



**The Corporation of the Township of Brock  
Committee of the Whole Minutes**

**November 4, 2024**

**Council Chambers - 1 Cameron St. E. Cannington and Electronically**

Members Present: Mayor Walter Schummer  
Regional Councillor Michael Jubb  
Ward 1 Councillor Peter Frank  
Ward 2 Councillor Claire Doble  
Ward 3 Councillor Angela Canavan  
Ward 4 Councillor Cria Pettingill  
Ward 5 Councillor Lynn Campbell

Staff Present: CAO Michelle Willson  
Deputy Clerk Maralee Drake  
Clerk's Assistant Deena Hunt  
Clerk's Assistant Stefanie Stickwood  
Director of Finance/Treasurer Trena DeBruijn  
Director Parks, Recreation and Facilities R. Wayne Ward  
Chief Building Official Chris Robinson  
Fire Chief Rick Harrison  
Director of Public Works Dylan Quigley

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- 1. Meeting Details (only on agenda)**
  - 2. Call to Order & Moment of Silence - 10:00 a.m.**

Mayor Schummer called the meeting to order at 10:00 a.m. and a quorum was present.

**3. Land Acknowledgement**

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

**4. Disclosure of Pecuniary Interest and Nature Thereof**

None.

**5. Presentation(s)**

None.

**6. Delegation(s) / Petition(s)**

None.

**7. Sub-Committees**

7.1 Finance Committee (Mayor Schummer - Chair)

7.1.1 2024-FI-030, Operating Results – Actual to Budget – September 2024

Director of Finance/Treasurer

**Resolution: COW-2024-193**

**Moved by** Councillor Doble

Be It Resolved That Report, 2024-FI-022, Operating Results -

Actual to Budget - September 2024 be received ; and

That Staff be authorized to transfer any budget overages as a result of caring for sick and injured animals from the Sick & Injured Animals Trust account; and

That Staff be authorized to transfer \$18,393 from the Building Reserve to Rate Stabilization Reserve to repay the funds borrowed from Rate Stabilization in the 2024 budget.

**CARRIED**

7.2 Operations Committee (Councillor Pettingill - Chair)

There was no correspondence for consideration.

7.3 Parks, Recreation and Facilities Committee (Councillor Campbell - Chair)

There was no correspondence for consideration.

7.4 Tourism, Economic Development and Community Committee (Councillor Canavan - Chair)

There was no correspondence for consideration.

7.5 Protection Services Committee (Councillor Frank - Chair)

7.5.1 Report 2024-PS-016, Fire Department Responses-2024-Q3

Fire Chief

**Resolution: COW-2024-194**

**Moved by** Councillor Canavan

Be It Resolved That Report 2024-PS-016, Fire Department Responses-2024-Q3 be received.

**CARRIED**

7.5.2 Report 2024-PS-009, Fire Department Truck Replacement

Fire Chief

**Resolution: COW-2024-195**

**Moved by** Regional Councillor Jubb

Be It Resolved That Report 2024-PS-009, Fire Department Truck Replacement be received for information; and

That staff be directed to secure the purchase of an in-stock 2024 Spartan FC-94 custom cab pumper from Dependable Emergency Vehicle at a cost of \$778,000 plus applicable tax; and

That staff be directed to develop a truck replacement program to replace pumper(s) upon reaching 20 years of age and replace tankers & rescue trucks upon reaching 25 years of age.

**Amendment:**

**Resolution: COW-2024-196**

**Moved by** Regional Councillor Jubb

Be it Resolved That Resolution COW-2024-195 be amended by adding **'That 2025 pre-budget approval be granted for this purchase; and That the funds be withdrawn from reserves; and That approval be granted to borrow from other capital reserves if needed in 2024; and That sole source approval be granted; and That 2025 budget include a contribution of 320K to the fire reserve to support this purchase'**

**CARRIED**

**Amended Main Motion**

**Resolution: COW-2024-195**

**Moved by** Regional Councillor Jubb

Be It Resolved That Report 2024-PS-009, Fire Department Truck Replacement be received for information; and  
That staff be directed to purchase an in-stock 2024 Spartan FC-94 custom cab pumper fire truck from Dependable Emergency Vehicles at a cost of \$778,000 + applicable taxes (option 1) ; and  
That 2025 pre-budget approval be granted for this purchase; and  
That the funds be withdrawn from reserves; and  
That approval be granted to borrow from other capital reserves if needed in 2024; and  
That sole source approval be granted; and  
That 2025 budget include a contribution of 320K to the fire reserve to support this purchase; and  
That staff be directed to develop a truck replacement program to replace pumper(s) upon reaching 20 years of age and replace tankers & rescue trucks upon reaching 25 years of age.

**CARRIED**

7.6 Development Services Committee (Councillor Doble - Chair)

There was no correspondence for consideration.

7.7 General Government Committee (Regional Councillor Jubb - Chair)

There was no correspondence for consideration.

7.8 Climate Committee (Councillor Pettingill - Chair)

There was no correspondence for consideration.

**8. Closed Session**

**Resolution: COW-2024-197**

**Moved by** Councillor Doble

Be it Resolved That Committee of the Whole proceed into a Closed Meeting at 10:56 a.m. to discuss the following matters:

- a proposed or pending acquisition or disposition of land by the municipality or local board pursuant to Section 239(2)(c) of the Municipal Act
- personal matters about an identifiable individual, including municipal or local board employees pursuant to Section 239(2)(b) of the Municipal Act

**CARRIED**

8.1 Wilfrid Community Hall

8.2 Staff left the meeting at 12:14 p.m. with the exception of the CAO

8.3 Public Works Update

**9. Rise from Closed Session**

**Resolution: COW-2024-198**

**Moved by** Councillor Campbell

Be it Resolved That Committee of the Whole rise & report from the Closed meeting at 12:36 p.m.; and

That Committee of the Whole endorse all direction provided to staff at the Closed meeting held on November 4, 2024.

**CARRIED**

**Resolution: COW-2024-199**

**Moved by** Councillor Doble

Whereas the Township of Brock has legislated responsibilities with respect to Capital Asset Management Planning; and

Whereas the Township of Brock received and adopted the Core Services Review

(2023) and the Parks, Recreation and Culture Master Plan (2023), where both documents recommended the divestiture of assets; and  
Whereas Wilfrid Town Hall generates a minimal amount of rental revenue, runs an operating deficit and has limited reserves for capital repairs or upgrades.  
Be It Resolved That Council endorses the divestiture of Wilfrid Hall; and  
That Council direct staff to proceed with the process for selling Wilfrid Hall, starting with the Notice of Public meeting to be held on December 18, 2024.

**CARRIED**

**10. Other Business**

None.

**11. Public Questions and Clarification**

There were no public questions for clarification.

**12. Adjournment**

**Resolution: COW-2024-200**

**Moved by** Councillor Pettingill

Be it Resolved That the Committee of the Whole meeting adjourn at 12:45 p.m.

**CARRIED**

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Mayor

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Clerk