



**The Corporation of the Township of Brock  
Committee of the Whole Minutes**

**February 16, 2023  
Virtual Meeting**

Members Present: Mayor Walter Schummer  
Regional Councillor Michael Jubb  
Ward 1 Councillor Peter Frank  
Ward 2 Councillor Claire Doble  
Ward 3 Councillor Angela Canavan  
Ward 4 Councillor Cria Pettingill  
Ward 5 Councillor Lynn Campbell

Staff Present: CAO, Ingrid Svelnis  
Deputy Clerk Janean Currie  
Clerk's Assistant Deena Hunt  
Clerk's Assistant Stefanie Stickwood  
Director of Finance / Treasurer Lisa Chen  
Director of Public Works Paul Lagrandeur  
Manager Facilities and IT, R. Wayne Ward  
Director Development Services Robin Prentice  
Fire Chief Rick Harrison

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- 1. Zoom Link (agenda only)**
  - 2. Call to Order & Moment of Silence - 10:30 a.m.**

Mayor Schummer called the meeting to order at 10:30 a.m. and a quorum was present.

**3. Land Acknowledgement**

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

**4. Disclosure of Pecuniary Interest and Nature thereof**

None.

**5. Presentations**

None.

**6. Delegations / Petitions**

None.

**Resolution: COW-2023-048**

**Moved by** Regional Councillor Jubb

BE IT RESOLVED THAT the agenda be amended to bring forward the Closed Session at this time.

**CARRIED**

**7. Closed Session - Labour negotiations**

**Resolution: COW-2023-049**

**Moved by** Regional Councillor Jubb

BE IT RESOLVED THAT Committee of the Whole proceed into a Closed Meeting at 10:32 a.m. to discuss the following matters:

- labour relations or employee negotiations pursuant to Section 239 (2)(d) of the Municipal Act with respect to Labour Negotiations.

**CARRIED**

**8. Rise from Closed Session**

**Resolution: COW-2023-050**

**Moved by** Regional Councillor Jubb

BE IT RESOLVED THAT Committee rise & report from Closed Meeting of Committee of the Whole at 11:00 a.m.

**CARRIED**

**Resolution: COW-2023-051**

**Moved by** Regional Councillor Jubb

BE IT RESOLVED THAT Committee reconsider Closed Session direction from Committee of the Whole meeting held on February 9, 2023.

**CARRIED**

**Resolution: COW-2023-052**

**Moved by** Regional Councillor Jubb

BE IT RESOLVED THAT Committee of the Whole endorse all direction provided to staff at the Closed meeting held on February 16, 2023; and

THAT Council approve the Senior Management market adjustment, to be fully funded by reducing the CAO Administrative Assistant position to a part-time position.

**CARRIED**

**9. Sub-Committees - Budget Meeting continued from January 16, 30, February 9, and February 13, 2023**

9.1 Finance (Mayor Schummer) - 2023 Draft Operational Budget

9.1.1 Follow-up Questions from Council

Committee discussed and deliberated the following:

- infrastructure deficit
- Regional motion to cap the tax rate at 5%
- Provincial downloads to municipalities
- drawing from the Tax Rate Stabilization Reserve for large legal bills

- balance in the Beaverton Harbour Reserve Fund
- Regional and Municipal tax levies are a blended rate (weighted average impact)

**Resolution: COW-2023-053**

**Moved by** Regional Councillor Jubb

BE IT RESOLVED THAT Committee of the Whole break for a recess at 11:16 a.m.

**CARRIED**

9.1.2 Follow-up Questions from Council - continued

Mayor Schummer reconvened the meeting at 11:21 a.m. and a quorum was present.

The Director of Finance and Treasurer provided an update that included the following:

- firefighter salary budget to remain as presented
- one time 2022 items removed from 2023 budget
- studies for Asset Management Plan, Recreation Master Plan, Strategic Plan, Core Services Review will result in recommendations with a cost attached
- 2023 budget was to maintain existing service levels
- current deficit is \$350,000 resulting in 3.6% increase to tax rate

Committee discussed and deliberated the following:

- the Library Rate Stabilization Fund
- Non Profit Sector Advisory Committee funds

Mayor Schummer experienced technical issues.

- Tourism Committee budget
- Mechanic wage (\$43,000) be funded from Tax Rate Stabilization Reserve
- Dog Park Reserve

**Resolution: COW-2023-054**

**Moved by** Councillor Doble

BE IT RESOLVED THAT the Committee reduce the 2023 Library tax levy increase by \$49,035; and

THAT the Library Board be directed to determine if the 2023 operating increase should be funded from the Library Reserve or incorporated in the Operating Budget.

**CARRIED**

**Resolution: COW-2023-055**

**Moved by** Councillor Canavan

BE IT RESOLVED THAT \$5,000 be added to the budget for the Non Profit Sector Advisory Committee.

**CARRIED**

**Resolution: COW-2023-056**

**Moved by** Regional Councillor Jubb

BE IT RESOLVED THAT the Mechanic wage be funded from the 2023 Tax Rate Stabilization Reserve.

**CARRIED**

**Resolution: COW-2023-057**

**Moved by** Councillor Doble

BE IT RESOLVED THAT \$15,000 be allocated to the Dog Park Reserve from the Parks Reserve.

**CARRIED**

**Resolution: COW-2023-058**

**Moved by** Regional Councillor Jubb

BE IT RESOLVED THAT in addition to the approved Capital Budget, \$15,000 be transferred from the Parks Reserve to the Dog Park Reserve; and

THAT \$15,000 be transferred from the Thorah Island Road Reserve to the operating budget bringing that total to \$60,000.

**CARRIED**

**Resolution: COW-2023-059**

**Moved by** Councillor Doble

BE IT RESOLVED THAT \$5,000 be transferred from the Economic Development budget to create a Tourism account.

**CARRIED**

**Resolution: COW-2023-060**

**Moved by** Regional Councillor Jubb

BE IT RESOLVED THAT the Harbour Transfer to Reserve Fund - Thorah Island Harbour be reinstated to \$40,000.

**CARRIED**

9.1.3 Follow-up Questions from Council - continued

Committee discussed and deliberated the following:

- funding the picnic shelter at MacLeod Park

Mayor Schummer experienced technical issues and left the meeting at 2:34 p.m.

Regional Councillor Jubb assumed the Chair at 2:34 p.m.

Mayor Schummer resumed the Chair at 12:37 p.m.

- Beaverton digital sign repair

**Resolution: COW-2023-061**

**Moved by** Councillor Doble

BE IT RESOLVED THAT \$50,000 be transferred into the Capital Reserve Fund for Parks.

**CARRIED**

**Resolution: COW-2023-062**

**Moved by** Regional Councillor Jubb

BE IT RESOLVED THAT Budget Committee approve the 2023 Business Plan and Budget as follows:

- a. THAT the 2023 Operating Budget be approved at \$10,039,820 including the Library Municipal Grant
- b. THAT the 2023 Library Municipal Grant be approved at the same level as 2022, and the funding sources to be determined by the Library Board
- c. THAT the 2023 Property Tax Levy be increased by 3.21%
- d. THAT the 2023 Capital Budget be increased by \$30,000 for a revised total of \$5,519,700.

**CARRIED**

**10. Other Business**

None.

**11. Public Questions and Clarification**

There were no public questions for clarification.

**12. Adjournment**

**Moved by** Councillor Canavan

BE IT RESOLVED THAT the Committee of the Whole meeting adjourn at 1:13 p.m.

**CARRIED**

Mayor

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Clerk