



**The Corporation of the Township of Brock
Committee of the Whole Minutes**

April 29, 2024

Council Chambers - 1 Cameron St. E. Cannington and Electronically

Members Present: Mayor Walter Schummer
Ward 1 Councillor Peter Frank
Ward 2 Councillor Claire Doble
Ward 3 Councillor Angela Canavan
Ward 4 Councillor Cria Pettingill
Ward 5 Councillor Lynn Campbell

Members Absent: Regional Councillor Michael Jubb

Staff Present: CAO Michelle Willson
Clerk/Deputy CAO Fernando Lamanna
Clerk's Assistant Deena Hunt
Clerk's Assistant Stefanie Stickwood
Director of Finance/Treasurer Trena DeBruijn
Director Development Services Robin Prentice
Fire Chief Rick Harrison

1. Meeting Details (only on Agenda)

2. Call to Order & Moment of Silence

Mayor Schummer called the meeting to order at 3:06 p.m. and a quorum was present.

3. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

4. Disclosure of Pecuniary Interest and Nature thereof

None.

5. Presentation(s)

5.1 Low Impact Development Project Update (related to item 7.2.2)

Christa Sharp, Manager Restoration Services, Lake Simcoe Region Conservation Authority provided a presentation which included:

- Beaverton stormwater studies and concepts
 - funding opportunity: Water Balance Recharge and Phosphorus Offsetting Fund
- Conceptual designs, construction designs
- Beaverton Fire Hall Low Impact Development Project
 - bioretention garden and tank, storage tank, and bioswale
- Funding and partners
- Status update and next steps - completion scheduled for end of May 2024

Resolution: COW-2024-108

Moved by Councillor Pettingill

Be it Resolved That the presentation by Christa Sharp, Lake Simcoe Region Conservation Authority, with respect to Low Impact Development Project Update be received.

CARRIED

5.2 2024 Integrity Commissioners Annual Report

Jeffrey A. Abrams, Principles Integrity, provided a presentation which included:

- Statutory Role of Integrity Commissioner
- Confidentiality
- Township of Brock Activity
 - policy development and education
 - advice
 - complaint investigation and resolution
- Ethical themes around the Province
 - significant sanctions for disclosure of confidential information from closed meetings
 - non-disparagement communication and being mindful on social media
 - staying in your lane and not acting as administrators of a municipality
- Conclusion

Resolution: COW-2024-109

Moved by Councillor Canavan

Be it Resolved that the presentation by Jeffrey A. Abrams, Principles Integrity, with respect to the 2024 Integrity Commissioners Annual Report be received.

CARRIED

5.3 Durham Region Waste Management Blue Box Program Update

Andrew Evans, Director of Waste Management Services, Durham Region provided a presentation which included:

- Resource Recovery and Circular Economy Act, 2016 - Transition to Extended Producer Responsibility and Organics Program Changes
- Transfer of Blue Box administration from municipalities to producers

- all Durham Region municipalities will transition on July 1, 2024
- Roles and responsibilities of producers
- Eligible sources - single family homes, seasonal residences, multi residential buildings
 - in 2026 - schools, non-profit retirement and long term care, public spaces
 - removed - business improvement areas (BIA's), industrial, commercial, institutional sources, waste management facilities
- July 1, 2024 - December 31, 2025
 - Durham Region paying for blue box collection for BIA's
 - no change for residents (collection days, accepted materials, two-stream recycling)
 - Miller Waste and GFL collect blue box materials
- Transition communication to residents - blue box campaign to run May to mid August 2024, enhanced green bin campaign to run June to end of August 2024
 - digital messaging, notices on blue boxes, Waste App
- Enhanced green bin launches July 1, 2024
 - diapers, adult incontinence products, menstrual products, pet waste, pet litter
 - no limit to the number of green bins that may be placed at the curb weekly

Resolution: COW-2024-110

Moved by Councillor Pettingill

Be it Resolved That the presentation by Andrew Evans, Durham Region, with respect to Durham Region Waste Management Blue Box Program Update be received.

CARRIED

6. Delegation(s) / Petition(s)

6.1 Oak Ridges Hospice, Hike for Hospice - Port Perry

Lindsay Healey, Oak Ridges Hospice, provided a delegation which included:

- Oak Ridges Hospice serves Scugog, Uxbridge and Brock
- the only residential hospice in the Region of Durham
- 10 beds, 30 medical and administrative staff, 120 volunteers
- supported just under 300 residents and their families in 2023
- receive 50% funding from the Ministry of Health and fundraise the remaining 50%
- fundraising event 'Hike for Hospice' to be held on June 2, 2024 at Palmer Park, Port Perry
- asking Brock to support the event and encourage participation

Resolution: COW-2024-111

Moved by Councillor Canavan

Be it resolved That the delegation by Lindsay Healey, Oak Ridges Hospice, with respect to Oak Ridges Hospice - Hike for Hospice be received.

CARRIED

7. Sub-Committees

7.1 Finance Committee (Mayor Schummer - Chair)

7.1.1 Report 2024-FI-011, Annual Statement of Development Charge Activity for 2023

Director of Finance/Treasurer

Resolution: COW-2024-112

Moved by Councillor Canavan

Be It Resolved That Report 2024-FI-011, Annual Statement of Development Charge Activity for 2023 be received.

