



**The Corporation of the Township of Brock
Committee of the Whole Minutes**

March 11, 2024

Council Chambers - 1 Cameron St. E. Cannington and Electronically

Members Present: Mayor Walter Schummer
Regional Councillor Michael Jubb
Ward 1 Councillor Peter Frank
Ward 3 Councillor Angela Canavan
Ward 4 Councillor Cria Pettingill
Ward 5 Councillor Lynn Campbell

Members Absent: Ward 2 Councillor Claire Doble

Staff Present: CAO Michelle Willson
Deputy Clerk Maralee Drake
Clerk's Assistant Deena Hunt
Clerk's Assistant Stefanie Stickwood
Director of Finance/Treasurer Trena DeBruijn
Director of Public Works Paul Lagrandeur
Manager Facilities and IT, R. Wayne Ward
Director Development Services Robin Prentice
Fire Chief Rick Harrison

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- 1. Meeting Details (Agenda only)**
 - 2. Call to Order & Moment of Silence - 10:00 a.m.**

Mayor Schummer called the meeting to order at 10:00 a.m. and a quorum was present.

3. Land Acknowledgement

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississaugas and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

4. Disclosure of Pecuniary Interest and Nature thereof

None.

5. Presentation(s)

5.1 Downtown Community Improvement Plan (CIP) Review and Update

Robert Rappolt, Project Manager, WSP provided an update on the CIP Review which included:

- Project Team - Robert Rappolt, Bobby Gauthier, Alexander Adams, WSP
- Purpose and Objectives of the review
- Community Improvement Plan (CIP)
 - CIPA is the designated CIP area applicable for incentive programs
 - CIP facilitates private sector investment in community revitalization
- Project Background
 - adopted in 2013 and was a ten year plan
 - revitalization priorities of the Township have evolved
 - CIP needs to remain relevant and be responsive
- Project Scope and Objectives
- Draft Study Area - Maps of the downtown boundary lines of Sunderland, Cannington, and Beaverton
- Work Plan and Schedule: Phase 1, 2, and 3

- 2013 Downtown Community Improvement Plan
 - 10 financial incentive programs
 - 18 successful grants since 2013: 5 in Beaverton, 9 in Cannington, 4 in Sunderland (predominantly Facade Improvement Grants)
- Summary of Critical Needs
- Financial Incentive Program Options
- Additional Considerations
- Summary of Key Considerations
- Next Steps and Contact Information
 - Draft CIP and CIPA
 - Public Open House
 - Stakeholder Workshop
 - Stakeholder Meetings

Resolution: COW-2024-080

Moved by Councillor Canavan

Be it resolved that the presentation by Robert Rappolt, WSP with respect to Downtown Community Improvement Plan Review and Update be received.

CARRIED

6. Delegation(s) / Petition(s)

6.1 Developing Durham Region's 2025 Strategic Plan

Andrea Smith, Policy Advisor, Corporate Initiatives, The Regional Municipality of Durham provided a delegation which included:

- Purpose - to develop 2025 Strategic Plan, a guiding document outlining how we deliver a sustainable future through leadership, collaboration, innovation and environmental stewardship
- Approach to Strategy Development

- data-informed insights, innovative thinking, meaningful engagement, community-oriented, and transparent decision-making
- Timeline: currently in Phase 3 - Engagement Activities
 - Your Voice Matters - Survey opens March 1 and closes March 31, 2024 with a chance to win a gift card

Resolution: COW-2024-081

Moved by Councillor Pettingill

Be it resolved that the presentation by Andrea Smith, Policy Advisor of Corporate Initiative's from Durham Region with respect to Developing Durham Region's 2025 Strategic Plan be received.

CARRIED

7. Sub-Committees

7.1 Finance Committee (Mayor Schummer - Chair)

There was no correspondence for consideration.

7.2 Operations Committee (Councillor Pettingill - Chair)

There was no correspondence for consideration.

7.3 Parks, Recreation and Facilities Committee (Councillor Campbell - Chair)

There was no correspondence for consideration.

7.4 Tourism & Economic Development Committee (Councillor Frank - Chair)

There was no correspondence for consideration.

7.5 Protection Services Committee (Councillor Canavan - Chair)

There was no correspondence for consideration.

7.6 Development Services Committee (Councillor Doble - Chair)

7.6.1 Report 2024-DS-004, Community Improvement Plan Application 2024-001, 354 Simcoe St., Beaverton

Director of Development Services

Resolution: COW-2024-082

Moved by Regional Councillor Jubb

Be it resolved that report 2024-DS-004, Community Improvement Plan Application 2024-001 for 354 Simcoe St. be received; and That Council approve CIP Application 2024-001 for 354 Simcoe St. for \$1,228.

CARRIED

7.7 General Government Committee (Regional Councillor Jubb - Chair)

7.7.1 Memorandum 2024-GG-007, Health and Safety Policy Annual Review - 2024

Clerks Assistant/Health and Safety Secretary

Resolution: COW-2024-083

Moved by Councillor Frank

Be it resolved that memorandum 2024-GG-007, Health and Safety Policy Annual Review 2024 be received.

CARRIED

7.8 Climate Committee (Councillor Pettingill - Chair)

There was no correspondence for consideration.

8. Closed Session

None.

9. Rise from Closed Session

10. Other Business

None.

11. Public Questions and Clarification

There were no public questions for clarification.

12. Adjournment

Resolution: COW-2024-084

Moved by Councillor Campbell

BE IT RESOLVED THAT the Committee of the Whole meeting adjourn at 11:27 a.m.

CARRIED

Mayor

Clerk