



May 6, 2024

Michelle Willson, CAO
Township of Brock
1 Cameron Street East
Cannington, Ontario
LOE 1E0

Dear Ms. Willson and Members of Council,

Cannington Haunted Attraction, now approaching its 16th year, is a signature community event that encourages residents and visitors of all ages to come together for two weekends of entertainment with a focus on celebrating Halloween in a safe, family-friendly environment.

This year the event will run Friday and Saturday evenings, October 18-19 and 25-26, 2024 from 6:30pm to 9:30pm, with build-out beginning October 12. Given the extensive build-out of structures required for this event, the organizers would like to request exclusive use of the nature trail and pavilions in MacLeod Park during this 2-week period. Any loose props, lighting and equipment will be securely stored in our barn while not in use. As in years past, our committee will be responsible for all setup and tear down of materials, and will ensure that the park and trail are returned to their original condition.

We will be requesting insurance coverage, naming the Township of Brock as additionally insured, from The Cannington Lions Club. The certificate will be forwarded to you once received. We would like to request additional trash receptacles and portable washrooms (at our expense) in the park and will coordinate with the Director of Parks, Recreation and Facilities as the dates get closer. We will also be contacting the Cannington Fire Association to request the presence of volunteer firefighters during the hours the event is open to the public. Security for the event will be provided by Hy-Tec who will be onsite overnight on the weekends in operation to ensure the safety of anyone visiting the park after hours.

This annual event provides many added benefits to the community including increased tourism, volunteerism, collaboration, local purchasing, and financial donations. In 2023, we donated over \$12,000 back to the community. Maintaining a strong sense of community, engaging community members, and building on relationships with local businesses and organizations are core values of the Cannington Haunted Attraction.

Should you require further information, please do not hesitate to contact us. Thank you for your ongoing support.

Kevin Macdonald
Vice-Chair, Cannington Haunted Attraction
c/o Box 376, Cannington, Ontario L0E 1E0
[REDACTED]