



**The Corporation of the Township of Brock  
Committee of the Whole Minutes**

**December 2, 2024**

**Council Chambers - 1 Cameron St. E. Cannington and Electronically**

Members Present: Mayor Walter Schummer  
Regional Councillor Michael Jubb  
Ward 1 Councillor Peter Frank  
Ward 2 Councillor Claire Doble  
Ward 3 Councillor Angela Canavan  
Ward 4 Councillor Cria Pettingill  
Ward 5 Councillor Lynn Campbell

Staff Present: CAO Michelle Willson  
Clerk/Deputy CAO Fernando Lamanna  
Clerk's Assistant Deena Hunt  
Clerk's Assistant Stefanie Stickwood  
Director of Finance/Treasurer Trena DeBruijn  
Director Parks, Recreation and Facilities R. Wayne Ward  
Director Development Services Robin Prentice  
Fire Chief Rick Harrison  
Interim Director of Public Works Ben Kester

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- 1. Meeting Details (only on agenda)**
  - 2. Call to Order & Moment of Silence - 10:00 a.m.**

Mayor Schummer called the meeting to order at 10:00 a.m. and a quorum was present.

**3. Land Acknowledgement**

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

**4. Disclosure of Pecuniary Interest and Nature Thereof**

None

**5. Presentation(s)**

5.1 Non-Profit Sector Advisory Committee (NPSAC) Annual Presentation  
Related to Item 7.7.1 (Report 2024-GG-036)

Ron Houston, Chair, Non-Profit Sector Advisory Committee provided a presentation which included:

- Committee members and NPSAC mandate
- Accomplishments
  - proclamation flag created for National Non-Profit Day - August 17, 2024
  - participation in Mayors Networking Event - October 2024
  - webpage created for community organizations
- Challenges and Opportunities
  - member resignations
  - meetings cancelled due to lack of quorum
  - community organizations are requesting an event geared towards non-profits and volunteerism
- Recommendations
  - requested an annual dedicated budget

**Resolution: COW-2024-212**

**Moved by Councillor Canavan**

Be it Resolved That the presentation by Ron Houston, Chair of the Non-profit Sector Advisory Committee with respect to the Non-profit Sector Advisory Committee Annual Presentation be received.

**CARRIED**

5.2 Brock Accessibility Advisory Committee (BAAC) Annual Presentation  
Related to Item 7.7.2 (Report 2024-GG-027)

Donna Schirle, Chair, Brock Accessibility Advisory Committee provided a presentation which included:

- Committee members
- Accomplishments and Challenges:
  - review of checklists, park design, trail parking and Multi-year Accessibility Plan
  - presentation of award to the Thrift Hub
  - member retention and public awareness of BAAC
- Recommendations
  - Workplan additions: municipal policy review, research the connection between mental health and accessibility, municipal facility audits, investigate StopGap.ca program, and review Makes Good Sense resource
  - an annual BAAC budget
  - funds for accessibility audits and a subcommittee of BAAC to conduct facility audits

**Resolution: COW-2024-213**

**Moved by** Councillor Canavan

Be it resolved that the presentation by Donna Schirle, Chair of the Brock Accessibility Advisory Committee (BAAC) with respect to the Brock Accessibility Advisory Committee Annual Presentation be received.

**CARRIED**

**6. Delegation(s) / Petition(s)**

None.

**7. Sub-Committees**

7.1 Finance Committee (Mayor Schummer - Chair)

7.1.1 Report 2024-FI-033, By-law to provide for 2025 Interim Tax Levies  
Acting Tax Collector/Manager of Finance

**Resolution: COW-2024-214**

**Moved by** Councillor Campbell

Be It Resolved That Report 2024-FI-033, By-Law to provide for 2025 Interim Tax Levies be received for information; and

THAT a by-law for the 2025 Interim Tax Levies be brought forward at the Council meeting to be held on December 16, 2024, for adoption.

**CARRIED**

7.2 Operations Committee (Councillor Pettingill - Chair)

7.2.1 Report 2024-OP-015, Blackwater Bridge  
Capital Projects Coordinator

**Resolution: COW-2024-215**

**Moved by** Councillor Campbell

Be It Resolved That Report 2024-OP-015, Blackwater Bridge be received; and

That Staff be authorized to close Blackwater bridge as soon as possible for the winter season; and

That Staff be authorized to proceed with Chisholm Fleming and Associates as the project manager for the rehabilitation of Blackwater Bridge in the amount of \$76,681 (including non-refundable HST); and

That staff utilize \$407,242 from the Roads and Bridges Reserve Fund; and

That staff be authorized to tender the required work as soon as possible.

**CARRIED**

7.3 Parks, Recreation and Facilities Committee (Councillor Campbell - Chair)

There was no correspondence for consideration.

7.4 Tourism, Economic Development and Community Committee (Councillor Canavan - Chair)

There was no correspondence for consideration.

7.5 Protection Services Committee (Councillor Frank - Chair)

There was no correspondence for consideration.

7.6 Development Services Committee (Councillor Doble - Chair)

There was no correspondence for consideration.

7.7 General Government Committee (Regional Councillor Jubb - Chair)

7.7.1 Report 2024-GG-036, Non-Profit Sector Advisory Committee Annual Report 2024 (see also Item 5.1)

Committee of Council

**Resolution: COW-2024-216**

**Moved by** Councillor Canavan

Be It Resolved That Report 2024-GG-036, Non-Profit Sector Advisory Committee Year End Report 2024 be received; and

That a dedicated budget of \$5,000 continue to be included in the 2025 budget for Council approval; and

That the Bi-Annual Mayor's Networking events include one dedicated to the Non-Profit sector and community organizations for 2025; and

That the NPSAC continue to meet virtually.

**CARRIED**

7.7.2 Report 2024-GG-027, Brock Accessibility Advisory Committee Annual Report, 2024 (see also Item 5.2)

Committee of Council

**Resolution: COW-2024-217**

**Moved by** Councillor Doble

Be it Resolved That Report 2024-GG-027, Brock Accessibility Advisory Committee Annual Report 2024 be received; and

That the 2025-2026 BAAC workplan attached to this report as Appendix #1 be approved by Council; and

That a dedicated budget of \$1,000.00 be included in the 2025 budget for Council consideration.

**CARRIED**

7.8 Climate Committee (Councillor Pettingill - Chair)

There was no correspondence for consideration.

**8. Closed Session**

**Resolution: COW-2024-218**

**Moved by** Councillor Frank

Be it Resolved That Council proceed into a Closed Meeting at 11:18 a.m. to discuss the following matters:

- a proposed or pending acquisition or disposition of land by the municipality or local board pursuant to Section 239(2)(c) of the Municipal Act with respect to Beaverton Medical Centre Leases

**CARRIED**

8.1 Beaverton Dental Lease Update - Report 2024-GG-041

**9. Rise from Closed Session**

**Resolution: COW-2024-219**

**Moved by** Councillor Frank

Be it Resolved That Committee of the Whole rise & report from the Closed meeting at 11:57 a.m.; and,

That Committee of the Whole endorse all direction provided to staff at the Closed meeting held on December 2, 2024.

**CARRIED**

**10. Other Business**

None.

**11. Public Questions and Clarification**

There were no public questions for clarification.

**12. Adjournment**

**Resolution: COW-2024-220**

**Moved by** Councillor Canavan

Be it Resolved That the Committee of the Whole meeting adjourn at 11:58 a.m.

**CARRIED**

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Mayor

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Clerk