



**The Corporation of the Township of Brock
Committee of the Whole Minutes**

April 8, 2024

Council Chambers - 1 Cameron St. E. Cannington and Electronically

Members Present: Mayor Walter Schummer
Regional Councillor Michael Jubb
Ward 1 Councillor Peter Frank
Ward 2 Councillor Claire Doble
Ward 3 Councillor Angela Canavan
Ward 4 Councillor Cria Pettingill
Ward 5 Councillor Lynn Campbell

Staff Present: CAO Michelle Willson
Clerk/Deputy CAO Fernando Lamanna
Clerk's Assistant Deena Hunt
Clerk's Assistant Stefanie Stickwood
Director of Finance/Treasurer Trena DeBruijn
Director of Public Works Paul Lagrandeur
Manager Facilities and IT, R. Wayne Ward
Director Development Services Robin Prentice

1. Meeting Details (listed only on agenda)

2. Call to Order & Moment of Silence - 10:00 a.m.

Mayor Schummer called the meeting to order at 10:00 a.m. and a quorum was present.

3. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

4. Disclosure of Pecuniary Interest and Nature thereof

None.

5. Presentation(s)

None.

6. Delegation(s) / Petition(s)

None.

7. Sub-Committees

7.1 Finance Committee (Mayor Schummer - Chair)

7.1.1 Report 2024-FI-010, 2023 Annual Report on Building Fees and Costs

Director of Finance/Treasurer

Resolution: COW-2024-097

Moved by Councillor Pettingill

Be it Resolved That Report 2024-FI-010, 2023 Annual Report on Building Fees and Costs be received; and

That Council approve the transfer of \$120,135.00 from the Building Reserve Fund for 2023.

CARRIED

7.1.2 Report 2024-FI-008, Investment Policy Updated and Summary of Investments as of December 2023

Director of Finance/Treasurer

Resolution: COW-2024-098

Moved by Councillor Doble

Be It Resolved That Report 2024-FI-008, Investment Policy Update and Summary of Investments as of December 2023 be received;
and
That Council approve the new Municipal Investment Policy (Appendix A, attached).

CARRIED

7.2 Operations Committee (Councillor Pettingill - Chair)

7.2.1 Report 2024-OP-003, Tender B2024-PW-04 Half Ton Truck

Director of Public Works

Resolution: COW-2024-099

Moved by Regional Councillor Jubb

Be It Resolved That Report 2024-OP-003, Tender B2024-PW-04-Half Ton Truck be received; and
That staff be authorized to proceed with the recommendation of awarding the tender to Finch Chevrolet, London in the amount of \$55,701.50 plus HST, and
That the entire purchase of \$55,701.50 (plus non refundable HST) be withdrawn from the Capital Reserve Funds-Work Equipment replacement.

CARRIED

7.2.2 Report 2024-OP-002, Tender B2024-PW-03 Three Quarter ton truck

Director of Public Works

Resolution: COW-2024-100

Moved by Councillor Doble

Be It Resolved That Report 2024-OP-002, Tender B2024-PW-03 Three quarter ton truck be received; and
That staff be authorized to proceed with the recommendation of awarding the tender to Finch Chevrolet, London in the amount of \$69,246.50 plus HST; and
That the entire purchase of \$69,246.50 (plus non refundable HST) be withdrawn from the Capital Fleet Reserve Fund.

CARRIED

7.2.3 Report 2024-OP-004, Tender B2023-PW-024 One Ton Truck

Director of Public Works

Resolution: COW-2024-101

Moved by Councillor Frank

Be It Resolved That Report 2024-OP-004, Tender B2023-PW-024-
One Ton Truck be received; and

That staff be authorized to proceed with the recommendation of
awarding the tender to Fraiser Auto Group in the amount of
\$91,472.78 plus HST; and

That the entire purchase of \$91,472.78 (plus non refundable HST)
be withdrawn from the Capital Reserve Funds – Works equipment
replacement.

CARRIED

7.2.4 Beaverton Fire Hall LSRCA Low Impact Development Project

Resolution: COW-2024-102

Moved by Councillor Doble

Be it Resolved That Council direct staff to immediately release a
communication message on all mediums that highlight the Lake
Simcoe Region Conservation Authority's Low Impact Design (LID)
project and the benefit to the long-term health of Lake Simcoe; and

That Council direct staff to prepare a report that outlines the project,
its' design, functionality, ongoing maintenance costs, and the future
Capital Asset Management aspect of the infrastructure related to
the LID project.

CARRIED

7.3 Parks, Recreation and Facilities Committee (Councillor Campbell - Chair)

7.3.1 Memorandum 2024-PRF-004, Annual Review of the
Commemorative Donation Program

Manager of Parks, Facilities, Recreation and IT; and Deputy Clerk

Resolution: COW-2024-103

Moved by Regional Councillor Jubb

Be It Resolved That Memorandum 2024-PRF-004, Annual Review of the Commemorative Donation program be received; and That Council approve the suggested price changes for 2024; and That Council direct staff to annually review the Commemorative Donation Program.

CARRIED

7.3.2 Report 2024-PRF-001, Rick MacLeish Memorial Community Centre Auditorium Roof

Manager Parks, Recreation, Facilities and IT

Resolution: COW-2024-104

Moved by Councillor Canavan

Be It Resolved That Report 2024-PRF-011, Rick MacLeish Memorial Community Centre Auditorium Roof be received; and That Council authorize staff to proceed with a Request for Quote for the replacement of the roof membrane and associated items for the Rick MacLeish Memorial Community Centre Auditorium building roof; and That the funding for this project be taken from the previously approved Rick MacLeish – Roof Replacement funding, project 21-031.

CARRIED

7.4 Tourism & Economic Development Committee (Councillor Frank - Chair)

There was no correspondence for consideration.

7.5 Protection Services Committee (Councillor Canavan - Chair)

7.5.1 Report 2024-PS-003, Fire Department Responses-2024-Q1

Fire Chief

Resolution: COW-2024-105

Moved by Councillor Frank

Be It Resolved That Report-2024-PS-003, Fire Department Responses-2024-Q1 be received.

CARRIED

7.6 Development Services Committee (Councillor Doble - Chair)

There was no correspondence for consideration.

7.7 General Government Committee (Regional Councillor Jubb - Chair)

7.7.1 Memorandum 2024-GG-006, Civil Ceremonies Update

Clerk's Assistant

Resolution: COW-2024-106

Moved by Councillor Frank

Be It Resolved That Memorandum 2024-GG-006, Civil Ceremonies Update be received.

CARRIED

7.8 Climate Committee (Councillor Pettingill - Chair)

There was no correspondence for consideration.

8. Closed Session

None.

9. Rise from Closed Session

10. Other Business

Committee advised that the 2024 Mayor's Networking Business Event is taking place on Monday April 15th at 5:30 p.m. at the Beaverton Town Hall, 397 Simcoe Street, Beaverton.

11. Public Questions and Clarification

None.

12. Adjournment

Resolution: COW-2024-107

Moved by Councillor Campbell

Be it Resolved That the Committee of the Whole meeting adjourn at 11:58 a.m.

CARRIED

Mayor

Clerk