



**The Corporation of the Township of Brock
Committee of the Whole Minutes**

June 24, 2024

Council Chambers - 1 Cameron St. E. Cannington and Electronically

Members Present: Mayor Walter Schummer
Regional Councillor Michael Jubb
Ward 1 Councillor Peter Frank
Ward 2 Councillor Claire Doble
Ward 3 Councillor Angela Canavan
Ward 4 Councillor Cria Pettingill
Ward 5 Councillor Lynn Campbell

Staff Present: CAO Michelle Willson
Clerk/Deputy CAO Fernando Lamanna
Clerk's Assistant Deena Hunt
Clerk's Assistant Stefanie Stickwood
Director of Finance/Treasurer Trena DeBruijn
Manager Facilities and IT, R. Wayne Ward
Director Development Services Robin Prentice
Fire Chief Rick Harrison

1. Meeting Details (only on agenda)

2. Call to Order & Moment of Silence - 3:00 p.m.

Mayor Schummer called the meeting to order at 3:00 p.m. and a quorum was present.

3. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

4. Disclosure of Pecuniary Interest and Nature thereof

None.

5. Presentation(s)

5.1 Regional Chair Annual Update

John Henry, Regional Chair and Elaine Baxter-Trahair, CAO, Durham Region provided a presentation which included:

- Durham Region's 50th Anniversary
 - <https://yourvoice.durham.ca/50years>
 - residents can sign an interactive digital guest book
 - student contest to be Regional Chair for a Day - a winner from grade 5 and grade 10
 - community placemaking and art installations
 - Doors Open on June 15 at Regional facilities
- Growth - Durham is the largest jurisdiction in the GTHA with an area of over 2500 square kilometres
 - 21 local municipalities merged to form Durham Region
 - now have 14,000 businesses, 4 post-secondary institutions, and a population of 745,000 from 247,000 since inception
 - infrastructure investments to support growth include:
 - \$4 million watermain projects
 - \$17 million water pollution control plant upgrades
 - \$7 million road rehabilitation
 - worked together with the Township to advocate to the Province for replacement of the Beaver River bridge

- Safe and Healthy Communities
 - 54 new uniformed police officers to be hired by DRPS
 - para-medicine program provides care in homes for residents
 - a new Durham outreach team seeks homeless people and gets them basic needs
 - Beaverton Transitional Supportive Housing with 47 units will open this year
- Mobility - with more housing there is a need for more transportation
 - Durham Region Transit, On Demand, and Specialized Services ridership increased
 - the Regional Budget approved over 7,000 new annual service hours for the On Demand network for rural service areas
 - transition the fleet to electric buses
 - Metrolinks is working toward Go Train extensions - 4 Go Stations along the extension
- Innovation - North Durham offers advantages for businesses
 - 2023-2027 Ready Set Future is the Economic Development and Tourism Strategy and Action Plan
 - Brock businesses assist tourism and provide jobs
 - Ontario Tech's project Arrow, global mobility
 - 3 years in a row designated a Worldwide Top 7 Intelligent Community

Councillor Frank left the meeting at 3:12 p.m.

Resolution: COW-2024-151

Moved by Councillor Canavan

Be it Resolved That the presentation by Region Chair John Henry and CAO Elaine Baxter-Trahair with respect to Regional Chair Annual Update be received.

CARRIED

5.2 2023 Township of Brock Financial Statements

Steve Stewart, Partner, Deloitte LLP provided a presentation which included:

- Deloitte audits the financial statements which are prepared by Township management
- financial statements prepared in accordance with Canadian Public Sector Accounting Standards and conducted in accordance with Canadian generally accepted auditing standards
- 2023 new standards - asset retirement obligations and financial instruments
- the audit is risk based approach focused on:
 - revenue and deferred revenue amounts
 - management override of controls
 - tangible capital assets
 - year-end accruals and other estimates
- no issues were found
- Deloitte audit used materiality of \$500,000 (3% of operating expenses per year)
- the results of the audit provide a clean unmodified opinion
- the financial statements presented fairly in all material respects

Councillor Frank rejoined the meeting at 3:33 p.m.