CARRIED

7.1.2 Report 2024-FI-012, By-law to provide for 2024 Final Property Tax Levies

Acting Tax Collector

Resolution: COW-2024-113

Moved by Councillor Campbell

Be it Resolved That Report 2024-FI-012, By-law to provide for 2024 Final Property Tax Levies be received; and

That the attached by-law for the 2024 Final Property Tax Levies be adopted and signed by the Mayor and the Township Clerk; and

That this resolution be ratified by Council at their meeting on April 29, 2024.

CARRIED

7.1.3 Report 2024-FI-13, By-law to provide for Section 357 and 358 Adjustments, to Cancel, Reduce or Refund Taxes

Acting Tax Collector

Resolution: COW-2024-114

Moved by Councillor Doble

Be it Resolved That Report 2024-FI-13, relating to applications under Sections 357 & 358 of the Municipal Act be received; and

That the attached by-law for the Section 357 and 358 applications to cancel, reduce or refund property taxes be adopted and signed by the Mayor and the Township Clerk; and

That Council authorize the Tax Collector to adjust the tax accounts accordingly; and

That this resolution be ratified by Council at their meeting on April 29, 2024.

CARRIED

7.2 Operations Committee (Councillor Pettingill - Chair)

7.2.1 Report 2024-OP-005, LSRCA Low Impact Development (LID) Retrofit - Beaverton Fire Hall (related to item 5.1)

Director, Parks, Recreation and Facilities

Resolution: COW-2024-115

Moved by Councillor Canavan

Be it Resolved That Report 2024-OP-005 entitled “LSRCA LID Retrofit Beaverton Fire Hall”, be received; and

THAT Council endorses the Low Impact Development Retrofit project at the Beaverton Fire Hall.

CARRIED

7.2.2 Report 2024-OP-006, Tender B2024-PW-05 Sidewalks – Installation of New

Director Parks, Recreation and Facilities

Resolution: COW-2024-116

Moved by Councillor Canavan

Be It Resolved That Report Number 2024-OP-006, Tender B2024-PW-05, Sidewalks - Installation of New be received, and That staff be authorized to proceed with the issuance of the contract for the outlined work to Richvale Construction Ltd. in the amount of \$256,700.00, upon receipt of all required articles outlined in the tender document in regard to insurance coverages; and That this resolution be ratified by Council at their meeting on April 29, 2024.

CARRIED

7.3 Parks, Recreation and Facilities Committee (Councillor Campbell - Chair)

There was no correspondence for consideration.

7.4 Tourism & Economic Development Committee (Councillor Frank - Chair)

7.4.1 Report 2024-TED-002, Brock Tourism Advisory Committee Workplan

Clerk's Assistant

Resolution: COW-2024-117

Moved by Councillor Pettingill

Be it Resolved that Report 2024-TED-002, Brock Tourism Advisory Committee Work Plan be received; and
That Committee of the Whole approve the items listed on the work plan within Appendix 1; and
That this resolution be ratified by Council at their meeting on April 29, 2024.

CARRIED

7.5 Protection Services Committee (Councillor Canavan - Chair)

7.5.1 Report 2024-PS-005, By-Law and Animal Services Division Q1 Report

Supervisor By-Law Enforcement and Animal Services

Resolution: COW-2024-118

Moved by Councillor Campbell

Be It Resolved That Report 2024-PS-005, By-law and Animal Services Division Q1 be received.

CARRIED

7.6 Development Services Committee (Councillor Doble - Chair)

There was no correspondence for consideration.

7.7 General Government Committee (Regional Councillor Jubb - Chair, absent)

In the absence of Regional Councillor Jubb, Mayor Schummer assumed the Chair for General Government Committee.

There was no correspondence for consideration.

7.8 Climate Committee (Councillor Pettingill - Chair)

There was no correspondence for consideration.

Resolution: COW-2024-119

Moved by Councillor Canavan

Be it Resolved That the agenda be amended to bring forward item 11. Public Questions and Clarification for consideration at this time.

CARRIED

8. Public Questions and Clarification

Rob Cooney, Brock resident

- how to obtain a map of proposed sidewalk installations

9. Closed Session

Resolution: COW-2024-120

Moved by Councillor Doble

Be it Resolved That Committee of the Whole proceed into a Closed Meeting at 4:55 p.m. to discuss the following matters:

- personal matters about an identifiable individual, including municipal or local board employees pursuant to Section 239(2)(b) of the Municipal Act
- a proposed or pending acquisition or disposition of land by the municipality or local board pursuant to Section 239(2)(c) of the Municipal Act

CARRIED

9.1 Advisory Committees

9.2 Lease - Sunderland Medical Centre Board of Management

10. Rise from Closed Session

Resolution: COW-2024-121

Moved by Councillor Doble

Be it Resolved That Committee of the Whole rise & report from Closed Meeting at 5:45 p.m.; and,

That Committee endorse all direction provided to staff, at the Closed Meeting of Committee of the Whole, held on April 29, 2024.

CARRIED

11. Other Business

The Clerk/Deputy CAO provided information with respect to recommended changes for upcoming Council and Committee meetings.

Resolution: COW-2024-122

Moved by Councillor Doble

Be it Resolved That Council endorse rescheduling the May 6, 2024 Workshop to June 17, 2024 at 10:00 a.m.; and

That an additional Council meeting be scheduled on June 10, 2024 immediately following Committee of the Whole to address the Development Charges By-Law.

CARRIED

12. Adjournment

Resolution: COW-2024-123

Moved by Councillor Pettingill

Be it Resolved That the Committee of the Whole meeting adjourn at 5:50 p.m.

CARRIED

Mayor

Clerk