



**The Corporation of the Township of Brock
Committee of the Whole Minutes**

October 21, 2024

Council Chambers - 1 Cameron St. E. Cannington and Electronically

Members Present: Mayor Walter Schummer
Regional Councillor Michael Jubb
Ward 1 Councillor Peter Frank
Ward 2 Councillor Claire Doble
Ward 3 Councillor Angela Canavan
Ward 4 Councillor Cria Pettingill
Ward 5 Councillor Lynn Campbell

Staff Present: CAO Michelle Willson
Clerk/Deputy CAO Fernando Lamanna
Clerk's Assistant Deena Hunt
Clerk's Assistant Stefanie Stickwood
Director of Finance/Treasurer Trena DeBruijn
Tax and Accounting Clerk Michele Kerswill
Director Parks, Recreation and Facilities R. Wayne Ward
Director Development Services Robin Prentice
Fire Chief Rick Harrison
Director of Public Works Dylan Quigley

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- 1. Meeting Details (only on agenda)**
 - 2. Call to Order & Moment of Silence - 3:00 P.M.**

Mayor Schummer called the meeting to order at 3:00 p.m. and a quorum was present.

Tax and Accounting Clerk Michele Kerswill joined the meeting at 2:59 pm.

3. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

4. Disclosure of Pecuniary Interest and Nature Thereof

4.1 Councillor Doble - Report 2024-DS-009, Zoning By-law Amendment (ZBA-2024-02) Application, 15-17 Munro Street West – Recommendation Report

Councillor Doble declared a pecuniary interest with respect to Item 7.6.1, Report 2024-DS-009, advising that the Zoning By-law Amendment applicant is a family member and that she would not comment or vote on the matter.

5. Presentation(s)

None.

6. Delegation(s) / Petition(s)

None.

7. Sub-Committees

7.1 Finance Committee (Mayor Schummer - Chair)

7.1.1 Report 2024-FI-029, Prior Year Surplus

Director of Finance/Treasurer

Resolution: COW-2024-182

Moved by Councillor Pettingill

Be It Resolved That Report 2024-FI-029, Prior Year Surplus be received; and

That Council direct staff to allocate the surplus from 2016 and 2017 as follows:

| Department | \$ |
|-----------------------------|-------------|
| Rate Stabilization | \$402,152 |
| Library Stabilization | \$80,274 |
| Protection | \$56,110 |
| Building | \$113,311 |
| Public Works – Gravel | \$34,319 |
| Public Works – Fleet | \$105,802 |
| Public Works – Roads | \$155,673 |
| Public Works – Sidewalks | \$2,467 |
| Public Works – Streetlights | \$7,569 |
| Public Works – Parking Lots | \$4,655 |
| Public Works – Snow/Dust | \$18,852 |
| Parks | \$87,640 |
| Planning and Development | \$47,018 |
| Public Buildings | \$126,187 |
| Fire | \$91,361 |
| Total | \$1,333,391 |

CARRIED

7.2 Operations Committee (Councillor Pettingill - Chair)

7.2.1 Memorandum 2024-OP-014, 2024 Public Works Capital Projects - Update

Director of Public Works

Resolution: COW-2024-183

Moved by Regional Councillor Jubb

Be It Resolved That Memorandum 2024-OP-014, 2024 Public Works Capital Projects - Updates be received.

CARRIED

7.3 Parks, Recreation and Facilities Committee (Councillor Campbell - Chair)

7.3.1 Report 2024-PRF-025, Annual Camp Summary Report

Recreation and Leisure Coordinator

Resolution: COW-2024-184

Moved by Councillor Doble

Be It Resolved That Report 2024-PRF-025 Annual Camp Summary be received; and

That Staff do not plan for a December 2024/January 2025 Winter Day Camp Program; and

That Staff plan for a 2025 March Break Camp Program; and

That Staff plan for a 2025 Summer Day Camp Program for 8 weeks in Beaverton and 8 weeks in Cannington, with no weeks being scheduled at Sunderland Arena due to the scheduled renovation; and

That staff plan for Summer Camp with 3 short weeks – June 30th, August 5th, August 18th; and

That Township continue providing the Ontario Works Subsidy Program and the Child Care Fee Subsidy Program; and

That staff continue to engage and secure special guests for our summer camp offerings; and

That staff continue to investigate the opportunity of off-site trips and provide proposed costs as part of budget discussions.

CARRIED

7.3.2 Report 2024-PRF-024, Outdoor Movies

Recreation and Leisure Coordinator

Resolution: COW-2024-185

Moved by Councillor Canavan

Be It Resolved That Report 2024-PRF-024, Outdoor Movies be received; and
That the Township continue with Outdoor Movie nights; and
That the Township work with community organizations to enhance the movie nights; and
That the Township plan a Fall and Winter event for families and include a movie viewing.

