



**The Corporation of the Township of Brock
Special Council Minutes**

**February 13, 2023
Virtual Meeting**

Members Present: Mayor Walter Schummer
Regional Councillor Michael Jubb
Ward 1 Councillor Peter Frank
Ward 2 Councillor Claire Doble
Ward 3 Councillor Angela Canavan
Ward 4 Councillor Cria Pettingill
Ward 5 Councillor Lynn Campbell

Staff Present: CAO Ingrid Svelnis
Clerk/Deputy CAO Fernando Lamanna
Clerk's Assistant Deena Hunt
Clerk's Assistant, Stefanie Stickwood
Director of Finance / Treasurer Lisa Chen
Fire Chief Rick Harrison
Director of Public Works Paul Lagrandeur
Manager Facilities and IT, R. Wayne Ward
Director Development Services Robin Prentice

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- 1. Zoom Link (agenda only)**
 - 2. Call to Order & Moment of Silence - 6:00 p.m.**
Mayor Schummer called the meeting to order at 6:00 p.m.
 - 3. Land Acknowledgement**

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

4. Disclosure of Pecuniary Interest and Nature Thereof

None.

5. Public Meeting

5.1 Explanatory Note - 2023 Municipal Budget Presentation

The purpose of this Statutory Public meeting was to provide information with respect to the Budget process and provide an opportunity to receive public comments on the proposed 2023 Capital and Operating Budgets.

5.2 Staff Presentation

The Director of Finance and Treasurer provided the 2023 Capital and Operational Budget presentation which focused on:

Budget Process

- Strategic planning and integration into an annual workplan
- Capital planning
- Operational planning
- Monitor, forecast and report

Budget Process - 2023 Budget Schedule

- Planning - Core services review, master plans, strategic plans (pending update)
- Staff review - User fees reviewed, both Capital and Operating budgets reviewed

Budget Impacts:

Economic indicators

- Consumer price index - increasing over the past 2 years

- Non-residential building construction price index - has risen considerably
- Interest rates

Legislation

- Asset Management Planning for Municipal Infrastructure Ontario Regulation 588/17
- Bill 23, More Homes Built Faster Act, 2022
- Employment Standards Act, minimum wage increases every October based on CPI
- OMERs for casual staff
- Municipal Act and Assessment Act

Council approved service levels

- budget is aligned with approved plans/policies
- key plans and policies underway will impact policy decisions on maintaining, enhancing
 - Core Services Review
 - Recreation Master Plan
 - Strategic Plan
 - Asset Management Plan
 - Development Charges By-law study
 - Development Services review and fee study

Funding Strategies

- User fee
- Grants allocation policy
- Investment strategies
- Debt management
- Reserve and reserve fund policies
- Property taxation rates

Township Services

- Municipal roads and bridges
- Fire and emergency services
- Parks and Recreation
- Public buildings
- By-Law enforcement
- Animal services
- Traffic control
- Licenses
- Development services
- Health Centres and cemeteries
- Infrastructure renewal

Regional Services

- Durham Regional Police Services
- Social services
- Regional roads and bridges
- Durham Region Transit
- Planning and economic development
- Solid waste management
- Region of Durham Paramedic services
- External agencies
- Public health
- Infrastructure renewal
- Water and wastewater through user fees

Property Tax Distribution

- School Boards receive 12%

- Brock Township retains 38%
- Durham Region retains 50%

2023 Draft Operating Budget

- services by department provided to residents and the percentage of the tax bill
- expenditures within the draft operating budget
- revenues toward services provided and budget shortfall
- personnel considerations for 2023 operating budget

2023 Budget Impact to Average Assessed Residential Property - value of \$314,900

- examples of impact to tax bill based on a variety of percentage increases

Investments for future infrastructure renewal by asset category

- projected annual funding is \$7.7 million
- 2023 budget and funding from other sources is \$3.3 million
- Infrastructure funding deficit of \$4.7 million annually
- approved Capital Budget is \$5,489,700

Capital Budget Projects (expenditures)

- Roads, streets and sidewalks
- Fleet
- Bridges and culverts
- Parks and recreation
- Fire services
- Public buildings and health centre
- Studies and plans
- Modernization

Capital Budget Projects (funding)

- Reserve funds
- Grants
- Development Charges
- Reserve and others

2024 Outlook include the following projects:

- Strategic Plan recommendations
- Recreation Master Plan
- Asset Management Plan funding
- Interim financing for Sunderland arena project
- Use of Township facilities
- Development Charges By-law study update
- Official Plan update
- User fee indexing
- Core services review
- Energy demand conservation
- Building condition assessments
- Performance measurements

5.3 Public Comments / Input

There were no public comments or input.

5.4 Public Questions

None.

6. Reports

None.

7. Public Questions and Clarification

There were no public questions for clarification.

8. Confirmation By-law

By-law Number 3169-2023 - to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on February 13, 2023.

Resolution: C-2023-014

Moved by Regional Councillor Jubb

Seconded by Councillor Canavan

BE IT RESOLVED THAT By-law Number 3169-2023, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on February 13, 2023, be taken as read, enacted and signed by the Mayor and Clerk/Deputy CAO.

CARRIED

9. Adjournment

Moved by Councillor Pettingill

Seconded by Councillor Campbell

BE IT RESOLVED THAT the meeting of Council adjourn at 6:39 p.m.

CARRIED

Mayor

Clerk