad-hoc committee including staff and the chair of General Government Committee.

CARRIED

7.7.2 Report 2024-GG-034, Sale and Other Disposition of Land Policy

Clerk's Assistant

Resolution: COW-2024-227

Moved by Councillor Frank

Be It Resolved That Report 2024-GG-034, Sale and Other Disposition of Land Policy be received; and

That Council approve the Policy Number F21, Sale and Other Disposition of Land Policy; and

That Council repeal By-law 1480-97-AP, Sale of Land By-Law.

CARRIED

7.8 Climate Committee (Councillor Pettingill - Chair)

There was no correspondence for consideration.

8. Closed Session

None.

9. Rise from Closed Session

10. Other Business

None.

11. Public Questions and Clarification

There were no public questions for clarification.

12. Adjournment

Resolution: COW-2024-228

Moved by Councillor Doble

Be it Resolved That the Committee of the Whole meeting adjourn at 4:21 p.m.

CARRIED

Mayor

Clerk