



Corporation of the Township of Brock

Staff Report to the Mayor and Members of Council

From: Dylan Quigley

Position: Director of Public Works

Title / Subject: B2024-PW-16 Thorah Island Unassumed Road Improvements

Date of Report: August 30, 2024

Date of Meeting: September 9, 2024

Report No: 2024-OP-012

1.0 Issue / Origin

This project includes transportation, labour, and materials associated with improvements to portions of unassumed road lengths on Thorah Island.

2.0 Background

In accordance with the 2024 Capital Budget, a total of \$80,000.00 was allocated to procure materials and services for the purpose of improving aging infrastructure and unassumed road surfaces on Thorah Island. In consultation with Council and the Thorah Island Rate Association (TIRA), it was determined that the Township would prepare a tender for the scope of work required, and post for competitive bidding.

3.0 Analysis

Request for Tender (RFT) documents were posted to the Township's bidding platform and eight (8) bids were received, prior to the closing date of August 22, 2024. A summary of the bid results are listed below:

NAME OF BIDDER	TOTAL BID AMOUNT (pre-tax)
JC Contracting Groups	\$88,280.00
Trillith Contracting Inc.	\$98,080.00
Drocon Inc.	\$126,350.00
Envision Excavating Inc.	\$161,600.00
Master Utility Division Inc.	\$213,299.00
Four Brothers Construction	\$230,950.00
Heartwood & Company	\$520,576.17

Geer Construction Ltd.	\$1,500,642.00
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4.0 Related Policies / Procedures

Upon award of this project, the Township will be turning over contract administration and scheduling to TIRA. TIRA will be responsible for arranging timelines, site meetings, and communications to Thorah Island residents. Additionally, TIRA will be required to collaborate with the successful proponent and the Township Harbour Master to ensure appropriate docking locations for any barging equipment.

5.0 Financial / Budget Assessment

Capital Project No. 20-25-268-6223-6620 Thorah Island Gravel

Approved Capital Budget	\$80,000.00
Contract (net of HST rebate)	\$89,833.73
(Over Budget)	(\$9,833.73)

In consultation with TIRA, additional funding, not to exceed \$9,833.73, will be paid to the Township by TIRA to accommodate the over budget amount. The Township’s contribution will remain at \$80,000 and TIRA will cover the remaining balance of \$9,833.73.

5.1 Asset Management

The road network and related infrastructure within the Thorah Island boundaries are considered unassumed assets to the Township. Ongoing maintenance and condition assessments will be monitored and addressed as needed by TIRA.

6.0 Climate Change Impacts

All road improvement recommendations that make up the scope of this project were prepared by TIRA in response to ongoing weather and traffic needs.

7.0 Communications

Any communication provided to Thorah Island residents will be the responsibility of TIRA. Moreover, TIRA will be required to provide timelines and requests for any service disruptions to the Township’s Harbour Master. The Township will be installing signs at the main entrance of Thorah Island to notify all users that the road and all surrounding infrastructure are unassumed roadways.

8.0 Conclusion

After review of the bid submissions listed herein, staff recommend the award of tender B2024-PW-16 Thorah Island Unassumed Road Improvements to JC Contracting Groups.

9.0 Recommendation

BE IT RESOLVED THAT Committee receive report 2024-OP-012, and

THAT Committee approve staff authorization to proceed with the recommendation to award the tender to JC Contracting Groups, in the amount of \$89,833.73 (net of HST rebate).