



Corporation of the Township of Brock

Staff Report to the Mayor and Members of Council

From: Wayne Ward

Position: Director Parks, Recreation and Facilities

Title / Subject: Cannington Lawn Bowling Club Roof Replacement – Tender Results

Date of Report: May 10, 2024

Date of Meeting: May 27, 2024

Report No: 2024-PRF-013

1.0 Issue / Origin

N/A

2.0 Background

The 2024 Capital Budget included \$35,000 for replacement of the shingle roof on the Cannington Lawn Bowling Clubhouse and shed. The tender for this contract was prepared by staff and posted on our municipal website. The closing date of the tender was 2:00 pm on Monday May 5, 2024. The Director Parks, Recreation and Facilities and Acting Director Public Works, Deputy Treasurer and Public Works Office Administrator opened the tenders shortly after the closing date and time.

3.0 Analysis

The tender results are itemized in the table below:

TENDER SUMMARY		
No.	Bidder	Amount (Excluding HST)
1	Northbound Roofing	\$14,724.30
2	Chouinard Bros Roofing	\$13,627.56
3	Acores Roofing Limited	\$15,720.00
4	Industrial Roofing Service Limited	\$15,250.00

The tenders were reviewed by the Director Parks, Recreation and Facilities and Acting Director Public Works and were found to generally satisfy the requirements set out in the tender documents. The bid provided by Chouinard Bros Roofing was the low bid and was determined to meet the tender requirements.

4.0 Related Policies / Procedures

N/A

5.0 Financial / Budget Assessment

The 2024 capital budget included \$35,000 for the replacement of the shingle roof for the clubhouse and shed. Although the tender price did come in lower than the budgeted amount the tender did not include for any wood or substrate replacement as may be found during the existing shingle roof being removed.

The low bid submitted is less than the budgeted amount and satisfies the requirements of the tender. Staff recommend the contract be awarded to Chouinard Bros Roofing.

5.1 Asset Management

Replacement of the shingle roof on this building will extend the useful life of the structure.

6.0 Climate Change Impacts

The color of the shingle replacement will be of a light color to reduce the heat absorption of the building and reduce the overall heating of the building.

7.0 Communications

This report is being published on a public agenda.

8.0 Conclusion

On the basis of the review, staff recommend the award of the contract to Chouinard Bros Roofing as the tender submitted meets the specification outlined in the tender.

9.0 Recommendation

BE IT RESOLVED THAT Committee receive report 2024-PRF-01, and

THAT staff be authorized to proceed with the awarding of the contract to Chouinard Bros Roofing in the amount of \$13,627.56, not including HST.