



Township of Brock  
1 Cameron Street East  
P.O. Box 10  
Cannington, Ontario  
LOE 1E0

August 22, 2024

Dear CAO and Council:

Planning for the 2025 Sunderland Maple Syrup Festival to be held April 5-6 is well underway! As part of our 28<sup>th</sup> annual event preparations, we are again asking for support from the Township of Brock for the following items:

1. Street closures
  - a: The same as last year
  - b: The roads management strategy will be reviewed with the Sunderland Fire Chief and the Director of Public Works
2. Snow removal and street cleaning
3. Sign and pylon availability from the Works Department
4. Free and exclusive use of the Town Hall (both upstairs and down)
5. Free and exclusive use of the Arena (both upstairs and downstairs) from Friday evening April 4 (starting at 4:00pm) to Sunday afternoon April 6 (ending at 6:00pm)
6. Use of the Concession Stand in the lower section of the Arena with an outdoor BBQ for the Sunderland Masonic Lodge
7. Attendance of the Mayor and Councillors at opening ceremonies

The Township of Brock will be named as insured and the certificate of insurance will be provided as soon as possible. The township will also be recognized as an event sponsor commensurate to your support.

Understanding the timeline for the Arena renovations is not yet available, and that ice will be in the Arena until the end of March, the Committee respectfully requests that our 2025 event be considered as a key factor in determining commencement of work and/or equipment mobilization.

We appreciate the support that Council and staff have provided us in the past and look forward to the continued community cooperation.

Should you require any further information please do not hesitate to give me a call.

Sincerely,

A handwritten signature in black ink that reads "Angela Canavan". The signature is written in a cursive, flowing style.

Angela Canavan

Chairperson, Sunderland Maple Syrup Festival