CARRIED

7.3.3 Report 2024-PRF-026, Amendment to the Community Sports and Recreation Infrastructure Fund Grant Application

Director of Parks, Recreation and Facilities

Resolution: COW-2024-186

Moved by Regional Councillor Jubb

Be It Resolved That Report 2024-PRF-026, Amendment to the Community Sports and Recreation Infrastructure Fund Grant Application be received; and
That staff be directed to proceed with the grant application based on an amended scope including replacing the boards, backers and glass, chiller, condenser, dehumidifier, infrared controller unit, and flooring and lighting upstairs; and
That the funding for the Township's portion of this project be taken from the Beaverton Arena Reserve; and
That this be ratified at the Council meeting of October 21, 2024

CARRIED

7.4 Tourism, Economic Development and Community Committee (Councillor Canavan - Chair)

There was no correspondence for consideration.

7.5 Protection Services Committee (Councillor Frank - Chair)

7.5.1 Report 2024-PS-013, Fire Station Repairs

Fire Chief

Deferred from Committee of the Whole on October 7, 2024 by Resolution COW-2024-180

Verbal update by Fire Chief

Resolution: COW-2024-187

Moved by Councillor Canavan

Be It Resolved That Report 2024-PS-013, Fire Station Repairs be received; and

That Council approve the expenditure of \$12,700 plus HST for the stair repairs using pressure treated wood and concrete parging, to be funded from the Public Facilities Reserve; and

That the Fire Chief be directed to bring forward updated quotes for:

- Spray painting the aluminum siding
- Apparatus bay door messaging
- Interior floor repair; and

That the recommendations be approved at the Council meeting held on October 21, 2024.

CARRIED

7.6 Development Services Committee (Councillor Doble - Chair)

Mayor Schummer assumed the Chair of Development Services Committee for Item 7.6.1. Recommendation Report on Zoning By-law Amendment Application, Munro St. W., Cannington.

7.6.1 Report 2024-DS-009, Zoning By-law Amendment (ZBA-2024-02) Application, 15-17 Munro Street West – Recommendation Report

Director of Development Services

Councillor Doble declared a conflict on this item. (Councillor Doble declared a pecuniary interest with respect to Item 7.6.1, Report 2024-DS-009, advising that the Zoning By-law Amendment applicant is a family member and that she would not comment or vote on the matter.)

Mayor Schummer assumed the Chair for item 7.6.1.

Resolution: COW-2024-188

Moved by Councillor Campbell

Be It Resolved That Report 2024-DS-009 Zoning By-law Amendment (ZBA-2024-02) application for 15-17 Munro Street West – Recommendation Report, be received; and
That application ZBA-2024-02 to amend Zoning By-law 287-78-PL be approved; and
That the zoning by-law appended to this report as Attachment 1, be brought forward to Council for adoption at the Council meeting on October 21.

CARRIED

7.6.2 Report 2024-DS-010, Street Names for the Logan Homes Subdivision (S-B-2017-01)

Director of Development Services

Councillor Doble resumed the Chair of Development Services Committee.

Resolution: COW-2024-189

Moved by Councillor Canavan

Be It Resolved That Report 2024-DS-010 Street Names for the Logan Homes Subdivision (S-B-2017-01), be received; and
That the following streets names be approved for the Logan Homes subdivision (S-B-2017-01) – Dobson Drive, Miller Drive, Speedie Lane; and
That these recommendations be ratified at the Council meeting on October 21, 2024.

Amendment:

Resolution: COW-2024-190

Moved by Councillor Campbell

Be it Resolved That Resolution COW-2024-189 be amended to remove the name Miller, which shall be used for a street name in Sunderland at a future time.

CARRIED

Amended Main Motion

Resolution: COW-2024-189

Moved by Councillor Canavan

Be It Resolved That Report 2024-DS-010 Street Names for the Logan Homes Subdivision (S-B-2017-01), be received; and That the following streets names be approved for the Logan Homes subdivision (S-B-2017-01): Dobson Drive and Speedie Lane; and That Council delegate the local Ward Councillor and the Director of Development Services to select a 3rd name in replacement of Miller Drive; and That these recommendations be ratified at the Council meeting on October21, 2024.

CARRIED

7.7 General Government Committee (Regional Councillor Jubb - Chair)

7.7.1 Revised 2025 Budget Meeting Dates - 2024-GG-032

Resolution: COW-2024-191

Moved by Councillor Frank

Be It Resolved That Memorandum 2024-GG-032, Revised 2025 Budget Meeting Dates, be received; and That the new meeting dates within the memorandum be approved for the 2025 Budget deliberations; and That the Chair of the General Government Committee be added to the delegated authority along with the Mayor and CAO, with respect to discussions on any further Council meeting date changes.

CARRIED

7.8 Climate Committee (Councillor Pettingill - Chair)

There was no correspondence for consideration.

8. Closed Session

None.

9. Rise from Closed Session

10. Other Business

None.

11. Public Questions and Clarification

There were no public questions for clarification.

12. Adjournment

Resolution: COW-2024-192

Moved by Councillor Doble

Be It Resolved That the Committee of the Whole meeting adjourn at 4:18 p.m.

CARRIED

Mayor

Clerk