Resolution: COW-2024-152

Moved by Councillor Doble

Be it Resolved That the presentation by Steve Stewart, Deloitte LLP, and the Deloitte Report - 2023 Financial Audit - Township of Brock Audited Financial Statements, be received; and

That this resolution be ratified by Council at their meeting on June 24, 2024.

CARRIED

5.3 Beaverton Employment Area Sanitary Sewage Pumping Station
Environmental Assessment (EA)

Simon Glass, Ainley Group on behalf of the Region of Durham provided a presentation which included:

- Study Purpose - to plan for the sanitary servicing of the remaining developable lands in Beaverton urban area to facilitate growth
- employment area lands located at northwest quadrant of Simcoe Street and Highway 12 and must drain to the Lake Simcoe Water Pollution Control Plant
- the existing water pollution control plant (WPCP) and sanitary sewage pumping station (SSPS) do not have capacity for the proposed development
- EA proposes potential locations for a future SSPS site and a preferred alternative and defines the expansion requirements for the existing SSPS at the WPCP
- considered flow rates based on Durham Region Design criteria and land use designation
- 6 sites were considered based on accessibility and constructability
- selected site 2 as preferred alternative new SSPS which is located to the west of the Beaver Avenue extension, west of Highway 12
 - forcemain crossing beneath Beaver River and discharging to gravity sewer along Thorah Concession Road 5
- next steps: hold a public information center, review public comments, select the preferred alternative and finalize the project, issue notice of study completion and provide project report for a final 30 day public review, and if no Section 16 Order received from the MECP can proceed to preliminary design

Resolution: COW-2024-153

Moved by Councillor Pettingill

Be It Resolved That the presentation by Simon Glass, Ainley Group on behalf of Durham Region with respect to Beaverton Employment Lands SSPS Class EA be received.

CARRIED

6. Delegation(s) / Petition(s)

None.

7. Sub-Committees

7.1 Finance Committee (Mayor Schummer - Chair)

7.1.1 Report 2024-FI-019, Exemptions to the Fees and Charges By-Law
– January to May

Director of Finance/Treasurer

Resolution: COW-2024-154

Moved by Councillor Doble

Be It Resolved That Report 2024-FI-019, Exemptions to the Fees and Charges By-Law – January to May be received; and That Staff continue to track the alternative fee agreements and report back to Council later in 2024, as part of the 2025 budget.

CARRIED

7.1.2 Report 2024-FI-016, 2023 Year-End Deficit and Year-End Reserve Balances

Director of Finance/Treasurer

Resolution: COW-2024-155

Moved by Councillor Canavan

Be It Resolved That Report 2024-FI-016, 2023 Year-End Deficit and Year-End Reserves Balances be received; and That Council approve the transfer from Rate Stabilization of \$43,294 to cover the 2023 year-end Deficit; and That Council approve the transfer of \$11,570 to the Library Rate Stabilization Reserve for year-end 2023; and That this resolution be ratified by Council at their meeting on June 24, 2024.

CARRIED

7.2 Operations Committee (Councillor Pettingill - Chair)

7.2.1 Report 2024-OP-010, Sidewalk Installations

Director Parks, Recreation and Facilities and Acting Director Public Works

Resolution: COW-2024-156

Moved by Regional Councillor Jubb

Be It Resolved That Report 2024-OP-010, Sidewalk Installations be received; and

That Committee approve the additional funding with an upset limit of \$50,000, and

That the funding for this additional work be provided from the Development Charges, and

That this resolution be ratified at the Council Meeting of June 24, 2024.

