



Corporation of the Township of Brock

Staff Report to the Mayor and Members of Council

From: Stefanie Stickwood
Position: Clerks Assistant
Title / Subject: Sale and Other Disposition of Land Policy
Date of Report: December 2, 2024
Date of Meeting: December 16, 2024
Report No: 2024-GG-034

1.0 Issue / Origin

The primary purpose of this Policy is to ensure compliance by the Township with section 270(1) of the *Municipal Act, 2001*, as amended, which requires municipalities to adopt policies regarding the sale and other disposition of municipally owned land.

The secondary purpose is to establish a consistent, transparent and accountable procedure to be followed in the disposition of real property assets by the Township.

This policy established the procedures regarding the disposal of surplus assets and is intended to ensure that the sale or transfers of surplus assets provides:

- Efficiency, equity and transparency in transactions; and
- The best value to the taxpayer

2.0 Background

The Township of Brock would like to repeal its previous by-law 1480-97-AP and bring forward a current policy to direct staff and members of Council on the sale and other disposition of municipally owned lands.

3.0 Analysis

The Township of Brock conducted a comprehensive review and analysis of other neighbouring municipalities policies throughout Durham Region, York Region, City of Kawartha Lakes, as well as Georgina and Ramara Townships in order to provide a thorough policy for both staff and Council.

The policy includes provisions for the declaration of surplus land, expressions of interest, obtaining surveys and appraisals, notice requirements and the methods of sale.

Currently, the Township does not have an in-depth policy but rather speaks to the sale of land through By-law 1480-97-AP. The current by-law is outdated and does not fully align with the current practises being followed by the Township. By bringing forward a new, detailed policy, it will provide staff and council with a consistent, transparent and accountable process for the sale and other disposition of municipally owned lands.

4.0 Related Policies / Procedures

- [Public Notice Policy](#)

5.0 Financial / Budget Assessment

There is no direct financial implications with this report or the introduction of the policy. Any future revenue from the sale of land will be dealt with by Council on each land sale.

5.1 Asset Management

There is no direct impact on Asset Management.

6.0 Climate Change Impacts

There is no climate change impact as a result of this report or policy.

7.0 Communications

This policy will be made available through the Township website and will be shared through the Township's social media platforms, Council Highlights and the e-newsletter.

8.0 Conclusion

It is recommended that the existing by-law be repealed, and the new policy, attached as "Schedule A" be implemented.

9.0 Recommendation

Be It Resolved That Report 2024-GG-034, Sale and Other Disposition of Land Policy be received; and
That Council approve the Policy Number F21, Sale and Other Disposition of Land Policy; and
That Council repeal By-law 1480-97-AP, Sale of Land By-Law.