



**The Corporation of the Township of Brock
Committee of the Whole Minutes**

March 25, 2024

Council Chambers - 1 Cameron St. E. Cannington and Electronically

Members Present: Mayor Walter Schummer
Regional Councillor Michael Jubb
Ward 1 Councillor Peter Frank
Ward 2 Councillor Claire Doble
Ward 3 Councillor Angela Canavan
Ward 4 Councillor Cria Pettingill
Ward 5 Councillor Lynn Campbell

Staff Present: CAO Michelle Willson
Deputy Clerk Maralee Drake
Clerk's Assistant Deena Hunt
Clerk's Assistant Stefanie Stickwood
Director of Finance/Treasurer Trena DeBruijn
Director of Public Works Paul Lagrandeur
Manager Facilities and IT, R. Wayne Ward
Director Development Services Robin Prentice
Fire Chief Rick Harrison

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- 1. Meeting Details (listed on agenda only)**
 - 2. Call to Order & Moment of Silence - 3:00 p.m.**

Mayor Schummer called the meeting to order at 3:00 p.m. and a quorum was present.

3. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

4. Disclosure of Pecuniary Interest and Nature thereof

None

5. Presentation(s)

None.

6. Delegation(s) / Petition(s)

None.

7. Sub-Committees

7.1 Finance Committee (Mayor Schummer - Chair)

7.1.1 Report 2024-FI-009, Capital Projects Status Report – December 2023

Director of Finance/Treasurer and Deputy Treasurer

See 10. Other Business

Resolution: COW-2024-085

Moved by Regional Councillor Jubb

Be it resolved that Report Capital Projects Status Report – December 2023 BE TABLED until the Council meeting on March 25, 2024.

CARRIED

7.2 Operations Committee (Councillor Pettingill - Chair)

7.2.1 Report 2024-OP-001, Tender B2024-PW-02 Dust Suppressant

Director of Public Works

Resolution: COW-2024-087

Moved by Councillor Doble

Be it resolved that Report 2024-OP-001, Tender B2024-PW-02, Dust Suppressant be received; and

That Staff be authorized to proceed with the recommendation of awarding the tender to Miller Paving Ltd., with an upset limit of \$225,000; and

That this resolution be ratified by Council at their meeting on March 25, 2024.

CARRIED

7.3 Parks, Recreation and Facilities Committee (Councillor Campbell - Chair)

7.3.1 Report 2024-PRF-010, Auto Scrubber Replacement

Manager of Parks, Recreation, Facilities and IT

Resolution: COW-2024-088

Moved by Councillor Doble

Be it resolved that Report Number 2024-PRF-010, Auto Scrubber Replacement, be received; and

That Council authorize staff to proceed with the purchase of a factory refurbished auto scrubber at a cost of \$4,750 plus HST with the funding to come from the Beaverton Arena Capital Reserves; and

That this resolution be ratified by Council at their meeting on March 25, 2024.

CARRIED

7.3.2 Report 2024-PRF-009, User Fees & Rental Revenue – Summer Camps

Manager Parks, Recreation, Facilities & IT; Director Public Works; Director of Finance & Treasurer; Clerk & Deputy CAO; and the CAO

Resolution: COW-2024-089

Moved by Councillor Pettingill

Be it Resolved That Report 2024-PRF-009, User Fees & Rental Revenue – Summer Camps be received; and
That Council chooses to have no Trip Camps for the 2024 Summer Camp Program; and
That Council direct staff to establish a “Camp Reserve” for any camp program surplus; and
That the adopted resolution for Report 2024-PRF-009 be ratified at the Council meeting held on March 25, 2024.

CARRIED

7.3.3 Report 2024-PRF-007, User Fees & Rental Revenue – Berthing Slips

Manager Parks, Recreation, Facilities & IT; Director Public Works; Director of Finance & Treasurer; Clerk & Deputy CAO; and the CAO

Resolution: COW-2024-090

Moved by Councillor Frank

Be it Resolved That Report 2024-PRF-007 entitled “User Fees & Rental Revenue – Berthing Slips”, be received; and

That Council authorize staff to present a bylaw to amend Fees and Charges By-law 3226-2023, Schedule “D”, to reflect a phased in increase for Berthing slips rates as follows:

- a. to increase each berthing slip to \$800.00 + HST, and Premium Seasonal berthing rate – Thorah Island to \$89 + HST in 2024.
- b. to increase each berthing slip to \$1,000.00 + HST, and Premium Seasonal berthing rate – Thorah Island to \$134 + HST in 2025.
- c. to increase each berthing slip to \$1,200.00 plus HST in 2026 and Premium Seasonal berthing rate – Thorah Island to \$189 + HST in 2026; and

That Council authorize staff to present a bylaw to amend Harbour By-law 3177-2023 to reflect the changes required to regulate the administration of the Harbour Facilities; and

That the resolution for Report 2024-PRF-007 be ratified at the Council meeting held on March 25, 2024.