CARRIED

7.3 Parks, Recreation and Facilities Committee (Councillor Campbell - Chair)

7.3.1 Report 2024-PRF-016, Real Ice Review

Director Parks, Recreation and Facilities and Acting Director Public Works

Resolution: COW-2024-157

Moved by Regional Councillor Jubb

Be It Resolved That Report 2024-PRF-016, Real Ice Review be received; and

That staff be directed to arrange for the removal and return of the Real Ice system and associated equipment, save any plumbing installations, to Elexicon Energy; and

That Council permit the reassignment of the previously approved capital funds for this system to be held for the 2025 Capital budget deliberations for the replacement of the Infrared system at the Foster Hewitt Memorial Community Centre; and

That this resolution be ratified by Council at their meeting on June 24, 2024.

CARRIED

7.3.2 Report 2024-PRF-015, Arena Advertising

Recreation and Leisure Coordinator and Public Works Assistant

Resolution: COW-2024-158

Moved by Councillor Doble

Be It Resolved That Council receive Report 2024-PRF-015 Arena Advertising for information; and

That staff be permitted to amend the 2024 Fees Bylaw to include in-ice advertising for the 2024-2025 season; and

That staff be directed not to collect advertising for the Sunderland Arena due to the scheduled renovation; and

That this resolution be ratified by Council at their meeting on June 24, 2024.

CARRIED

Resolution: COW-2024-159

Moved by Councillor Pettingill

Be it Resolved That Committee of the Whole break for a recess at 5:05 p.m.

CARRIED

7.4 Tourism & Economic Development Committee (Councillor Canavan - Chair)

Mayor Schummer reconvened the meeting at 5:13 p.m. and a quorum was present.

7.4.1 Memorandum 2024-TED-003, Non-Profit Sector Advisory Committee Use of Funding Request

Clerk's Assistant

Resolution: COW-2024-160

Moved by Councillor Pettingill

Be It Resolved That Memorandum 2024-TED-003, Non-Profit Sector Advisory Committee Use of Funding Request be received; and

That Council approve the use of the Non-Profit Sector Advisory Committees request to use funding to purchase a flag; and

That Council approve the use of the Brock Township logo within the design of the new flag.

CARRIED

7.5 Protection Services Committee (Councillor Frank - Chair)

7.5.1 Memorandum 2024-GG-014, 2024 Township of Brock and Durham Region Accessibility Awards

Deputy Clerk

Resolution: COW-2024-161

Moved by Councillor Canavan

Be It Resolved That Memorandum 2024-GG-014, 2024 Township of Brock and Durham Region Accessibility Awards be received; and That Council endorse the recommended nomination of the Thrift Hub for the Brock and Durham Region Accessibility Awards.

CARRIED

7.6 Development Services Committee (Councillor Doble - Chair)

7.6.1 Report 2024-DS-008, Downtown Community Improvement Plan – Recommendation Report

Director of Development Services

Resolution: COW-2024-162

Moved by Councillor Campbell

Be It Resolved That Report 2024-DS-008, Downtown Community Improvement Plan Recommendation Report, be received; and That Council endorse the new Downtown Community Improvement Plan and Community Improvement Project Areas found in Attachments 1 and 2; and

That the draft by-laws found in Attachments 1, 2, and 3 be adopted by Council at the June 24 Council meeting.

CARRIED

7.7 General Government Committee (Regional Councillor Jubb - Chair)

7.7.1 Memorandum 2024-GG-013, Modernization of Procurement Practice

Clerk, Deputy CAO

Resolution: COW-2024-163

Moved by Councillor Pettingill

Be It Resolved That Memorandum 2024-GG-013, Modernization of Procurement Practice be received.

CARRIED

7.8 Climate Committee (Councillor Pettingill - Chair)

There was no correspondence for consideration.

8. Closed Session

None.

9. Rise from Closed Session

10. Other Business

None.

11. Public Questions and Clarification

There were no public questions for clarification.

12. Adjournment

Resolution: COW-2024-164

Moved by Councillor Canavan

Be It Resolved That the Committee of the Whole meeting adjourn at 5:44 p.m.

CARRIED

Mayor

Clerk