



## **Manilla Hall Board of Management**

**Date: Wednesday, November 16, 2022**

**Location: Manilla Hall**

### **Minutes**

**Present: Chair Craig Telfer, Bonita Telfer, Anne Hardy, Cathy Allison, Ann Toplak, and Cheryl Timbers**

**Regrets: Carolyn Carter and Councilor Lynn Campbell**

#### **1. Call to Order**

**Chair Craig Telfer called the meeting to order at 1:05 p.m.**

#### **2. Confirmation of Minutes**

Moved by Cathy Allison that the October minutes be adopted.

MOTION CARRIED

#### **3. Treasurer's Report**

Will be updated at the next meeting

#### **4. Correspondence**

Wayne Ward was emailed about the skunk smell inside the south hallway and the request to have the floor refinished.

#### **5. General Items**

- 1) Halloween Update - Not Available.

2) November Luncheon - November 17  
Arrangements for take down was discussed.

3) November Fiddle Jam – November 27  
Food was arranged. Set up and take down to be decided.

4) Calendar update – Pending

5) Christmas cookie exchange – December 13, 7 – 8:30 p.m. 5 dozen cookies of one  
Kind to exchange.

6) Christmas drive through – December 10, beginning at 9 a.m.? Santa to be called.  
Wednesday, November 30 anyone who is able to get together in the morning is needed to help wrap  
gifts at Anne Hardy's. Bonita will contact Lynn re bags for Santa. Cresswell Church will be asked for  
donations to the candy bags. There are 35 children registered to date. Cut off is 55.

7) 2023 bookings – The Township is asking for the 2023 bookings.

8) Volunteer list update – List was updated to be sent to the Township.

## **6. Others**

### **A) New Business**

Insurance – Groups that are coming on their own. Are their volunteers covered by the township  
insurance? Craig will check with Lynn and Wayne.

The old sign is still there. Craig will check with Lynn.

December 15 is the Food for Thought Luncheon.

### **B) Next Meeting – Wednesday, January 18<sup>th</sup> at 1 p.m.**

## **7. Adjournment**

Ann moved to adjourn at 2:05 p.m.