Amendment:

Resolution: COW-2024-091

Moved by Regional Councillor Jubb

Be it Resolved That Resolution COW-2024-090 be amended to include "**That any new berthing agreements moving forward be charged the full rate of \$1,200 plus HST; and That all berthing rates be adjusted to include the CPI rate on an annual basis.**"

CARRIED

Amended Main Motion

Resolution: COW-2024-090

Moved by Councillor Frank

Be it Resolved That Report 2024-PRF-007 entitled "User Fees & Rental Revenue – Berthing Slips", be received; and

That Council authorize staff to present a bylaw to amend Fees and Charges By-law 3226-2023, Schedule "D", to reflect a phased in increase for Berthing slips rates as follows:

- to increase each berthing slip to \$800.00 + HST, and Premium Seasonal berthing rate – Thorah Island to \$89 + HST in 2024.
- to increase each berthing slip to \$1,000.00 + HST, and Premium Seasonal berthing rate – Thorah Island to \$134 + HST in 2025.
- to increase each berthing slip to \$1,200.00 plus HST in 2026 and Premium Seasonal berthing rate – Thorah Island to \$189 + HST in 2026; and

That any new berthing agreements moving forward be charged the full rate of \$1,200 plus HST; and

That all berthing rates be adjusted to include the CPI rate on an annual basis; and

That Council authorize staff to present a bylaw to amend Harbour By-law 3177-2023 to reflect the changes required to regulate the administration of the Harbour Facilities; and

That the resolution for Report 2024-PRF-007 be ratified at the Council meeting held on March 25, 2024.

CARRIED

7.4 Tourism & Economic Development Committee (Councillor Frank - Chair)

There was no correspondence for consideration.

7.5 Protection Services Committee (Councillor Canavan - Chair)

7.5.1 Report 2024-GG-009, Brock Accessibility Advisory Committee Workplan, 2024-GG-009

Deputy Clerk

Resolution: COW-2024-092

Moved by Councillor Pettingill

Be it resolved that Report 2024-GG-009 be received, and

That Committee approve the items contained within Attachment No. 1, Brock Accessibility Advisory Committee Workplan 2024-2026.

CARRIED

7.6 Development Services Committee (Councillor Doble - Chair)

There was no correspondence for consideration.

7.7 General Government Committee (Regional Councillor Jubb - Chair)

7.7.1 Report 2024-GG-008, Non-Profit Sector Advisory Committee Annual Workplan – 2024 - 2026

Clerk's Assistant

Resolution: COW-2024-093

Moved by Councillor Frank

Be it resolved that Report 2024-GG-008, Non-Profit Sector Advisory Committee Annual Workplan – 2024 – 2026 be received; and
That Council approve the Non-Profit Sector Advisory Committee Annual Workplan – 2024-2026; and
That Report 2024-GG-008 and corresponding workplan be ratified at next Council meeting held on March 25, 2024.

CARRIED

7.8 Climate Committee (Councillor Pettingill - Chair)

There was no correspondence for consideration.

8. Closed Session

None.

9. Rise from Closed Session

10. Other Business

Lift Report 2024-FI-009, Report Capital Projects Status Report – December 2023 from the table. See Item 7.1.1. to view the report.

The Director of Public Works provided a verbal update on the discrepancies noted by Committee, within Report 2024-FI-009.

Resolution: COW-2024-094

Moved by Regional Councillor Jubb

Be it Resolved that Report 2024-FI-009, Capital Projects Status Report – December 2023 be lifted from the Table and considered at this time.

CARRIED

Resolution: COW-2024-085

Moved by Regional Councillor Jubb

Be it resolved that Report Capital Projects Status Report – December 2023 be received; and,

That the projects as identified in Appendix B be approved for closure and any surplus funds be transferred to the original funding source; and

That \$75,938 be transferred from Reserves and Reserve Funds to the projects

identified under section 3 a) of this report; and
That \$38,589 be transferred from Reserves and Reserve Funds to the projects identified under section 3 b) of this report; and
That \$15,000 be transferred from the 2023 Operating Budget to the Committed Projects Reserve for use in 2024; and
That staff be authorized and directed to do all things necessary to give effect to this resolution; and
That this resolution be ratified by Council at their meeting on March 25, 2024.

CARRIED

11. Public Questions and Clarification

11.1 Thorah Island Rate Payers Association (TIRA) - Position on Phase-In of Berthing Fees

Karen Major, TIRA President, provided Communication Number 323/24 with respect to the phase-in of harbour berthing rates which included:

- TIRA members are in favour of phasing in the berthing fee increase for Thorah Island Harbour and Beaverton Harbour over a three year period

Resolution: COW-2024-095

Moved by Councillor Canavan

Be it resolved that Communication Number 323/24 Thorah Island Rate Payers Association Position on Phase-In of Berthing fees be received.

CARRIED

12. Adjournment

Resolution: COW-2024-096

Moved by Councillor Campbell

BE IT RESOLVED THAT the Committee of the Whole meeting adjourn at 4:08 p.m.

CARRIED

Mayor

Clerk